

Board of Directors Meeting Minutes
DELTA DIABLO
April 9, 2025

The meeting was called to order by Chair Juan Banales at 4:30 pm, on Wednesday, April 9, 2025. Present were Vice Chair Shanelle Scales-Preston and Director Monica Wilson. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager; Dean Eckerson, Resource Recovery Services Director; Nitish Sharma, Business Services Director; Murat Bozkurt, Engineering Services Director/ District Engineer; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Jason Piper, Information Technology Manager (and Management Association bargaining unit representative); Anika Lyons, Finance Manager; Joaquin Gonzalez, Operations Manager; and Jamie Lyn Alfonso, Human Resources and Risk Manager.

PUBLIC COMMENTS – None.

RECOGNITION – None.

CONSENT CALENDAR

Director Wilson moved approval of the Consent Calendar, seconded by Vice Chair Scales-Preston, and by roll call vote (Ayes: *Banales, Scales-Preston, and Wilson*; Noes: *None*; Absent: *None*; Abstain: *None*), the following Consent Calendar Items were approved: Approve Minutes of Board of Directors Meeting, March 12, 2025; Receive District Monthly Check Register for March 2025; Accept Project as Complete and Authorize General Manager to File Notice of Completion, Smelly Mel's Plumbing, Inc., IT Office Remodel and Site Security Improvements, Project No. 21113; Authorize General Manager to Execute and Accept Bill of Sale from GTE Mobilnet of California Limited Partnership, dba Verizon Wireless, for Transfer of Ownership of an Equipment Shelter, including Electric Meter and Panel, Located on District-owned Property (APN 051-051-023 and APN 051-051-024); Accept Project as Complete and Authorize General Manager to File Notice of Completion, McNabb Construction, Inc. DBA: DK Environmental, Emergency Retention Basin Improvements, Project No. 19110; Adopt Resolution to Implement New Legal Requirements to Conduct Public Hearing on District Position Vacancies and Recruitment and Retention Efforts under Government Code Section 3502.3 (Assembly Bill 2561); and Authorize General Manager to Execute Amendment No. 4 to General Services Contract in the Amount of \$38,500, for a New Total Contract Amount Not to Exceed \$324,924, New Image Landscape Company, Landscaping Services.

DELIBERATION ITEMS – None.

PRESENTATIONS AND REPORTS

Receive Update on Major Factors Impacting Sewer Service Charge Financial Assumptions

As a follow up to the presentation to the Board on March 12, 2025, Mr. Sharma provided an update on major factors impacting development of Sewer Service Charge (SSC) projection scenarios with various cash versus debt funding ratios for the Capital Improvement Program (CIP). Based on the significant increase in revenue needs for CIP projects, he stated the District is currently projecting annual SSC increases of 8.5% over the next five years. Mr. Sharma noted the staff recommendation to issue a five-year SSC increase notice to customers, which provides

significant benefits relative to an anticipated upcoming debt issuance by providing increased certainty that the District will collect sufficient revenue to meet financial needs. Mr. De Lange emphasized the extensive work conducted by staff that included sensitivity analyses, and “what-if” scenarios in evaluating the proposed SSC increases.

Ms. Nichols-Fritzler stated there were no public comments received.

Vice Chair Scales-Preston expressed appreciation for staff developing an SSC increase projection that is consistent over the five-year period. Mr. Sharma responded to a clarifying question regarding the difference between two of the SSC increase scenarios relative to financial benefits. The Board thanked Mr. Sharma for the report.

Update on Development of Revised Strategic Plan and FY25/26 Strategic Initiatives

Mr. Thomas highlighted the planned approach and timeline for completing a revision to the District’s Strategic Plan adopted by the Board in August 2021 and developing FY25/26 Strategic Initiatives. Mr. Thomas noted he will be conducting meetings over the next several weeks with staff to receive input. It is expected that the District will maintain the current Mission and Vision Statements and will review the District’s Behavioral Value Statements. As part of the presentation, he also highlighted significant changes since approval of the District’s Strategic Plan by the Board in August 2021. Mr. Thomas noted that staff would provide an update on plan development at the June 11, 2025 Board meeting.

Mr. De Lange noted the significance of developing a Nutrient Trading Program in the San Francisco Bay Area, the potential to mitigate financial impacts associated with planned nutrient removal capital upgrades at the District’s Wastewater Treatment Plant, and potential future opportunities for engagement with nearby agencies at the Board level.

Ms. Nichols-Fritzler stated there were no public comments received.

Director Wilson commented she recalls the excellent staff work in developing the current high-quality District Strategic Plan in 2021, noting that it has served as an effective guidance document following approval by the Board. The Board thanked Mr. Thomas for the presentation.

GENERAL MANAGER COMMENTS

Mr. De Lange highlighted the District’s participation in the Future Build Career Day in Pittsburg on April 9, 2025, as well as the upcoming STEM Community Event in Antioch on May 3, 2025, and the Corteva Reemployment Hiring Fair in Pittsburg on May 21, 2025.

BOARD MEMBER COMMENTS – None.

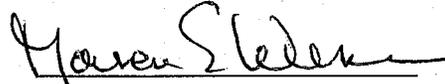
CORRESPONDENCE – None.

CLOSED SESSION

Before adjourning to closed session, Ms. Nichols-Fritzler stated there were no public comments received. The Board convened to closed session at 5:05 p.m. The Board reconvened to open session at 5:23 p.m. and noted there was nothing to report out of Closed Session.

ADJOURNMENT

Chair Banales adjourned the meeting at 5:23 pm and noted the next Board of Directors Meeting will be held at 4:30 pm on April 23, 2025.



Monica Wilson
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)