Board of Directors Meeting Minutes
DELTA DIABLO
December 10, 2025

The meeting was called to order by Chair Shanelle Scales-Preston at 4:32 pm, on Wednesday, December 10, 2025. Present was Director Jelani Killings. Vice Chair Monica Wilson was absent. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager; Nitish Sharma, Business Services Director; Murat Bozkurt, Engineering Services Director/District Engineer; Mark Koekomoer; Resource Recovery Services Director; Cecelia Nichols-Fritzler, Office Manager/ Secretary to the Board; Anika Lyons, Finance Manager; Michele Cook, Human Resources and Risk Manager; Joaquin Gonzalez, Operations Manager; Sean Williams, Associate Engineer; Jason Piper, IT Manager (MA bargaining unit representative [BU rep]); Chris Phillips, Senior WWTP Operator; Doug Schreiner, Senior WWTP Operator (O&M BU rep); Eka Ekanem, Senior Accountant; Jeff Beckham, Purchasing Supervisor; and David Alvey, Maze & Associates.

PUBLIC COMMENTS – None.

PUBLIC HEARING

Conduct Public Hearing on Proposed Adjustments to Recycled Water Service Charges and Adopt Ordinance No. 129 Establishing Recycled Water Service Charges and Surcharges

Chair Scales-Preston opened the public hearing at 4:33 pm.

Mr. Sharma provided background regarding Recycled Water Facility (RWF) operation and Calpine contract obligations; highlighted facility cost pressures and associated revenue needs; and reviewed key financial modeling assumptions, proposed RWSC adjustments by customer, including a breakdown of fixed and variable cost components, and projected annual revenue by customer based on future recycled water consumption estimates. The Board asked clarifying questions related to outreach and influent flow. Ms. Nichols-Fritzler stated no public comments were received. The Board thanked Mr. Sharma for the presentation.

Chair Scales-Preston closed the public hearing at 4:44 pm. Director Killings moved approval of the Item, seconded by Chair Scales-Preston and by roll call vote (Ayes: *Killings and Scales-Preston*, Noes: *None*; Absent: *Wilson*; Abstain: *None*) the Board approved the recommended actions for Item D.

RECOGNITION

Introduction of Michele Cook, Human Resources and Risk Manager, to the District

Following an introduction by Mr. Sharma, the Board welcomed Ms. Cook to the District.

Introduction of Mark Koekemoer, Resource Recovery Services Director, to the District

Following an introduction by Mr. Thomas, the Board welcomed Mr. Koekemoer to the District.

Receive Presentation of Distinguished Budget Presentation Award for FY25/26-FY26/27 and Certificate of Achievement for Excellence in Financial Reporting for FY23/24; and Recognize and Commend Finance Division for Receiving Certificate of Recognition for Budget Preparation for FY25/26-FY26/27 and Award of Financial Reporting Achievement for FY23/24 from Government Finance Officers Association

Following a presentation by Ms. Lyons, the Board congratulated staff and the Finance Division.

CONSENT CALENDAR

Prior to approval of the Consent Calendar, Ms. Nichols-Fritzler noted that no public comments were received on the Consent Calendar. Director Killings moved approval, seconded by Chair Scales-Preston, and by a roll call vote (Ayes: *Killings and Scales-Preston*, Noes: *None*; Absent: *Wilson*; Abstain: *None*) the following Consent Calendar items were approved: Approve Minutes of Special Board of Directors Meeting, October 29, 2025; Approve Delta Diablo Board of Directors Meeting Schedule for 2026; Receive District Monthly Check Register for October and November 2025; Authorize General Manager to Execute Amendment No. 1 to Consulting Services Contract in the Amount of $278,185, for a New Total Contract Amount Not to Exceed $670,296, Brown and Caldwell, Engineering Services, Digester Nos. 1 and 3 Rehabilitation, Project No. 25116; Receive First Quarter FY25/26 District Investment Report; Authorize General Manager to Execute Amendment No. 4 to General Services Contract, Extending Term for One Year, January 1, 2026 through December 31, 2026, and Authorize Payment in the Amount of $177,000, for a New Total Contract Amount Not to Exceed $791,000, Northpoint Security Services, Inc., Security Services; Authorize General Manager to Execute Amendment No. 1 to Consulting Services Contract in the Amount of $260,000, for a New Total Contract Amount Not to Exceed $863,385, Black and Veatch, Engineering Services, Shore Acres Forcemain Repair, Project No. 25124; Approve Side Letter Agreement to Memorandum of Understanding with Management Association Bargaining Unit; and Approve Reappropriation of Capital Improvement Program (CIP) Budget Carried Forward from FY24/25 to FY25/26, and Approve Adjustment and/or Closing of CIP Projects in FY24/25

PRESENTATIONS AND REPORTS

Receive Audited Annual Comprehensive Financial Report and Required Auditor Communication Letters for FY24/25

Ms. Lyons highlighted the District has exceeded basic financial reporting requirements. She commented that the ACFR accurately represents the District's financial position, and the District was issued a clean opinion by the auditor, which represents the highest quality outcome. Chair Scales-Preston thanked Ms. Lyons for the presentation. The Board received and filed the report.

GENERAL MANAGER COMMENTS – None.

BOARD MEMBER COMMENTS – None.

CORRESPONDENCE – None.

CLOSED SESSION

Before adjourning to closed session, Ms. Nichols-Fritzler stated there were no public comments received. The Board convened to closed session at 5:02 pm. The Board reconvened to open session at 5:09 pm and noted there was nothing to report from Closed Session.

ADJOURNMENT

Chair Scales-Preston adjourned the meeting at 5:09 pm and noted the next Board of Directors Meeting will be held at 4:30 pm on January 14, 2026.

Jelani Killings
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)