

**Board of Directors Meeting Minutes**  
**DELTA, DIABLO**  
**February 12, 2025**

The meeting was called to order by Chair Juan Banales at 4:31 pm, on Wednesday, February 12, 2025. Present were Vice Chair Shanelle Scales-Preston and Director Monica Wilson. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager; Dean Eckerson, Resource Recovery Services Director; Nitish Sharma, Business Services Director; Murat Bozkurt, Engineering Services Director/District Engineer; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Jason Piper, Information Technology Manager (and Management Association bargaining unit representative); Anika Lyons, Finance Manager; Joaquin Gonzalez, Operations Manager; Jamie Lyn Alfonso, Human Resources and Risk Manager; Thanh Vo, Senior Engineer; and Kelly Tuffo, LCW.

PUBLIC COMMENTS – None.

RECOGNITION

Adopt Resolution Commending Outgoing Board Chair Monica Wilson for Her Service to the District as Chair

Mr. De Lange highlighted the District's key accomplishments during Director Wilson's tenure as Board Chair in 2024, and highlighted her advocacy role on the CASA Legislative Committee, support for staff accomplishments, and engagement with the East County Water Management Association. Chair Banales commended outgoing Chair Wilson and congratulated her on a successful year serving as Board Chair. Vice Chair Scales-Preston thanked Director Wilson for her leadership. Vice Chair Scales-Preston moved approval, seconded by Chair Banales, and by roll call vote, (Ayes: *Banales and Scales-Preston*; Noes: *None*; Abstain: *Wilson*; Absent: *None*) the Board adopted the Resolution Commending Outgoing Board Chair Monica Wilson for Her Service to the District as Chair was adopted.

CONSENT CALENDAR

Vice Chair Scales-Preston moved approval of the Consent Calendar, seconded by Director Wilson and by roll call vote (Ayes: *Banales, Scales-Preston, and Wilson*; Noes: *None*; Absent: *None*; Abstain: *None*), the following Consent Calendar Items were approved: Approve Minutes of Board of Directors Meeting, January 15, 2025; Receive District Monthly Check Register for January 2025; Receive Second Quarter FY24/25 District Investment Report; Adopt Resolution Commending and Congratulating Jacqueline McDuffie, Human Resources Analyst II, on Her Retirement from the District; Accept Project as Complete and Authorize General Manager to File Notice of Completion, MBS Engineering, Inc., Digester No. 2 Rehabilitation, Project No. 21118; Authorize Amendment No. 4 to Purchase Order in the Amount of \$17,010, for a New Total Amount Not to Exceed \$107,010, Battalion One Fire Protection, Inc., Fire Suppression System Maintenance Services; and Adopt Resolution Authorizing General Manager to Submit a Contribution in the Amount of \$2,500 to California Association of Sanitation Agencies Education Foundation for FY24/25.

DELIBERATION ITEMS

Authorize General Manager to Execute Consulting Services Contract in an Amount Not to Exceed \$603,385, Black & Veatch, Engineering Services, Shore Acres Forcemain Repair, Project No. 25124; and Authorize General Manager to Transfer Monies to Shore Acres Forcemain Repair Project from Secondary Process Improvements Project in the Amount of \$900,000, for a New Total Project Budget of \$1,500,000

Mr. Vo provided an overview of the District's wastewater collection and conveyance systems, inspection status by system, and completed and planned capital investments in gravity interceptors, forcemains, and pumps stations. He focused on the District's planned capital investments in forcemains, in particular, noting two major capital projects totaling \$34.5 million in the proposed 5-year Capital Improvement Program. Mr. Vo summarized the engineering design services contract scope and cost breakdown for the Shore Acres Forcemain Repair Project.

In response to a question from Director Wilson regarding coordination efforts with City of Antioch staff on the Antioch Pump Station (APS) and Conveyance System Improvements Project, Mr. De Lange noted that significant coordination will occur as staff investigates a potential new alignment for the APS forcemain. Following a request from Director Wilson for staff to provide a presentation on the APS and Conveyance System Improvements Project at a future City of Antioch Council meeting, Mr. De Lange stated that this would occur as the project design progresses over the next few months.

Following a question from Chair Banales regarding receiving an update on the failure analysis findings for the Shore Acres Pump Station forcemain break, Mr. Thomas discussed the external consultant efforts to identify root causes and contributing factors and Mr. De Lange stated an update would be provided at the March 2025 Board Meeting. Following a question from Chair Banales on forcemain inspection approaches, Mr. Thomas noted that the consultant team for the APS and Conveyance System Improvements Project would be investigating use of "smart ball technology" for forcemain inspections.

Following a question from Vice Chair Scales-Preston regarding the Shore Acres Forcemain Repair Project completion timeline, Mr. Vo responded the project is anticipated to be completed within 18-24 months. In response to a question from Vice Chair Scales-Preston regarding communication with the Bay Point community, Mr. Vo noted that staff would provide bilingual door hangers in the community during the construction phase and Mr. Thomas noted that staff would provide updates to the Bay Point Municipal Advisory Committee.

The Board thanked Mr. Vo for the presentation.

Director Wilson moved approval, seconded by Vice Chair Scales-Preston, and by roll call vote, (Ayes: *Banales, Scales-Preston, and Wilson*; Noes: *None*; Abstain: *None*; Absent: *None*) the authorized the General Manager to Execute the Consulting Services Contract with Black & Veatch, and authorized to transfer monies to the Shore Acres Forcemain Repair Project.

PRESENTATIONS AND REPORTS – None.

GENERAL MANAGER COMMENTS

Mr. De Lange noted that he and Director Wilson are attending the CASA DC Conference later this month and have meetings scheduled with Congressmen Garamendi and DeSaulnier.

BOARD MEMBER COMMENTS – None.

CORRESPONDENCE – None.


CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (GOV. CODE, SECTION 54957.6)

Before convening to Closed Session, Ms. Nichols-Fritzler stated there were no public comments received. The Board convened to Closed Session at 4:57 pm. The Board reconvened to open session at 5:17 pm and Chair Banales reported there was nothing to report out of Closed Session.

ADJOURNMENT

Chair Banales adjourned the meeting at 5:17 pm and noted the next Board of Directors Meeting will be held at 4:30 pm on March 12, 2025.

  
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Monica Wilson  
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)