

**Special Board of Directors Meeting Minutes**  
**DELTA DIABLO**  
**April 23, 2026**

The meeting was called to order by Chair Monica Wilson at 4:30 pm, on Thursday, April 23, 2026. Present were Vice Chair Jelani Killings (arrived at 4:35 pm) and Director Shanelle Scales-Preston. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager; Nitish Sharma, Business Services Director; Murat Bozkurt, Engineering Services Director/District Engineer; Mark Koekemoer, Resource Recovery Services Director; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Anika Lyons, Finance Manager; Michele Cook, Human Resources and Risk Manager; Joaquin Gonzalez, Operations Manager; Jason Piper, IT Manager (MA bargaining unit [BU] representative); Trevor Simpson, Maintenance Manager; Will Martinez, Electrical/Instrumentation Technician II; Chris Phillips, Senior Operator; Doug Schreiner, Senior Operator; Joe Ciochon, WWTP Operator III; Samuel Gonzalez, WWTP Operator II; Anthony Novero, WWTP Operator III; and Kelly Tuffo, Liebert Casidy Whitmore.

**PUBLIC COMMENTS**

Chris Phillips, Senior Operator, expressed concerns regarding the cultural assessment and Shore Acres sewer overflow.

**RECOGNITION**

Congratulate Will Martinez, Electrical/Instrumentation Technician II, for Receiving CWEA San Francisco Bay Section 2025 "Electrical/Instrumentation Person of the Year" Award

Following an introduction by Mr. Koekemoer, the Board congratulated Mr. Martinez on receiving the award.

Congratulate Trevor Simpson on His Promotion to Maintenance Manager

Following an introduction by Mr. Koekemoer, the Board congratulated Mr. Simpson on his promotion.

**CONSENT CALENDAR**

Prior to approval of Consent Calendar, Mr. De Lange noted a correction to Item E/4 and Ms. Nichols-Fritzler noted that no public comments were received. Vice Chair Killings moved approval, seconded by Director Scales-Preston, and by a roll call vote (Ayes: Killings, Wilson, Scales-Preston; Noes: None; Absent: None; Abstain: None), the following Consent Calendar items were approved: Approve Minutes of Board of Directors Meeting, March 11, 2026; Receive Notes of Board of Directors Finance Committee Meeting, April 14, 2026; Receive District Monthly Check Register for March 2026; Authorize General Manager to Submit Contribution in the Amount of \$4,000 to Industry Initiatives for Science and Math Education dba Ignited Teachers, Public Education and Outreach; Authorize General Manager to Execute License Agreement, East Bay Regional Park District, Temporary Construction Access, Shore Acres Forcemain Repair, Project No. 25124; Authorize General Manager to Execute Amendment No. 2 to Consulting Services Contract in the Amount of \$210,000, for a New Total Contract Amount Not to Exceed \$1,073,385, Black and Veatch, Engineering Services, Shore Acres Forcemain Repair, Project No. 25124; Authorize General Manager to Transfer Monies to Secondary Process Improvements Phase 1 Project from Fund Reserves in the Amount of \$2,000,000, for a New FY25/26 Budget of \$6,000,000, Secondary Process Improvements Phase 1, Project No. 22126; Authorize General Manager to Amend the Following Purchase

Orders: Increase in the Amount of \$80,000, for a New Purchase Order Amount Not to Exceed \$342,000, Kemira Water Solutions, Inc., Supply and Delivery of Ferrous Chloride; and Decrease in the Amount of \$80,000, for a New Purchase Order Amount Not to Exceed \$277,000, Kemira Water Solutions, Inc., Supply and Delivery of Ferric Chloride; and Authorize General Manager to Increase Purchase Order in the Amount of \$24,000, for a New Purchase Order Amount Not To Exceed \$115,504, Spot On Safety, LLC, Confined Space Access Improvements, Project No. 25123.

## DELIBERATION ITEMS

Review Proposed Maximum Street Sweeping Refuse Charge (SSRC) Adjustments for FY26/27-FY29/30; Set Public Hearing for June 25, 2026, at 4:30 pm, to Consider Protests Against Maximum SSRC Adjustments for FY26/27-FY29/30, and to Consider Approving Report of SSRCs to be Collected for FY26/27 and Authorizing Collection of Such SSRCs on Tax Roll; Authorize Distribution of Prop. 218 Hearing Notices; Direct Secretary to Cause Notice of Filing of Report and Public Hearing to be Published in Accordance with Health and Safety Code Section 5473.1; and Authorize Interfund Loan from Wastewater O&M Fund to SSRC Fund in Amount of \$1.25 Million in FY25/26

Mr. Sharma provided an overview of regulatory requirements, program benefits, roles and responsibilities, current SSRCs, and key financial drivers for implementing SSRC adjustments, including incorporation of prevailing wage requirements and full program costs for the City of Pittsburg. He reviewed the SSRC adjustment process, including completion of a cost-of-service study, financial modeling, distribution of a Proposition 218 Notice, and conducting a public hearing. Mr. Sharma highlighted the FY26/27 SSRC revenue need, recommended interfund loan for FY25/26 to address the SSRC revenue shortfall, and multiple SSRC revenue increase scenarios with varying interfund loan amounts. He presented the recommended SSRC increase scenario and associated SSRC adjustments for residential and non-residential customers. In closing, Mr. Sharma noted associated upcoming items for Board consideration.

Ms. Nichols-Fritzler commented no public comments were received.

In response to Director Scales-Preston, Mr. De Lange noted that the District is not able to provide customers with financial assistance programs due to Prop. 218 requirements. Vice Chair Killings asked clarifying questions regarding pollution prevention, emphasized the importance of highlighting program benefits in public communications, and requested that staff conduct updates to SSRCs on a regular basis in the future. Chair Wilson asked a clarifying question and noted the importance of highlighting services received for the cost increase to the public.

Vice Chair Killings moved approval, seconded by Director Scales-Preston, and by a roll call vote (Ayes: *Killings, Wilson, Scales-Preston*, Noes: *None*; Absent: *None*; Abstain: *None*), the Board approved the recommended actions.

Review Proposed FY26/27 Sewer Service Charge (SSC) Increases; Set Public Hearing for June 10, 2026 at 4:30 pm, to Consider Establishing FY26/27 SSCs, Approving Report of SSCs to be Collected for FY26/27, and Authorizing Collection of Such SSCs on Tax Roll; and Direct Secretary to Cause Notice of Filing of Report and Public Hearing Concerning SSCs to be Collected on Tax Roll for FY26/27 to be Published in Accordance with Health and Safety Code Section 5473.1

Mr. Thomas provided a summary of recent Board communications and actions, including establishing maximum SSCs for FY25/26-FY29/30 in June 2025 and implementing a

significant shift in the approach to meeting nutrient removal regulatory requirements via the Secondary Process Improvements (SPI) Project in October 2025. Mr. Thomas highlighted key financial challenges associated with addressing aging infrastructure, meeting the nutrient removal regulatory mandate, and expanding wastewater treatment capacity. He reviewed historical trends for the 5-year Capital Improvement Program, operating budget, and SSCs. Mr. Thomas noted that despite the significant cost increases associated with the SPI Phase 1 Project, staff has confirmed the maximum annual SSC increases of +8.5% through FY29/30 should provide sufficient revenue to meet the increased costs associated with infrastructure investment needs. He reviewed the proposed FY26/27 SSCs for residential and non-residential customers and associated upcoming items for Board consideration.

Ms. Nichols-Fritzler commented no public comments were received.

Director Scales-Preston and Vice Chair Killings noted the importance of highlighting infrastructure investment and regulatory compliance needs in public communication materials.

Director Scales-Preston moved approval, seconded by Vice Chair Killings, and by a roll call vote (*Ayes: Killings, Wilson, Scales-Preston, Noes: None; Absent: None; Abstain: None*) the Board approved the recommended actions.

PRESENTATIONS AND REPORTS - None.

GENERAL MANAGER COMMENTS - None.

BOARD MEMBER COMMENTS - None.

CORRESPONDENCE - None.

#### CLOSED SESSION

Before convening to closed session, Ms. Nichols-Fritzler stated there were no public comments received. The Board convened to closed session at 5:35 pm. The Board reconvened to open session at 6:27 pm and noted there was nothing to report from Closed Session.

#### ADJOURNMENT

Chair Wilson adjourned the meeting at 6:27 pm and noted the next Board of Directors Meeting will be held at 4:30 pm on May 13, 2026.



Shanelle Scales-Preston  
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)