

Delta Diablo

(a California Special District)

Special Meeting of the Board of Directors

4:30 PM, Wednesday, October 18, 2023

2500 Pittsburg-Antioch Highway, Antioch, CA 94509

The Board of Directors meeting will be conducted as an in-person meeting that is open to members of the public. Persons who wish to address the Board during Public Comments or with respect to a specific Agenda item will be limited to two (2) minutes. The Board Chair may reduce the amount of time allotted per speaker for Public Comments or specific Agenda item(s) depending on the number of speakers and the business of the day.

Presentations will be available online at <https://www.deltadiablo.org/board-meetings> approximately one hour prior to the start of the Board meeting. A copy of the presentations will also be available for inspection at the meeting and at the District Administration Building.

AGENDA

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

D. RECOGNITION

- 1) **Introduction** of Gabriel Duong, Laboratory Manager, to the District (Dean Eckerson)
- 2) **Congratulate** Anthony Dejesus on His Promotion to Collection System Worker III
- 3) **Recognize** District Staff for Outstanding Response to Wastewater Treatment Plant Power Supply Disruptions (Dean Eckerson)
- 4) **Receive** Presentation of Certificate of Achievement for Excellence in Financial Reporting for FY21/22, and **Recognize** and **Commend** Finance Division for Receiving Award of Financial Reporting Achievement for FY21/22 from Government Finance Officers Association (Nitish Sharma)

E. CONSENT CALENDAR

- 1) **Approve** Minutes of the Board of Directors Meeting, September 13, 2023 (Cecelia Nichols-Fritzler)

The District will provide reasonable accommodations for persons with disabilities who plan to participate in Board (or committee) meetings by contacting the Secretary to the Board 24 hours prior to the scheduled meeting at (925) 756-1927. Disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection on the District website at www.deltadiablo.org and also at the District Administration Building located at 2500 Pittsburg-Antioch Highway, Antioch, CA 94509 during normal business hours.

Delta Diablo | 2500 Pittsburg-Antioch Hwy, Antioch, CA 94509 | Main 925.756.1900 | Fax 925.756.1961

TRANSFORMING WASTEWATER TO RESOURCES



- 2) **Receive** District Monthly Check Register for August 2023 (Eka Ekanem)
- 3) **Adopt** Resolution to Approve Information Technology Acceptable Use Policy (District Policy No. 2400) and Associated Employee-Owned Device Agreement (Jason Piper)
- 4) **Authorize** General Manager to Execute Consulting Services Contract in an Amount Not to Exceed \$150,000, KPMG, LLP, Tax Advisory Services, Cogeneration System Improvements, Project No. 22114 (Sean Williams)
- 5) **Adopt** Resolution Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants (Anika Lyons)

F. DELIBERATION ITEMS – None.

G. PRESENTATIONS AND REPORTS

Receive Delta Household Hazardous Waste Collection Facility FY22/23 Report (Amanda Roa)

H. GENERAL MANAGER COMMENTS

I. BOARD MEMBER COMMENTS

J. CORRESPONDENCE

Receive Monthly Lobbyist Report Dated September 2023, Key Advocates, Inc., Western Recycled Water Coalition (Brian Thomas)

K. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (GOV. CODE, SECTION 54957.6)

Agency Negotiators: Vince De Lange, Michael Jarvis

Employee Organizations: Operations and Maintenance Unit, Public Employees Union, Local One; Professional & Technical Unit, Public Employees Union, Local One; Management Association

Unrepresented Employees: All unrepresented employees

L. ADJOURNMENT

The next regular Board of Directors Meeting is scheduled for 4:30 pm on November 8, 2023.

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October 18, 2023

INTRODUCTION OF GABRIEL DUONG, LABORATORY MANAGER, TO THE DISTRICT

Recommendation

Welcome Mr. Gabriel Duong, Laboratory Manager, to the District.

Background Information

Following a comprehensive and competitive recruitment and selection process to fill the vacant Laboratory Manager position, Mr. Duong was selected as the most qualified candidate for this position and began employment with the District on October 16, 2023.

Analysis

Mr. Duong's 12 years of professional career experience includes working as a Senior Laboratory Analyst at a contract laboratory conducting regulatory compliance sampling and testing activities (5 years), as well as a Lead Environmental Microbiologist at the City of Santa Cruz (1 year) supervising three chemists in the water quality laboratory. At the City of Tracy, he initially served as Laboratory Quality Assurance Officer (4 years) to support new TNI requirements, then promoted to Utilities Laboratory Superintendent (2 years) supervising five employees. Mr. Duong earned a Bachelor of Science Degree in Chemistry from University of California, Los Angeles and a Master's Degree in Public Administration from California State University, Northridge. He also holds a variety of job-related certifications including CWEA Laboratory Analyst Grade IV.

Mr. Duong brings broad experience in water and wastewater laboratory sampling and analysis and possesses a thorough understanding of new laboratory certification requirements. He will lead the process to complete transitioning the laboratory and training staff on the new certification standards. Mr. Duong will directly support the Environmental Stewardship Goal in the District's Strategic Plan (dated August 2021).

Financial Impact

Sufficient funding for this position is included in the adopted FY23/24 Budget.

Attachments – None.

Prepared by: 
Dean Eckerson
Resource Recovery Services Director

cc: Mr. Gabriel Duong
District File No. BRD.01-ACTS



October 18, 2023

CONGRATULATE ANTHONY DEJESUS ON HIS PROMOTION TO COLLECTION SYSTEM WORKER III

Recommendation

Congratulate Mr. Anthony Dejesus on his recent promotion to Collection System Worker III at the District.

Background Information

Following a competitive recruitment and selection process to fill the vacant Collection System Worker III position, Mr. Dejesus was selected as the most qualified candidate and was promoted to this position, effective October 16, 2023. He joined the District on March 28, 2022 as a Collection System Worker II.

Analysis

Mr. Dejesus has over nine years of experience in collection system maintenance and previously served in a lead capacity at Union Sanitary District for six years. He possesses a CWEA Collection System Maintenance Grade 3 certification, as well as Pipeline Assessment Certified Professional (PACP) and Manhole Assessment Certified Professional (MACP) certifications. He successfully completed the Tri-Valley ROP Water Pollution Control Program, and the California State University, Sacramento “Operation of Wastewater Treatment Plants” Volumes 1, 2 courses.

Mr. Dejesus has demonstrated a commitment to professional development through training, certification, and experience which directly supports the District’s ability to achieve the collection and conveyance system asset management goals. In his new role as Collection System Worker III, Mr. Dejesus will lead the maintenance and repair activities for the District’s recycled water distribution system, and wastewater collection and conveyance system, which directly supports the Environmental Stewardship goal in the District’s Strategic Plan (dated August 2021).

Financial Impact

Sufficient funding for this position is included in the adopted FY23/24 Budget.

Attachment – None.

Reviewed by: 

Dean Eckerson
Resource Recovery Services Director

cc: Mr. Anthony Dejesus
District File No. BRD.01-ACTS



October 18, 2023

RECOGNIZE DISTRICT STAFF FOR OUTSTANDING RESPONSE TO WASTEWATER TREATMENT PLANT POWER SUPPLY DISRUPTIONS

Recommendation

Recognize staff for their outstanding response actions to multiple power supply disruptions at the District's Wastewater Treatment Plant (WWTP), which effectively maintained reliable facility operations and prevented potential sanitary sewer overflows (SSOs) in the service area.

Background Information

In early September, the Switchgear Replacement Project required use of a temporary 1.5-megawatt (MW) generator to allow installation of a new utility power connection for the replacement switchgear equipment serving the WWTP. Despite extensive advanced planning and testing of the temporary equipment, the District experienced a significant disruption to the WWTP power supply when the 1.5-MW generator failed on multiple occasions between Thursday, September 7 and Saturday, September 9, 2023. Because the WWTP operates continuously, receiving an average of 14 million gallons of wastewater each day, these disruptions presented an immediate threat to the District's core mission, requiring immediate and effective actions to avoid the potential for significant regulatory compliance violations.

Analysis

In response to the sudden and unexpected power supply disruptions, a talented and dedicated team of Operations, Maintenance, and Engineering staff worked together under extraordinary pressure to address the situation. The following team members worked through multiple equipment malfunctions and outages, and developed and implemented a plan to route temporary power cables allowing the WWTP to facilitate reconnecting to the PG&E power grid by 4:00 pm on September 9, 2023:

- Jeff Alexander (Electrical/Instrumentation Technician III)
- Jose Aparicio (WWTP Operator-in-Training)
- Juan Arevalo (Senior Operator)
- Ryan Cain (WWTP Operator II)
- Joe Ciochon (WWTP Operator III)
- Samuel Gonzalez (WWTP Operator I)
- Jose Martinez (WWTP Operator III)
- Nick Muchmore (WWTP Operator III)
- Brian Padilla (WWTP Operator II)
- Chris Phillips (Senior Operator)
- Steve Rodriguez (Operations Supervisor)
- Doug Schreiner (Senior Operator)
- Trevor Simpson (Maintenance Supervisor)
- Nick Steiner (Recycled Water Program Coordinator)
- Sean Williams (Associate Engineer)



These team members are recognized and congratulated for their after-hours response to this incident and for contributing their expertise and time to meet the unexpected challenges and prevent any overflows. The combined effort of these talented and experienced team members demonstrates their dedication and commitment to ensuring the District's customers receive a high level of service at all times through successful teamwork and collaboration.

Financial Impact – None.

Attachments – None.

Prepared by: 

Dean Eckerson
Resource Recovery Services Director

cc: District File BRD.01-ACTS



October 18, 2023

RECEIVE PRESENTATION OF CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FOR FY21/22, AND RECOGNIZE AND COMMEND FINANCE DIVISION FOR RECEIVING AWARD OF FINANCIAL REPORTING ACHIEVEMENT FOR FY21/22 FROM GOVERNMENT FINANCE OFFICERS ASSOCIATION

Recommendation

Receive presentation of the Certificate of Achievement for Excellence in Financial Reporting (COA) for Fiscal Year 2021/2022 (FY21/22) and recognize and commend the Finance Division for receiving the Award of Financial Reporting Achievement (AFRA) for FY21/22 from the Government Finance Officers Association (GFOA).

Background Information

On September 6, 2023, GFOA recognized the District for its work on the FY21/22 Annual Comprehensive Financial Report (ACFR) by awarding the District the COA. In addition to recognizing the District, GFOA recognized the Finance Division with the AFRA.

GFOA is a non-profit association that advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 government finance officials throughout the United States and Canada. It is estimated that approximately 2.5% and 0.7% of special districts received these recognitions at the state and national level, respectively.

Analysis

The GFOA COA Program is the highest form of recognition for excellence in governmental accounting and financial reporting. This achievement is intended to recognize a significant accomplishment by a government and its management. To be awarded a COA, a government agency must publish an easily readable and efficiently organized ACFR. This report must satisfy both generally accepted accounting principles and applicable legal requirements. The ACFR was judged by an impartial panel as meeting the high program standards, which include a constructive “spirit of full disclosure” to clearly communicate an agency’s financial story and motivate potential users and user groups to read the ACFR.

Attachments

- 1) GFOA Certificate of Achievement for Excellence in Financial Reporting Award for FY21/22
- 2) GFOA Award of Financial Reporting Achievement for FY21/22

Reviewed by:



Nitish Sharma
Business Services Director

cc: District File No. BRD.01-ACTS





Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Delta Diablo
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2022

Christopher P. Morill

Executive Director/CEO



**The Government Finance Officers Association of
the United States and Canada**

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Finance Department
Delta Diablo, California



The Award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the department or individual designated as instrumental in the government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Christopher P. Morrill

Date: 9/6/2023

October 18, 2023

**APPROVE MINUTES OF BOARD OF DIRECTORS MEETING,
SEPTEMBER 13, 2023****Recommendation**

Approve Minutes of the Board of Directors Meeting on September 13, 2023.

DRAFT

Meeting of the Board of Directors Minutes
DELTA DIABLO
September 13, 2023

The meeting was called to order by Chair Juan Banales at 4:30 p.m., on Wednesday, September 13, 2023. Vice Chair Glover was absent. Present was Director Monica Wilson. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager/District Engineer; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Dean Eckerson, Resource Recovery Services Director; Nitish Sharma, Business Services Director; Dustin Bloomfield; Maintenance Manager; Darrell Cain, Laboratory Management Professional/Retired Annuitant; Niger Edwards, Human Resources and Risk Manager; Anika Lyons, Finance Manager; Jason Piper, Information Technology Manager; Amanda Roa, Environmental Programs Manager (and Management Association bargaining unit representative); Trevor Simpson, Maintenance Supervisor; Nick Steiner, Recycled Water Program Coordinator (and Professional & Technical bargaining unit representative); Sandeep Sidhu, Chemist III; Taylor Amaro, Collection System Worker II; and Anthony Dejesus, Collection System Worker II.

PUBLIC COMMENTS - None.

PUBLIC HEARING

Conduct Public Hearing on Proposed Adjustments to Recycled Water Service Charges and Adopt Ordinance No. 123 Establishing Recycled Water Service Charges and Surcharges

Chair Banales opened the Public Hearing at 4:32 p.m.

Mr. Thomas provided an overview of the District's Recycled Water Facility, including production rates, end uses, and customer service agreements. He highlighted key drivers requiring RWSC adjustment, including chemical and utilities costs, and discussed the District's long-term financial planning model, key assumptions, and user-specific surcharges. Mr. Thomas stated the District needs to increase annual RWSC revenue by 7.5% to recover costs and reviewed associated revenue needs and fixed, variable, and total projected costs by customer. In closing, he reviewed the recommended actions and next steps.

No public comments were received. Chair Banales closed the public hearing at 4:44 pm.

Director Wilson moved approval to Adopt Ordinance No. 123 Establishing Recycled Water Service Charges and Surcharges, seconded by Chair Banales and by roll call vote (Ayes: *Banales and Wilson*, Noes: *None*; Absent: *Glover*; Abstain: *None*), the Ordinance was adopted.

RECOGNITION

Introduction of Nitish Sharma, Business Services Director, to the District

Mr. Thomas introduced Mr. Sharma as the new Business Services Director, who began his employment on August 21, 2023. Mr. Thomas noted that Mr. Sharma has gained significant expertise and experience in key financial management functions during his 19-year career, while working at various municipalities, special districts, and consulting firms. Mr. Sharma thanked the Board for the opportunity, stating he is committed to meeting and exceeding expectations. The Board welcomed Mr. Sharma to the District.

Congratulate Sandeep Sidhu on Her Promotion to Chemist III

Mr. Eckerson recognized and congratulated Ms. Sidhu on her promotion to Chemist III. He highlighted her 22 years of work experience, educational background, and CWEA Laboratory Analyst Grade IV certification. Ms. Sidhu thanked the Board for the opportunity. The Board congratulated Ms. Sidhu and noted her multiple promotions at the District reflect her hard work and dedication to the District.

Recognize Taylor Amaro, Ryan Cain, Anthony Dejesus, Taylor Schofield, Trevor Simpson, and Thanh Vo for Outstanding Response, Bay Point Sewer Blockage

Mr. Eckerson highlighted the outstanding response actions implemented by a cross-divisional team to address a sewer blockage in Bay Point on Sunday, August 20, 2023. These critical actions by these talented, dedicated, and responsive team members prevented a sanitary sewer overflow and allowed the District to restore service without an interruption to customers. The Board expressed its appreciation for these team members, including Mr. Amaro, Mr. Dejesus, and Mr. Simpson who were in attendance, and thanked them for their hard work and responsiveness.

CONSENT CALENDAR

Director Wilson moved approval of the Consent Calendar, seconded by Chair Banales and by roll call vote (Ayes: *Banales and Wilson*; Noes: *None*; Absent: *Glover*; Abstain: *None*), the following Consent Calendar items were approved: Approve Minutes of the Special Board of Directors Meeting, August 17, 2023; Receive Notes of Board of Directors Finance Committee Meeting, August 24, 2023; Receive District Monthly Check Register for July 2023; Authorize General Manager to Execute Amendment No. 2 to Consulting Services Contract in the Amount of \$70,000, for a New Total Contract Amount Not to Exceed \$350,421, Psomas, Construction Management and Inspection Services, Bridgehead Pipeline Replacement, Project No. 21123; and Authorize General Manager to Execute Amendment No. 2 to Consulting Services Contract in the Amount of \$369,253, for a New Total Contract Amount Not to Exceed \$1,513,827, Psomas, Construction Management and Inspection Services, Treatment Plant Electrical Switchgear Replacement, Project No. 17120.

DELIBERATION ITEMS - None

PRESENTATIONS AND REPORTS

Receive Report on FY23/24 Strategic Initiatives to Support District Strategic Plan

Mr. Thomas highlighted the eleven FY23/24 Strategic Initiatives identified by staff to support implementation of the six goals included in the District's Strategic Plan. He noted that these initiatives target some of the District's key activities, including nutrient



management, pursuit of federal Inflation Reduction Act for a major capital project, developing an updated Recycled Water Master Plan, evaluating use of a laboratory information management system, encouraging employee engagement and workforce development, reviewing key business service function processes and workflows, revamping the performance planning and appraisal process, reinforcing the Safety Program, updating business continuity and emergency response plans, completing an update to the District's Capital Facilities Capacity Charges, and reviewing District Code for required revisions. Mr. Thomas closed by reviewing next steps and upcoming strategic planning activities.

Chair Banales thanked Mr. Thomas for a great presentation. Director Wilson also thanked Mr. Thomas for the report and commented that it is a well-rounded report that includes many references to the District's Workforce Development goal. She commented that it is great to get staff involved with educational and training opportunities for professional development.

GENERAL MANAGER COMMENTS

Mr. De Lange provided a brief overview of the recent disruption to power feed at the WWTP, noting staff would provide a more detailed summary to recognize staff at the next Board meeting. He noted the District's planned attendance at the Big Truck Event in Antioch and the Youth Summit at Los Medanos College in Pittsburg.

BOARD MEMBER COMMENTS

Director Wilson thanked staff for participating in the Big Truck Event, noting that food trucks will be onsite during the event.

CORRESPONDENCE

Receive Monthly Lobbyist Report Dated August 2023 Key Advocates, Inc., Western Recycled Water Coalition

The Board received and filed the report.

CLOSED SESSION – None.

ADJOURNMENT

Chair Banales adjourned the meeting at 5:12 pm and noted the next regular Board of Directors Meeting is scheduled for 4:30 p.m. on October 11, 2023.

Monica Wilson
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)

cc: District File No. BRD.01-MINS

October 18, 2023

RECEIVE DISTRICT MONTHLY CHECK REGISTER FOR AUGUST 2023

Recommendation

Receive District Monthly Check Register for the month ending August 31, 2023.

Background Information

Attached is the Check Register for August 2023. The report reflects payments to the District's suppliers, consultants, service providers, and contractors. A total of \$1,748,275.37 was disbursed in August 2023, which includes 176 checks.

Financial Impact

All payments made during August 2023 are within funding levels included in the adopted FY23/24 Budget.

Attachment

Check Register for month ending August 31, 2023



Reviewed by: _____
Nitish Sharma
Business Services Director

cc: District File No. BRD.01-ACTS

CHECK REGISTER
DELTA DIABLO
 CASH DISBURSEMENTS FOR THE MONTH OF AUGUST 2023

ITEM E/2
Attachment

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
8/3/2023	AFLAC	62699	39648	671.30	INSURANCE	671.30
8/3/2023	ALLIANT INSURANCE SERVICES	62661	39649	12,447.00	LIABILITY- GEN INSURANCE	12,447.00
8/3/2023	ANDRITZ SEPARATION INC	62533	39650	2,551.70	INVTY U103978	2,551.70
8/3/2023	AT&T	62611	39651	2,406.90	PHONE EXP	2,406.90
8/3/2023	JASON BOOE	62681	39652	358.89	T&M	358.89
8/3/2023	CALTEST ANALYTICAL LABORATORY	62670	39653	207.00	CONTRACT LABORATORY TESTING	207.00
8/3/2023	CHEMTRADE CHEMICALS US LLC	62447 62448 62550	39654	4,262.84 4,278.71 4,271.65	ALUMINUM SULFATE ALUMINUM SULFATE ALUMINUM SULFATE	12,813.20
8/3/2023	CONCENTRA/OCCUPATIONAL HEALTH CENTERS	62660	39655	56.00	PRE EMPL COST	56.00
8/3/2023	CSRMA	62613	39656	21.60	CLAIMS PAID FY23	21.60
8/3/2023	DEPT OF GENERAL SERVICES	62608	39657	34,570.24	UTILITIES FY23	34,570.24
8/3/2023	EVOQUA WATER TECHNOLOGIES, LLC	62674	39658	413.17	LABORATORY REAGENT GRADE WATER EQUIPMENT AND SERVI	413.17
8/3/2023	FLYERS ENERGY LLC	62695	39659	7,953.27	NET15 TEMPORARY TANK RENTAL AND FUELING PN19112	7,953.27
8/3/2023	FRESCHI AIR SYSTEMS	62677	39660	4,130.00	CONTRACTED SERVICES FOR DISTRICT HVAC ASSETS FY 23	4,130.00
8/3/2023	GRAINGER	62245	39661	137.30	INVTY U103917	137.30
8/3/2023	LIFE TECHNOLOGIES CORPORATION	62672	39662	3,881.86	COMSUMABLES FOR ION CHROMATOGRAPHY FY23	3,881.86
8/3/2023	MSC INDUSTRIAL SUPPLY CO. INC.	62532	39663	483.34	INVTY U103988	483.34
8/3/2023	NORTHPOINT SECURITY SERVICES, INC	62630	39664	5,331.76	SECURITY PATROL SERVICES	5,331.76
8/3/2023	PACIFIC GAS & ELECTRIC COMPANY	62634	39665	79,732.74	AC# 5138050344-4	79,732.74
8/3/2023	CITY OF PITTSBURG	62649	39666	1,137.28	UTILITIES	1,137.28

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
8/3/2023	RH TECHNOLOGY		39667			35,808.38
		62266		3,558.60	O/S TEMP FY23	
		62280		2,050.88	O/S TEMP FY23	
		62281		3,558.60	O/S TEMP FY23	
		62352		2,563.60	O/S TEMP FY23	
		62400		4,744.80	O/S TEMP FY23	
		62412		2,050.88	O/S TEMP	
		62462		3,321.36	O/S TEMP	
		62525		2,563.60	O/S TEMP	
		62526		4,151.70	O/S TEMP	
		62541		(15.40)	O/S TEMP CREDIT INV 62266164	
		62542		(11.84)	O/S TEMP CREDIT INV 62254525	
		62626		4,722.80	O/S TEMP	
		62627		2,548.80	O/S TEMP	
8/3/2023	U.S. BANK CM-9703		39668			875.00
		62629		875.00	BANK FEE FY23	
8/3/2023	UNIVAR USA INC		39669			7,544.39
		62548		7,544.39	SODIUM BISULFITE	
8/3/2023	VERIZON WIRELESS		39670			2,774.03
		62678		2,774.03	PHONE EXP	
8/3/2023	VISION SERVICE PLAN		39671			3,301.44
		62662		1,650.72	VISION	
		62663		1,650.72	VISION	
8/3/2023	ZORO TOOLS, INC		39672			797.41
		62530		797.41	INVTY U103769	
8/10/2023	ALHAMBRA & SIERRA SPRGS WATER		39673			434.61
		62648		434.61	BLANKET PO FOR WATER 7-2023 TO 6-2024	
8/10/2023	CITY OF ANTIOCH- WATER		39674			8,027.20
		62708		94.60	AC# 013-00024	
		62709		72.66	AC# 013-00023	
		62710		94.60	AC# 013-00022	
		62711		94.60	AC# 013-00021	
		62712		7,670.74	AC# 013-00110	
8/10/2023	ARCO BUSINESS SOLUTIONS		39675			3,696.07
		62772		3,696.07	GAS	
8/10/2023	CALTEST ANALYTICAL LABORATORY		39676			1,375.20
		62668		997.20	CONTRACT LABORATORY TESTING	
		62669		378.00	CONTRACT LABORATORY TESTING	
8/10/2023	CDW GOVERNMENT, INC.		39677			45,883.53
		62635		45,883.53	SOFTWARE RENEWAL - ARCTICWOLF	
8/10/2023	CHEMTRADE CHEMICALS US LLC		39678			4,220.57
		62551		4,220.57	ALUMINUM SULFATE	
8/10/2023	CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC		39679			99,715.30
		62764		87,230.80	PROVIDE TRANS/DISPOSAL/LABOR FOR HHW & TEMP FY23	
		62765		12,484.50	PROVIDE TRANS/DISPOSAL/LABOR FOR HHW & TEMP EVENTS	
8/10/2023	CORELOGIC INFORMATION SOLUTIONS, INC		39680			165.00
		62758		165.00	REALQUEST PROPERTY INFORMATION	
8/10/2023	DATCO		39681			52.00
		62748		52.00	PRE EMPL COST	
8/10/2023	EAST BAY TIRE CO.		39682			1,095.04
		62560		55.76	TIRES FOR DISTRICT VEHICLES	
		62561		55.76	TIRES FOR DISTRICT VEHICLES	
		62636		983.52	TIRES FOR DISTRICT VEHICLES	
8/10/2023	FASTENAL COMPANY		39683			33.28
		62559		33.28	FASTENAL BLANKET PO FY-24	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
8/10/2023	FISHER SCIENTIFIC COMPANY, LLC		39684			2,410.19
		62610		722.16	LABORATORY SUPPLIES	
		62637		1,247.29	LABORATORY SUPPLIES	
		62665		319.86	LABORATORY SUPPLIES	
		62682		120.88	LABORATORY SUPPLIES	
8/10/2023	FLYERS ENERGY LLC		39685			300.00
		62715		300.00	NET15 TEMPORARY TANK RENTAL AND FUELING PN19112	
8/10/2023	GOLDEN STATE WATER CO.		39686			1,517.40
		62679		1,517.40	AC# 07744100004	
8/10/2023	KEMIRA WATER SOLUTIONS, INC.		39687			20,389.51
		62546		10,481.55	FERROUS CHLORIDE	
		62547		9,907.96	FERROUS CHLORIDE	
8/10/2023	KENNEDY/JENKS CONSULTANTS INC.		39688			27,983.77
		62528		27,983.77	ASSET MANAGEMENT PROGRAM DEV PN 19109 FY23	
8/10/2023	KOA HILLS CONSULTING LLC.		39689			1,377.50
		62555		1,377.50	AOD SERVICES FY23/24	
8/10/2023	LINDE GAS & EQUIPMENT INC		39690			1,258.95
		62552		1,258.95	OXYGEN RENTAL	
8/10/2023	MDRR PITTSBURG		39691			3,788.70
		62720		3,788.70	AC# 10-0031550	
8/10/2023	PILLSBURY WINTHROP SHAW PITTMAN LLP		39692			474.00
		62747		474.00	LEGAL SERVICES	
8/10/2023	POLYDYNE INC		39693			19,184.30
		62549		19,184.30	LIQUID POLYMER	
8/10/2023	PSOMAS		39694			62,099.04
		62623		37,451.54	CONSTRUCTION MANAGEMENT SERVICES PN17120 FY23	
		62641		2,250.00	INSPECTION SRVCS ONSITE FUELING STATION 19112 FY23	
		62725		22,397.50	CONSTRUCTION MANAGEMENT SERVICES FY23	
8/10/2023	QUENVOLD'S		39695			4,240.26
		62721		250.00	SAFETY SHOES J.ALEXANDER	
		62722		3,990.26	SAFETY SHOES	
8/10/2023	READY PRINT		39696			491.69
		62726		32.93	STATIONARY SUPPLIES	
		62727		458.76	STATIONARY SUPPLIES	
8/10/2023	REPUBLIC SERVICES #210		39697			1,252.00
		62731		1,252.00	WASTE	
8/10/2023	RH TECHNOLOGY		39698			7,598.62
		62705		3,010.78	O/S TEMP	
		62706		2,039.04	O/S TEMP	
		62755		2,548.80	O/S TEMP	
8/10/2023	STANDARD INSURANCE COMPANY		39699			4,188.99
		62703		4,188.99	LIFE & LTD INS.	
8/10/2023	UNIFIRST CORPORATION		39700			569.71
		62569		131.36	UNIFORM/ LAUNDRY SERVICE	
		62570		211.74	UNIFORM/ LAUNDRY SERVICE	
		62571		30.48	UNIFORM/ LAUNDRY SERVICE	
		62700		196.13	UNIFORM/ LAUNDRY SERVICE FY23	
8/10/2023	UNIVAR USA INC		39701			24,640.32
		62446		6,352.32	SODIUM BISULFITE	
		62642		6,839.97	SODIUM HYPOCHLORITE FY23	
		62643		4,977.32	SODIUM BISULFITE FY23	
		62693		6,470.71	SODIUM BISULFITE	
8/10/2023	ZORO TOOLS, INC		39702			513.63
		62531		513.63	INVTY U103769	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
8/17/2023	AIRGAS USA, LLC		39703			537.34
		62685		537.34	INVTY U103998	
8/17/2023	CITY OF ANTIOCH- WATER		39704			929.62
		62785		835.02	AC# 004-01513	
		62786		94.60	AC# 004-01510	
8/17/2023	ASSOCIATED SERVICES COMPANY		39705			972.61
		62834		972.61	COFFEE AND COFFEE SUPPLIES	
8/17/2023	BATTERIES PLUS BULBS		39706			1,476.97
		62688		1,476.97	INVTY U104005	
8/17/2023	BOOT BARN INC		39707			1,287.41
		62633		1,287.41	SAFETY SHOES	
8/17/2023	CALTEST ANALYTICAL LABORATORY		39708			1,336.50
		62671		1,336.50	CONTRACT LABORATORY TESTING	
8/17/2023	CHEMTRADE CHEMICALS US LLC		39709			4,266.36
		62694		4,266.36	ALUMINUM SULFATE	
8/17/2023	CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC		39710			96,115.48
		62775		96,115.48	PROVIDE TRANS/DISPOSAL/LABOR FOR HHW & TEMP EVENTS	
8/17/2023	COMCAST BUSINESS COMMUNICATIONS, LLC		39711			860.93
		62821		860.93	PHONE EXP	
8/17/2023	CON-QUEST CONTRACTORS, INC		39712			100,922.49
		62847		100,922.49	CONSTRUCTION SERVICES FOR PN 21123	
8/17/2023	CONCENTRA/OCCUPATIONAL HEALTH CENTERS		39713			257.00
		62820		257.00	PRE EMPL COST	
8/17/2023	DU-ALL SAFETY, LLC		39714			2,700.00
		62808		2,700.00	TEMPOARY SAFETY MANAGER DUTIES COVERAGE	
8/17/2023	FASTENAL COMPANY		39715			510.63
		62646		510.63	FASTENAL BLANKET PO FY-24	
8/17/2023	GOLDEN STATE WATER CO.		39716			847.98
		62680		847.98	AC# 32249200000	
8/17/2023	GRAINGER		39717			791.37
		62534		791.37	INVTY U104010	
8/17/2023	HARVEST TECHNICAL SERVICES INC		39718			5,250.30
		62713		2,841.60	O/S TEMP	
		62714		2,408.70	O/S TEMP	
8/17/2023	KEMIRA WATER SOLUTIONS, INC.		39719			10,050.61
		62692		10,050.61	FERROUS CHLORIDE	
8/17/2023	KONE. INC.		39720			487.28
		62828		121.82	ELEVATOR SERVICE	
		62829		121.82	ELEVATOR SERVICE	
		62830		121.82	ELEVATOR SERVICE	
		62831		121.82	ELEVATOR SERVICE	
8/17/2023	McCAULEY AGRICULTURAL & PEST SERVICES		39721			4,800.00
		62824		300.00	PEST CONTROL SERVICES	
		62838		4,500.00	VEGETATION MANAGEMENT FOR THE DISTRICT	
8/17/2023	MDRR PITTSBURG		39722			1,428.40
		62719		1,428.40	AC# 10-0018920	
8/17/2023	MECHANICAL COMPONENTS & SERVIC		39723			269.61
		62689		269.61	INVTY U104008	
8/17/2023	MONUMENT CAR PARTS		39724			786.57
		62690		786.57	INVTY U104011	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
8/17/2023	MSC INDUSTRIAL SUPPLY CO. INC.	62687	39725	840.98	INVTY U104007	840.98
8/17/2023	NWN CORPORATION	62787	39726	3,032.69	PHONE EXP	3,032.69
8/17/2023	ODP BUSINESS SOLUTIONS LLC	62650	39727	98.71	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	924.42
		62651		854.23	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
		62750		(28.52)	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
8/17/2023	ODP BUSINESS SOLUTIONS LLC	62835	39728	12.06	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	12.06
8/17/2023	OEM AIR COMPRESSOR CORP.	62684	39729	100.58	INVTY U104009	100.58
8/17/2023	OLD TOWN CONTRACTORS INC	62817	39730	5,033.00	REFUND CFCC PAYMENT	5,033.00
8/17/2023	PACIFIC GAS & ELECTRIC COMPANY	62753	39731	334.04	UTILITIES	334.04
8/17/2023	PACIFIC GAS & ELECTRIC COMPANY	62754	39732	53.70	UTILITIES	53.70
8/17/2023	PATTERSON LIFT TRUCKS, INC.	62697	39733	3,733.10	FORKLIFT REPAIRS TCM	5,121.44
		62698		1,388.34	FORKLIFT REPAIRS TCM	
8/17/2023	PITTSBURG AUTOMOTIVE	62645	39734	208.91	DISTRICT FLEET SERVICES	208.91
8/17/2023	REPUBLIC SERVICES #210	62732	39735	9,694.44	WASTE	9,694.44
8/17/2023	RH TECHNOLOGY	62826	39736	2,548.80	O/S TEMP	2,548.80
8/17/2023	SENTRY EQUIPMENT CORP	62691	39737	3,752.41	INVTY U103870	3,752.41
8/17/2023	SANDEEP SIDHU	60029	39738	225.00	REIMBURSEMENT	225.00
8/17/2023	VULCAN INDUSTRIES INC	62734	39739	1,293.80	BAR SCREEN REPLACEMENT PARTS	1,293.80
8/17/2023	WILLDAN FINANCIAL SERVICES	62664	39740	8,000.00	SEWER SERVICE CHARGE ADMINISTRATION FY23/24	8,000.00
8/17/2023	WOODARD & CURRAN INC.	62771	39741	19,155.15	ON-SITE FUELING STATION REPLACEMENT PN 19112	19,155.15
8/17/2023	WORLD OIL ENVIRONMENTAL SERVICES	62652	39742	90.00	USED OIL SERVICES	90.00
8/24/2023	AFSCME DISTRICT COUNCIL 57	5627022	39743	3,493.24	UNION DUES O&M	4,939.10
		5627122		1,445.86	UNION DUES P&T	
8/24/2023	ALPHA CM INC	62733	39744	15,472.00	CONSTRUCTION MNGMNT & INSPECTION SRVS PN 21114	15,472.00
8/24/2023	MICHAEL AUER	62856	39745	251.72	REIMBURSEMENT	251.72
8/24/2023	MICHAEL BAKALDIN	62857	39746	486.14	REIMBURSEMENT	486.14
8/24/2023	BASIC BENEFITS, LLC	62855	39747	90.00	FSA	90.00

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
8/24/2023	BOOT BARN INC	62728	39748	168.35	SAFETY SHOES J.GONZALEZ	168.35
8/24/2023	CALTEST ANALYTICAL LABORATORY	62717	39749	828.00	CONTRACT LABORATORY TESTING	828.00
8/24/2023	CHEMTRADE CHEMICALS US LLC	62777 62778	39750	4,255.80 4,194.15	ALUMINUM SULFATE ALUMINUM SULFATE	8,449.95
8/24/2023	COLLICUTT ENERGY SERVICES, INC.	62675 62676	39751	3,227.01 6,722.51	GENERATOR CONDITION ASSESSMENT AND REPAIRS GENERATOR CONDITION ASSESSMENT AND REPAIRS	9,949.52
8/24/2023	CONTRA COSTA WATER DISTRICT	62822	39752	27.33	UTILITIES	27.33
8/24/2023	CROPPER ACCOUNTANCY CORP	62799	39753	4,500.00	AUDIT SERVICES FOR FYE 06/30/2023	4,500.00
8/24/2023	CUPERTINO ELECTRIC, INC	62853	39754	126,540.40	CONSTRUCTION SERVICES FOR PROJECT NO. 17120	126,540.40
8/24/2023	VINCENT DE LANGE	62877	39755	254.63	T&M	254.63
8/24/2023	DIABLO WATER DISTRICT	62800	39756	605.49	UTILITIES	605.49
8/24/2023	EAST BAY TIRE CO.	62823	39757	387.79	TIRES FOR DISTRICT VEHICLES	387.79
8/24/2023	FASTENAL COMPANY	62724	39758	2,336.63	HARDWARE	2,336.63
8/24/2023	FLOTTWEG SEPARATION	62876	39759	7,269.15	CENTRIFUGE REPLACEMNT PARTS	7,269.15
8/24/2023	TIMOTHY J. HAMMETT	62858	39760	243.41	REIMBURSEMENT	243.41
8/24/2023	KEMIRA WATER SOLUTIONS, INC.	62779	39761	9,536.26	FERROUS CHLORIDE	9,536.26
8/24/2023	LEEANN KNIGHT	62859	39762	393.75	REIMBURSEMENT	393.75
8/24/2023	KOA HILLS CONSULTING LLC.	62707	39763	855.00	AOD SERVICES FY23/24	855.00
8/24/2023	KONE. INC.	62832	39764	121.82	ELEVATOR SERVICE	121.82
8/24/2023	LINDE GAS & EQUIPMENT INC	62839 62841	39765	1,258.95 864.56	OXYGEN RENTAL OXYGEN RENTAL	2,123.51
8/24/2023	MCMASTER CARR SUPPLY CO	62792	39766	516.80	INVTY U104006	516.80
8/24/2023	SUE THOMASON	62667	39767	385.00	INDOOR PLANTS LEASING AND WEEKLY MAINTENANCE	385.00
8/24/2023	ODP BUSINESS SOLUTIONS LLC	62749 62751 62752	39768	207.10 62.69 225.24	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024 BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024 BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	495.03
8/24/2023	PACIFIC GAS & ELECTRIC COMPANY	62842	39769	44,797.10	AC# 4835091675-4	44,797.10

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
8/24/2023	ABEL PALACIO		39770			567.55
		62860		567.55	REIMBURSEMENT	
8/24/2023	POST LAKE LENDING		39771			335.10
		628911		335.10	Wage Garnishment	
8/24/2023	TERRY SPURGEON		39772			558.66
		62861		558.66	REIMBURSEMENT	
8/24/2023	STATE OF CALIFORNIA		39773			250.00
		5988221		125.00	EARNINGS GARNISHMENT	
		5988222		125.00	EARNINGS GARNISHMENT	
8/24/2023	JAYNE STROMMER		39774			128.48
		62862		128.48	REIMBURSEMENT	
8/24/2023	WILLIAM SVOBODA		39775			1,523.35
		62863		1,523.35	REIMBURSEMENT	
8/24/2023	SYNAGRO WEST, LLC		39776			79,343.92
		62757		79,343.92	BIOSOLIDS HAULING	
8/24/2023	UNIFIRST CORPORATION		39777			368.86
		62654		30.48	UNIFORM/ LAUNDRY SERVICE	
		62655		131.36	UNIFORM/ LAUNDRY SERVICE	
		62656		207.02	UNIFORM/ LAUNDRY SERVICE	
8/24/2023	WORLD OIL ENVIRONMENTAL SERVICES		39778			809.50
		62653		55.00	USED OIL SERVICES	
		62718		754.50	USED OIL SERVICES	
8/31/2023	AMARO, TAYLOR		39779			44.00
		62946		44.00	T&M - MEAL ALLOWANCE	
8/31/2023	ANDRITZ SEPARATION INC		39780			197.21
		62900		197.21	INVTY U103978	
8/31/2023	APGN INC		39781			12,800.00
		62852		12,800.00	NEUROS TURBO BLOWER EPRM PLAN	
8/31/2023	AT&T		39782			2,467.09
		62912		2,467.09	PHONE EXP	
8/31/2023	BATTERIES PLUS BULBS		39783			5,009.11
		62798		5,009.11	REPLACEMENT BATTERIES	
8/31/2023	BORGES & MAHONEY INC		39784			9,056.50
		62833		9,056.50	AMPEROMERTIC TITRATOR AND REPAIRS	
8/31/2023	CALIPRINTS LLC		39785			866.19
		62848		866.19	INVENTORY	
8/31/2023	CALTEST ANALYTICAL LABORATORY		39786			504.00
		62782		252.00	CONTRACT LABORATORY TESTING	
		62783		252.00	CONTRACT LABORATORY TESTING	
8/31/2023	CHEMTRADE CHEMICALS US LLC		39787			12,661.72
		62776		4,192.39	ALUMINUM SULFATE	
		62814		4,239.95	ALUMINUM SULFATE	
		62825		4,229.38	ALUMINUM SULFATE	
8/31/2023	CONTRA COSTA COUNTY		39788			38,846.50
		62973		38,846.50	LEGAL SERVICES	
8/31/2023	CONTRA COSTA COUNTY FIRE		39789			316.00
		62947		316.00	PERMIT FEE	
8/31/2023	EAST BAY TIRE CO.		39790			3,901.70
		62845		3,901.70	REPLACEMENT TIRES/ YARD GOAT	
8/31/2023	FASTENAL COMPANY		39791			126.81
		62846		126.81	FASTENAL BLANKET PO FY-24	
8/31/2023	FISHER SCIENTIFIC COMPANY, LLC		39792			921.98
		62888		299.29	LABORATORY SUPPLIES	
		62905		622.69	LABORATORY SUPPLIES	
8/31/2023	FLYERS ENERGY LLC		39793			17,164.07
		62807		6,438.43	PEGASUS 805 ENG8903 LUBE OIL	
		62942		10,725.64	PEGASUS 805 ENG8903 LUBE OIL	

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8/31/2023	GENERAL ELECTRIC COMPANY		39794			22,105.33
		62870		22,105.33	SOFTWARE RENEWAL - CB PACIFIC IFIX SUPPORT	
8/31/2023	GRAINGER		39795			5,452.35
		62793		3,540.72	7/31/2023 BREAK IN TOOL REPLACEMENT MAINTENANCE DIVISION REPAIRS &	
		62794		209.76	MAINTENANCE PO	
		62795		213.87	MAINTENANCE DIVISION REPAIRS & MAINTENANCE PO	
		62796		23.06	MAINTENANCE DIVISION REPAIRS & MAINTENANCE PO	
		62797		713.07	MAINTENANCE PO	
		62873		645.30	RWF REPAIR & MAINTENANCE PO	
		62874		106.57	RWF REPAIR & MAINTENANCE PO	
8/31/2023	HARVEST TECHNICAL SERVICES INC		39796			6,038.40
		62818		2,841.60	O/S TEMP	
		62819		3,196.80	O/S TEMP	
8/31/2023	IB CONSULTING, LLC		39797			8,320.00
		62801		8,320.00	FY23-24 RATE STUDY	
8/31/2023	KEMIRA WATER SOLUTIONS, INC.		39798			9,686.55
		62816		9,686.55	FERROUS CHLORIDE	
8/31/2023	MAPISTRY INC		39799			22,770.00
		62756		22,770.00	SOFTWARE PURCHASE	
8/31/2023	MCCAMPBELL ANALYTICAL, INC.		39800			3,859.00
		62933		1,333.00	CONTRACT LAB ANALYSIS FOR PRETREATMENT	
		62934		899.00	CONTRACT LAB ANALYSIS FOR PRETREATMENT	
		62936		364.00	CONTRACT LAB ANALYSIS FOR PRETREATMENT	
		62937		364.00	CONTRACT LAB ANALYSIS FOR PRETREATMENT	
		62938		899.00	CONTRACT LAB ANALYSIS FOR PRETREATMENT	
8/31/2023	MCMASTER CARR SUPPLY CO		39801			236.20
		62803		236.20	INVTY U104017	
8/31/2023	NEW IMAGE LANDSCAPE COMPANY		39802			15,165.00
		62784		4,620.00	INSTALL PLANTS/ FLAGPOLE AREA	
		62886		2,710.00	NEW PLANTS/ MONUMENT SIGN	
		62923		4,520.00	TREE REMOVAL/ REPLACEMENT	
		62924		3,315.00	MULCH INSTALLATION	
8/31/2023	ODP BUSINESS SOLUTIONS LLC		39803			127.73
		62810		56.40	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
		62880		71.33	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
8/31/2023	PACIFIC COAST GENERAL ENGINEERING INC		39804			9,095.00
		62901		1,074.92	CONST SVCS-CAMP STONEMAN FORCEMAIN PN 23117	
		62971		8,020.08	CONST SVCS-CAMP STONEMAN FORCEMAIN PN 23117	
8/31/2023	PACIFIC COAST TRANE SERVICE		39805			205,292.50
		62768		184,225.50	TRANE CHILLER RENEWAL SERVICE FY23 PN22128	
		62770		2,840.00	TRANE CHILLER RENEWAL SERVICE FY23 PN22128	
		62773		6,600.00	TRANE CHILLER RENEWAL SERVICE FY23 PN22128	
		62774		11,627.00	TRANE CHILLER RENEWAL SERVICE FY23 PN22128	
8/31/2023	PACIFIC ECO-RISK LABORATORIES		39806			3,917.00
		62802		3,917.00	CHRONIC TOXICITY TESTING	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
8/31/2023	PILLSBURY WINTHROP SHAW PITTMAN LLP		39807			3,602.00
		62949		3,002.00	LEGAL SERVICES	
		62950		600.00	LEGAL SERVICES	
8/31/2023	PITTSBURG AUTOMOTIVE		39808			463.61
		62789		346.78	DISTRICT FLEET SERVICES	
		62920		116.83	DISTRICT FLEET SERVICES	
8/31/2023	CITY OF PITTSBURG		39809			22,538.55
		62970		22,538.55	STREET SWEEPING SERVICES FOR CITY OF PITTSBURG	
8/31/2023	POLYDYNE INC		39810			74,789.14
		62780		74,789.14	DRY POLY	
8/31/2023	PSOMAS		39811			1,440.00
		62892		1,440.00	INSPECTION SRVCS ONSITE FUELING STATION PN 19112	
8/31/2023	QUADIENT LEASING USA, INC.		39812			223.07
		62982		223.07	POSTAGE FEES	
8/31/2023	QUENVOLD'S		39813			139.11
		62948		139.11	SAFETY SHOES - MICHAEL KCKINNEY	
8/31/2023	SHAWN REDMOND		39814			309.11
		62979		150.00	MEMBRS, DUES & PROF LICENS	
		62980		(79.53)	T&M	
		62981		238.64	T&M	
8/31/2023	RH TECHNOLOGY		39815			2,548.80
		62906		2,548.80	O/S TEMP	
8/31/2023	SYSTEM 1 STAFFING		39816			2,542.72
		62884		953.52	O/S TEMP	
		62918		1,589.20	O/S TEMP	
8/31/2023	TOSHIBA INTERNATIONAL CORP		39817			320.08
		62806		320.08	TOSHIBA COPIER AND PRINTER SUPPLIES	
8/31/2023	UNIFIRST CORPORATION		39818			317.18
		62760		30.48	UNIFORM/ LAUNDRY SERVICE	
		62761		286.70	UNIFORM/ LAUNDRY SERVICE	
8/31/2023	UNIVAR USA INC		39819			8,773.22
		62804		8,773.22	SODIUM BISULFITE	
8/31/2023	V.W. HOUSEN & ASSOCIATES, INC.		39820			16,566.40
		62658		15,263.94	DESIGN SERVICES DURING CONSTRUCT FOR PN21123 FY23	
		62659		1,302.46	DESIGN SERVICES DURING CONSTRUCT FOR PN21123 FY23	
8/31/2023	VERIZON WIRELESS		39821			3,390.06
		62972		3,390.06	PHONE EXP	
8/31/2023	VIZOCOM ICT LLC		39822			467.54
		62908		467.54	INVTY U104013	
8/31/2023	WILSON, MONICA		39823			299.08
		62983		299.08	T&M	
	GRAND TOTAL					<u>1,748,275.37</u>

October 18, 2023

ADOPT RESOLUTION TO APPROVE INFORMATION TECHNOLOGY ACCEPTABLE USE POLICY (DISTRICT POLICY NO. 2400) AND ASSOCIATED EMPLOYEE-OWNED DEVICE AGREEMENT

Recommendation

Adopt resolution to approve District Policy No. 2400, “Information Technology Acceptable Use Policy” (AUP) and associated Employee-Owned Device Agreement (EODA).

Background Information

The District’s current Acceptable Computer Use, Standard Practice & Security Policy was adopted in 1998. In reviewing the policy, staff determined it no longer adequately addresses use of current information technology hardware and data sharing systems. This critical review directly supports the Organizational Change and Infrastructure Investment goals included in the District’s Strategic Plan, as well as the FY23/24 Strategic Initiatives to review key business services functions and the business continuity program.

Analysis

The proposed AUP defines the guidelines, expectations, and restrictions for use of District information technology resources, both on and offsite, by all employees. It is designed to promote responsible and secure technology usage while ensuring data security and compliance with relevant laws and regulations. The associated (EODA) focuses specifically on the use of personal devices (e.g., smartphones, tablets, laptops) for work-related purposes. This agreement clarifies the rights and responsibilities of employees when using their personal devices in connection with District’s business operations. The AUP and EODA also provide a framework for the District to respond to security incidents and future information technology advancements.

Staff worked in conjunction with District legal counsel to develop the AUP and EODA. The District provided all three of its bargaining units with the opportunity to review and comment on the AUP and EODA. Subsequently, the District met with bargaining unit representatives on multiple occasions to respond to questions, concerns, and comments. Each bargaining unit has indicated its understanding and support for the proposed AUP and EODA.

Financial Impact – None.

Attachment

- 1) Resolution Approving District Policy No. 2400, “Information Technology Acceptable Use Policy and Associated “Employee-Owned Device Agreement”

Reviewed by: 

Brian Thomas

Deputy General Manager/District Engineer

cc: District File No. BRD.01-ACTS



**BEFORE THE BOARD OF DIRECTORS
OF DELTA DIABLO**

(a California Special District)

RESOLUTION NO. 11/2023

MATTER: Approving District Policy No. 2400, “Information Technology Acceptable Use Policy” and Associated “Employee-Owned Device Agreement”

The BOARD OF DIRECTORS OF DELTA DIABLO HAS DETERMINED THAT:

WHEREAS, the District recognizes the necessity of defining criteria for acceptable use and practices that District employees must follow when using District information systems and computer equipment in support of the District’s Strategic Plan Goals and Initiatives; and

WHEREAS, defining the acceptable use criteria provides a framework for the District to respond to security incidents and future information technology advancements.

NOW, THEREFORE, the Board of Directors of Delta Diablo **DOES HEREBY RESOLVE AND ORDER:**

District Policy No. 2400, “Information Technology Acceptable Use Policy” and associated “Employee-Owned Device Agreement” are approved and effective as of December 1, 2023.

PASSED AND ADOPTED on October 18, 2023, by the following vote:

AYES:

ABSENT:

NOES:

ABSTAIN:

I DO HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on October 18, 2023.

ATTEST:

Monica Wilson
Board Secretary

Exhibits:

- A – District Policy No. 2400, “Information Technology Acceptable Use Policy”
- B – Employee-Owned Device Agreement

DRAFT**Policy 2400**

Information Technology Acceptable Use Policy

Effective: December 1, 2023
Supersedes: Policy 316

It is the policy of Delta Diablo (District) to: Protect the District, employees, customers, and other parties from damages and/or losses that may result from the misuse of information technology (IT) equipment and systems.

Purpose

The purpose of this policy is to establish a framework that will be used to ensure the acceptable use of District IT equipment and systems, and to mitigate damages and/or losses that may result from misuse of such equipment and systems. Negligent actions or willful misconduct that result in, but are not limited to, malware infection, security breaches, destruction and/or loss of confidential information, and exposure of critical systems to vulnerabilities are classifications of misuse. The consequences of misusing IT equipment and systems to the District can be severe, resulting in increased compliance risk exposure, system downtimes, loss of critical operational functions, negative productivity metrics, legal and financial penalties, and damage to the District's reputation.

For the purposes of this policy, the following definitions will be used:

- Employee or Employees - Defined as all District employees, contractors, consultants, and temporary workers regardless of a person's official employment status.
- IT Equipment and Systems - Defined as, but are not limited to, desktops, laptops, electronic devices, tablets, cell phones, operating systems, E-mail services (Office365), installed software, internet services, network/wireless services, Software as a Service (SaaS) platforms, and voice/PBX equipment (VOIP).
- Security Breaches - Defined as, but are not limited to, intentionally accessing data for which the employee is not an intended recipient or logging into a server or account that the employee is not expressly authorized to access, unless these actions are within the scope of the employee's regular duties.
- Network Disruptions - Defined as, but is not limited to, network sniffing, pinged floods, packet spoofing, denial of service, and forging routing information for malicious purposes.

This policy applies to all computer technology equipment and systems used to conduct District business or interact with District networks, regardless of the ownership or lease of equipment or systems by the District, the employee, or a third party. For non-District owned IT equipment and systems, this policy applies when and to the extent they are used for District purposes or to conduct official District business.

Employees are responsible for exercising good judgment while working on official District business and ensuring appropriate use of District information systems, electronic devices, and network resources in accordance with District policies and procedures, as well as any state, federal, local laws, and regulations.



Information Technology Acceptable Use Policy

DRAFT Policy 2400

Effective: December 1, 2023
Supersedes: Policy 316

Roles and Responsibilities

- General Manager - Administer policy requirements.
- Department Directors, Managers, and Supervisors - Ensure staff awareness and adherence to policy and associated supporting documentation and communications.
- IT Manager, Risk Manager, and Human Resources - Support policy administration and compliance with legal, regulatory, and statutory requirements.
- All Employees - Maintain awareness and conform with policy requirements and associated supporting documentation and communications.

Policy Requirements

General Use

It is the District’s policy that IT equipment and systems will be used to serve the business needs of the District. Within this context:

- All software on District computers must be approved by the IT Manager and installed by the District’s IT Division. All unauthorized software installations are prohibited. Employees will only use software that is authorized by the District for official District duties. Unlicensed or “pirated” software usage is strictly prohibited.
- Employees should not store personal files on District IT equipment, such as personal, financial, or health information, including pictures, videos, and image captures. The District is not responsible for recovery of any lost or corrupted files.
- Employees are responsible for exercising good judgment regarding the reasonableness of personal use. Personal use is permitted only where such use does not affect the employee’s performance, does not interfere with the employee’s assigned duties, is done on personal time, is not detrimental to the District in any way, is not in breach of any term or condition of employment, and is not in breach of any requirements of this policy.

Monitoring and Privacy

All data that is created, maintained, and stored on District IT equipment or systems will be considered the Intellectual Property (IP) of the District, and there is no provision for or an expectation of individual data privacy even when the data might otherwise be considered personal. Employees shall not expect privacy in relation to their use of District IT equipment and systems.

To ensure compliance with this policy, as well as maintaining system stability, security, and operational effectiveness the District reserves the right to monitor activity on District equipment, network, and systems, including, but not limited to, internet usage, software usage, and e-mail transmissions. This information may be used to investigate potential data/security breaches, protect against current/future misuse incidents, improve IT performance metrics and system availability.



Information Technology Acceptable Use Policy

DRAFT Policy 2400

Effective: December 1, 2023
Supersedes: Policy 316

Policy Requirements (cont'd)

Security and Proprietary Information

All employees are responsible for taking precautions required by the District to maintain the security of District IT equipment, systems, and data. Employees are responsible for managing all sensitive and confidential District data in full compliance with District procedures, including, but not limited to, the following requirements:

- Employees must use District equipment when performing District business, unless there is a fully executed Employee-Owned Device Agreement (EODA) on file with the District.
- Do not permit access to any sensitive District information or confidential data to unauthorized individuals. Confidential data includes, but is not limited to, District customer information, social security numbers, driver's license numbers, credit card data, account information, and any other consumer data and personal data protected from disclosure under state, federal laws and/or regulations. Employees should take reasonable precautions required by District IT to protect District-owned and personal devices used for work-related purposes from loss, damage, or theft.
- All devices must be kept up to date with District approved manufacturer or network patches. On non-District owned IT equipment and systems used for work purposes, employees are expected to check for updates weekly and apply them as they are released.
- Employees are responsible for complying with all password requirements communicated by the District.
- Employees shall not connect any non-authorized device to the District internal network or systems. All devices that connect to the internal network must receive pre-approval by the IT Manager.
- Mobile storage devices such as memory sticks, CDs, DVDs, and removable hard drives shall only be used in situations when network connectivity is unavailable or no secure alternative method of transferring data exists.
- Employees may access, use, or share District proprietary information only to the extent it is authorized and necessary to fulfill their assigned job duties. District proprietary information stored on any IT equipment and system whether owned or leased by the District, the employee, or a third party, remains the sole property of the District.
- Employees must immediately notify their manager and the IT Manager in the event their District-owned or personal device used for work-related purposes is lost, damaged, or stolen. For example, a lost or stolen personal cell phone with a connection to District resources.
- Employees must immediately report to their manager and the IT Manager any incident or suspected incident of unauthorized data



Information Technology Acceptable Use Policy

DRAFT Policy 2400

Effective: December 1, 2023
Supersedes: Policy 316

Policy Requirements (cont'd)

access, data breach, data loss, or disclosure of District information or resources.

- During an emergency, managers may access District services, data and/or systems from devices or systems that do not have an Employee-Owned Device Agreement on file. After the event, the manager must provide notification with the access details to the IT Manager.

Unacceptable Uses

This section provides general guidance of the prohibited uses of IT equipment and systems; it does not include all activities due to the expansive range of potential IT activities. Employees should contact the IT Manager for clarification if certain activities not included in this section have any potential to be considered an unacceptable use. Employees may be exempted from these restrictions by the Business Services Director, or the IT Manager, if the activity is determined to be required to complete legitimate job responsibilities.

Under no circumstances is an employee authorized to engage in any activity that is illegal under local, state, federal, or international law while utilizing District-owned resources.

System and Network Activities

The following activities are strictly prohibited, with no exceptions:

- Violating the rights of any person or entity protected by copyright, trade secret, patent, or other intellectual property protection, or similar laws or regulations. These kinds of violations include, but are not limited to, the installation or distribution of “pirated” or other software products that are not appropriately licensed for use by the District.
- Unauthorized copying of copyrighted material including, but not limited to, digitization and distribution of photographs from magazines, books, or other copyrighted sources, copyrighted music, and the installation of any copyrighted software for which the District or the end user does not have an active license.
- Exporting software, technical information, encryption software, or technology, in violation of international or regional export control laws. The appropriate management should be consulted prior to the export of any material that is in question.
- Introducing malicious programs into the network or server (e.g., malware, ransomware, viruses, worms, trojan horses, email bombs).
- Sharing account information including passwords with other employees or non-employees. This includes family and other household members when work is being done at home.
- Using District assets to actively engage in creation, procuring or transmitting material that is in violation of sexual harassment laws, hostile workplace laws, or District ethics policies.



Information Technology Acceptable Use Policy

DRAFT Policy 2400

Effective: December 1, 2023
Supersedes: Policy 316

Policy Requirements (cont'd)

- Creating, or transmitting unauthorized solicitation material for products, items, or services originating from any District account or system.
- Negligent actions or willful misconduct that result in security breaches or network disruptions.
- Executing any form of network monitoring that will intercept data not intended for the employee's host, unless this activity is a part of the employee's duties for the District.
- Circumventing user authentication or security of any host, system, network, or account.
- Interfering with or denying service to any user other than the employee's host (for example, denial of service attack).
- Using any program/script/command or sending messages of any kind with the intent to interfere with or disable a user's terminal session, locally, via the internet, intranet, extranet, or any other means.
- Providing confidential information about District employees, vendors, or customers to parties outside the District that are not considered part of the official job responsibilities.

Email and Communication Activities

When using District computers or devices to access the internet, employees must realize they represent the District. The following activities are strictly prohibited, with no exceptions:

- Sending unsolicited email messages, including the sending of junk mail or other advertising material to individuals who did not specifically request such material (e-mail SPAM).
- Engaging in any form of harassment via email or phone, whether through language, imagery, frequency, size of messages or other communications.
- Using District computers, devices, or email accounts in the commission of any activity that is considered unlawful to the local, state, or federal government.
- Distributing or forwarding of soliciting emails (SPAM) on behalf of any other email address with the intent to harass or to collect replies.
- Creating, or transmitting chain letters, Ponzi, or other pyramid schemes of any type.
- Using unsolicited email originating from within the District's networks of other Internet/Intranet/Extranet service providers on behalf of, or to advertise, any service hosted by the District or connected via the District's network.
- Creating accounts on external services using District email addresses for the purpose of misrepresentation or circumventing District communication policies, including (but not limited to) platforms such as Facebook, SnapChat, TikTok, and LinkedIn.



Information Technology Acceptable Use Policy

DRAFT Policy 2400

Effective: December 1, 2023
Supersedes: Policy 316

Policy Requirements (cont'd)

Cell Phone and Voice Equipment

Employees using voice equipment for District business are encouraged to limit communication via text message to non-substantive matters.

Employees who are provided District owned or leased voice equipment (e.g., cell phones) for official District business purposes must maintain compliance with this policy. Employees also must comply with this policy while using non-District owned voice equipment while engaging in official District business. Employees must comply with the following:

- Employees shall not make hoax or threatening calls to internal or external destinations.
- Employees shall not accept reverse charge (collect) calls from domestic or international operators, unless it is for official District business.
- While operating District vehicles, employees are expected to follow all applicable District policies and procedures, in addition to local, state, and federal laws and regulations regarding the use of electronic devices.
- Employees who are charged with traffic violations resulting from the use of voice equipment while driving will be solely responsible for paying all fines and penalties that result from such actions.
- While working in hazardous areas, employees must refrain from using devices in a manner that creates a distracted work environment, potentially generating a safety hazard.

Violations of the Policy

Any violation of this policy may result in disciplinary and/or legal action consistent with District policies and practices. Disciplinary actions may include, but are not limited to, loss of access privileges to data or equipment, cancellation of contracts, termination of employment, or other actions as deemed appropriate and in accordance with any applicable Memoranda of Understanding (MOUs), and labor and employment laws.

The District may temporarily suspend, disable, or restrict access to computing resources and systems, independent of disciplinary procedures, when it appears necessary to do so in order to protect the availability, confidentiality, or the integrity of District computing and network resources or data, or to protect the District from liability.

The District reserves the right to notify the appropriate law enforcement authorities of any unlawful activity. The District also reserves the right to pursue legal actions to recover any financial losses suffered as a result of violations of this policy, in accordance with applicable laws and regulations.

Authority

Adopted by Board Resolution No. 11/2023, October 18, 2023



Information Technology Employee-Owned Device Agreement

DRAFT

Overview: This agreement between Delta Diablo and the Participant establishes the terms and conditions to allow the use of an employee-owned device in the course and scope of employment. District Policy No. 2400, “Information Technology Acceptable Use Policy” and this “Employee-Owned Device Agreement” (EODA) are necessary to ensure safe, secure access to District information technology (IT) resources, and compliance with applicable legal and regulatory activities.

Definitions

- **Cloud-based service:** A District system, service, or other computer resource hosted by an external vendor that allows access to District IT systems.
 - **Device:** Any employee-owned computing or communications hardware with information storage capability (e.g., computers, servers, laptops, PDAs, cellular telephones, tablets, smart phones, fax machines, printers, and copiers) that is used to access Delta Diablo’s IT systems, networks, services, or data.
 - **Participant:** A District employee.
 - **Virtual private network (VPN):** An encrypted network connection over public internet networks to District information systems, networks, or other computer resources.
-

Scope: Participants may use devices for work purposes when authorized in writing, in advance, by the Information Technology Manager (IT Manager) and the respective Department Director. This EODA and Policy No. 2400 define the standards, procedures, and restrictions for each participant who has a legitimate business requirement to access District systems and data using a device. This EODA applies to any participant using any device capable of storing, manipulating, and/or modifying data or systems while connected to an unmanaged network that can be used to access data or system owned by the District. The use of devices is limited to approved participants based on technology compatibility. The District reserves the right to revoke this EODA at any time for any reason, with or without advance notice.

Eligibility: Employment with the District does not automatically guarantee the initial and ongoing approval to devices to gain access to District networks, systems, and data. The District will regularly evaluate its business needs to determine if the participant is eligible to connect a device to District systems and data. The evaluation will consider several parameters including, but not limited to, current regulations and laws, Participant adherence to protocols in this EODA and Policy No. 2400, technical concerns and/or limitations, and security concerns.

Protocols: To ensure the security of District information systems, VPN services will not be permitted on devices. All Participants must register their device(s) on the District-designated cloud-based service so the mobile device management (MDM) software can

be installed on the device(s). The District, at its discretion, may change its cloud-based service. This MDM software will store all District-related information, including calendars, e-mails, and other applications, in one area that is password-protected and secure. The District's IT Division will provide each Participant support and instructions for installing this software prior to using the device for work purposes. Due to security issues, Participants are expected not to share their credentials, files, or software licenses with other non-authorized devices (e.g., personal home devices) or use cloud-based apps to backup, or transport District data to unsecure parties. Devices with modified hardware, software, or configurations that are not supported by the device manufacturer are prohibited unless approved by the IT Manager.

All Participants are required to adhere to the following security protocols:

- To prevent unauthorized access, devices must be protected using a passcode or other method of controlling access that is supported by the manufacturer.
- Device(s) must auto lock if inactive for more than five minutes.
- Device(s) must support multi-factor authentication (MFA) and must have the District's MFA protocol enabled.
- Rooted (Android) or jailbroken (iOS) devices are strictly forbidden from accessing the network.
- Smartphones and tablets that are not on the District's list of supported devices are not permitted to connect to the District's information systems, networks, services, or data.
- Any connected device is subject to remote wipes of all District intellectual property as outlined under Participant Responsibilities in this document if: 1) the device is lost, 2) the Participant's employment or contractual relationship with the District is terminated, 3) the District detects a data or policy breach, including but not limited to, a virus or similar threat to the security of the District's data and technology infrastructure.
- EODA computers must have anti-virus software installed, and each Participant shall ensure that the software is regularly updated as updates become available.

IT Division Oversight: The District's IT Division is responsible for oversight of implementation of EODA measures, which include (but are not limited to) the following:

- Managing the on/off boarding approved participants, monitoring device connections, and terminating connections to District resources.
- Managing security policies, network, application, and data access centrally with any technology solutions the IT Division deems suitable.
- Refusing, by non-physical means, the ability to connect mobile devices to District and District-connected IT infrastructure. The IT Division will engage in such action if it determines equipment is being used in a way that puts the District's information systems, networks, and data at risk.
- Maintaining and regularly updating a list of approved mobile devices, software applications, and related utilities. Devices that are not on the list must not be connected to the District's IT infrastructure.
- Maintaining enterprise IT security standards.

- Inspecting network communications while connected to the District's network through an unmanaged network (Internet) using technology centrally managed by the IT Division.
 - Requiring installation of MDM software on mobile devices prior to granting access to the District's information systems, networks, and data.
 - Adding new hardware, software, and/or related components to District systems to facilitate device connectivity.
-

Participant Responsibilities: Each Participant must follow applicable local, state, and federal laws, and regulations at all times when a Participant's device is connected to the District's network:

- Maintaining their device and its accessories to ensure that the device remains functional and operational.
- Adhering to District policies and state laws regarding the use of a device while driving. The District is not responsible for any liability arising from the use of a device while driving.
- Taking reasonable steps to protect device from loss, damage, or theft.
- Before using a device for work purposes, making the device available for installation of IT Division approved software that can "remote-wipe" District data on the device.
- Immediately notifying the IT Manager in the event the device is lost, stolen, damaged, or no longer in use, and repairing any damage to the device at the Participant's sole cost and expense. While IT Division staff are available to assist with connectivity and software issues to ensure each Participant can gain access to District systems, IT Division staff are not available to make other repairs.
- Being solely responsible for all costs associated with the maintenance, repair, use, and replacement of the device, including but not limited to data, voice, and text plans, unless expressly provided in a separate District policy or agreement.
- Using devices not approved by the District to backup, store, and otherwise access any District-related data is strictly forbidden.
- Adhering to all other District policies related to data access, data storage, data movement, and connectivity of devices to any element of the District's information systems, networks, data, or other computer systems.
- If the District receives a Public Records Act request, subpoena, or discovery request for records, if instructed to do so, the Participant shall search a device for any responsive records and shall produce all responsive records to the Office Manager/Secretary to the Board, or other designated person. If requested, the Participant shall sign a declaration or affidavit confirming that the Participant has completed a diligent search for records and provided the results of that search.
- Ensuring the integrity and confidentiality of all information and take steps to ensure District information, confidential information, Federal Tax Information (FTI), and other Personal Identifying Information (PII) is safeguarded and viewable only by the Participant. Any Participant who has access to FTI on a device may be required to abide by additional security precautions, as determined by the General Manager, or designee, to ensure the security of FTI in accordance with IRS Publication No. 1075 guidelines. Participants shall take steps to ensure the privacy of PII of District customers and other District employees while using a device.

Restricting Access: Upon separation of employment, during any extended leave, or as otherwise instructed by the Participant's Division Manager, the Participant must take steps outlined by District IT staff to remove all District-owned data from the employee-owned device. Alternatively, or in addition, at the discretion of the Participant's Division Manager, during any extended leave or absence a Participant's access to District IT systems may be suspended for the duration of that leave.

Violations of Policy: Entering into this agreement is voluntary and only a condition of using a device for District purposes in connection with a Participant's employment with the District. Failure to comply with this agreement may result in immediate loss of access to District IT systems and/or disciplinary action, up to and including termination of employment.

Restrictions on Authorized Use: While working, each Participant must exercise the same discretion in using a Device as is expected for the use of a District-owned device. District policies pertaining to harassment, discrimination, retaliation, trade secrets, confidential information, work hours, time reporting, overtime, and ethics apply to a Participant's use of a device while performing work-related activities.

Limitations:

- The District is not responsible for damage to, or loss or theft of, any Participant's device, nor is it responsible for repairing, updating, maintaining, or replacing the device.
 - The District is not responsible for repairs, servicing or replacement costs caused by using media, hardware, or software on any device, whether or not approved for use by the District.
 - Nothing in this agreement express or implied limits a Participant's use of the Participant's device for non-work purposes, during non-work hours.
-

Please sign and return the attached Employee-Owned Device Agreement.

Employee-Owned Device Agreement

I have read and understand the District's Employee-Owned Device Agreement, and I understand the requirements and expectations of me as an employee. By signing below, I expressly give the District my consent to access my device(s) for installation of software necessary to enable access to the District's network, and I give the District my consent to access my device(s) to remove any District-owned software, data, and information, through remote-wiping, or otherwise. I also understand that if I no longer choose to use my personal device(s) for District business, I may voluntarily terminate this agreement, by notifying IT and allowing access to my device(s) to remove all District intellectual property.

Employee Name: _____ Date: _____

Employee Signature: _____

Requested Employee-owned Device Information

Equipment Details	Information Provided by Employee
Manufacturer/Make	
Model Number/Asset Tag	
Operating System	
Wireless MAC Address	
Ethernet MAC Address	
Anti-Virus Software	
Other Software Installed	

October 18, 2023

AUTHORIZE GENERAL MANAGER TO EXECUTE CONSULTING SERVICES CONTRACT IN AN AMOUNT NOT TO EXCEED \$150,000, KPMG, LLP, TAX ADVISORY SERVICES, COGENERATION SYSTEM IMPROVEMENTS, PROJECT NO. 22114

Recommendation

Authorize the General Manager to execute a consulting services contract with KPMG, LLP (KPMG) to provide tax advisory services in an amount not to exceed \$150,000 for the Cogeneration System Improvements Project.

Background Information

In February 2023, the Board authorized executing a consulting services contract with Brown and Caldwell to provide engineering services for the alternatives analysis and design of the Cogeneration System Improvements Project. This project likely qualifies for federal tax credits under the 2022 Inflation Reduction Act (IRA), which incentivizes development and implementation of cogeneration projects through tax credits for up to 40% of the capital cost. The IRA provides a time-based incentive that requires project construction work to begin on or before December 31, 2024. IRA draft guidance indicates that start of construction can be met by either conducting significant onsite construction (e.g., foundation work) or spending a minimum of five percent of the total project cost through pre-purchasing equipment and taking delivery of that equipment onsite. The District is currently pursuing both options to comply with IRA requirements. The IRA also includes provisions related to domestic content, prevailing wages, apprenticeships, and other energy-related provisions.

Analysis

Because the District has limited experience with energy tax credit programs similar to components of the IRA, staff requested proposals from consulting firms that have specialized experience with tax incentive programs to provide guidance in the development of the project contract documents, documentation during construction, and tax refund filing requirements to ensure compliance with IRA requirements.

The District received proposals from two tax advisory firms experienced with energy tax credit programs similar to the IRA. Following evaluation of proposals and consultant interviews, KPMG was selected as the most responsive and qualified firm to provide the necessary services. KPMG has extensive experience with investment tax credits as one of the world's largest accounting firms, including providing guidance and supporting timely submission of required documentation. A summary of the scope of work and anticipated costs associated with these services is attached.

The contract incorporates negotiated changes to the District's standard contract, including a limitation of liability provision that has been reviewed by District legal counsel. This language limits the consultant's liability to the amount of fees paid to the consultant under the contract. Although these terms would prevent the District from recovering potential tax incentive funds lost due to the services provided by the consultant, it has been determined that the nature of the



work does not provide any guarantee of receiving funds under the IRA. Inclusion of this clause provides an acceptable level of protection for KPMG, while not significantly increasing exposure to the District. Staff recommends that the Board approve the execution of the contract with the limitation of liability clause.

Financial Impact

The adopted FY23/24-FY28/29 Capital Improvement Program (CIP) includes appropriations of \$1.6 million through FY23/24, with a total project budget of \$6.65 million, for the Cogeneration System Improvements Project in the Wastewater Capital Asset Replacement Fund. Sufficient funding is available in the current the fiscal year for the planned expenditures. Staff intends to request increasing the total project budget in the next 5-year CIP based on an updated total project cost estimate that factors in current equipment and construction costs.

Attachments

KPMG Scope and Cost Summary

Reviewed by: 

Brian Thomas
Deputy General Manager/District Engineer

cc: District File No. BRD.01-ACTS



**COGENERATION SYSTEM IMPROVEMENTS
PROJECT NO. 22114**

KPMG, LLP (CONSULTANT)

SCOPE OF WORK AND COST ESTIMATE SUMMARY

DESCRIPTION

Task 1 – Evaluate Project Eligibility and Identify Potential Investment Tax Credit (ITC)

Task 2 – Conduct Preliminary and Final Cost Segregation Analysis

Task 3 – Conduct Direct Pay Evaluation Analysis

Task 4 – Evaluate “Start of Construction” Eligibility

Task 5 – Evaluate “Buy America” Provisions

Task 6 – Compile and Prepare Filing Documents for ITC

Task 7 – Provide Ongoing Tax and Technical Support Services

TOTAL PROPOSED COST FOR ALL TASKS \$150,000

October 18, 2023

ADOPT RESOLUTION FIXING DISTRICT CONTRIBUTION UNDER PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR ELIGIBLE DISTRICT EMPLOYEES AND RETIREES

Recommendation

Adopt a resolution fixing the District's contribution (i.e., "employer") under the California Public Employees' Retirement System (CalPERS) Health Benefits Program (HBP) at the Public Employees' Medical and Hospital Care Act (PEMHCA) minimum employer contribution for all eligible District retirees and employees.

Background Information

The District has an existing agreement with CalPERS to provide benefits under the CalPERS HBP to active District employees and eligible retirees. The CalPERS HBP is governed by PEMHCA, including applicable provisions of the California Code of Regulations of the California Public Employees Retirement Law, which contains rules and regulations that a contracting agency must adhere to. PEMHCA requires that a contracting agency file a resolution, adopted by its governing body, with the CalPERS Board of Trustees, when establishing or changing the employer's contribution rate under the CalPERS HBP. Key PEMHCA provisions include:

- 1) All eligible employees and retirees must receive from the employer a contribution toward insurance under the CalPERS HBP equal to at least the amount mandated by California Government Code (GC) Section 22892(b) (adjustments to this minimum contribution amount are published annually by CalPERS).
- 2) Employers are prohibited from offering a non-PEMHCA plan except for limited exceptions.
- 3) To opt out of the CalPERS HBP for the following calendar year, a resolution must be filed with CalPERS within 60 days of CalPERS' announcement of the rates for the next calendar year; the decision to leave the CalPERS HBP precludes rejoining for five years.

If the District elected to leave the CalPERS HBP in the future, these PEMHCA provisions would no longer apply.

Analysis

The District is party to three Memorandums of Understanding (MOUs) governing the terms and conditions of employment for District employees: (i) MOU with the Local One AFSCME Council 57 for the Operations & Maintenance Representation Bargaining Unit, effective from February 5, 2023 through June 30, 2024, (ii) MOU with the Local One AFSCME Council 57 for the Professional & Technical Representation Bargaining Unit, effective from October 16, 2022 through June 30, 2025, and (iii) MOU with the Management Association, effective from October 16, 2022 through June 30, 2026.

Each MOU mandates that the District provide health insurance benefits to eligible employees and retirees under the CalPERS HBP. The District funds these benefits through direct District



contributions to CalPERS (“PEMHCA contribution”) and, for eligible retirees, District reimbursements for partial or total out-of-pocket costs for the benefits.

The MOUs stipulate that the District’s PEMHCA contribution is the minimum amount mandated by GC Section 22892(b) (“PEMHCA minimum”), which requires equal contributions for employees and retirees. Accordingly, the MOUs obligate the District to contribute the PEMHCA minimum for every eligible employee and retiree.

At prior Board meetings, the District ratified the three MOUs with these provisions in accordance with applicable requirements of California law, including GC Section 7507. The current recommended Board action will support compliance with PEMHCA requirements.

Financial Impact

Sufficient funding is included in the adopted FY23/24 Budget.

Attachment

Proposed Resolution Fixing the Employer Contribution under the Public Employee’ Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants



Reviewed by: _____
Nitish Sharma
Business Services Director

cc: District File No. BRD.01-ACTS



**BEFORE THE BOARD OF DIRECTORS
OF DELTA DIABLO**

(a California Special District)

RESOLUTION NO. 12/2023

MATTER: FIXING EMPLOYER CONTRIBUTION UNDER PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS

The BOARD OF DIRECTORS OF DELTA DIABLO HAS DETERMINED THAT:

WHEREAS, Delta Diablo is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act ("Act"); and

WHEREAS, Government Code Section 22892(a) provides that a contracting agency subject to the Act shall fix the amount of the employer contribution by resolution; and

WHEREAS, Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act.

NOW, THEREFORE, the Board of Directors of Delta Diablo **DOES HEREBY RESOLVE AND ORDER:**

1. That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of the PEMHCA Minimum per month, plus administrative fees and Contingency Reserve Fund assessments; and
2. Delta Diablo has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and
3. That the participation of the employees and annuitants of Delta Diablo shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Delta Diablo would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and
4. That the executive body appoint and direct, and it does hereby appoint and direct Delta Diablo's Business Services Director to file with the Board a verified copy of this resolution, and to perform on behalf of Delta Diablo all functions required of it under the Act; and
5. That coverage under the Act be effective on January 1, 2024.

PASSED AND ADOPTED on October 18, 2023, by the following vote:

AYES:

ABSENT:

NOES:

ABSTAIN:

I DO HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on October 18, 2023.

ATTEST:

Monica Wilson
Board Secretary

October 18, 2023

RECEIVE DELTA HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY FY22/23 REPORT

Recommendation

Receive Delta Household Hazardous Waste Collection Facility (DHHWCF) Fiscal Year 2022/2023 (FY22/23) Report.

Background Information

In partnership with the cities of Antioch, Brentwood, Oakley, and Pittsburg, and unincorporated areas of eastern Contra Costa County (i.e., Bay Point, Bethel Island, Byron, Discovery Bay, and Knightsen), the District has operated a regional Household Hazardous Waste (HHW) Program since 1996. The HHW Program keeps hazardous waste out of landfills and the wastewater system in support of state regulations and the District's Pollution Prevention Program by accepting HHW and electronic waste (e-waste) free of charge for east Contra Costa County residents. Eligible small businesses may use the program for a fee. The attached DHHWCF FY22/23 Report summarizes key facility operational information, including utilization, amounts collected, and operating costs.

Analysis

The DHHWCF was constructed adjacent to the District's Wastewater Treatment Plant in 2003 and provides service to the local community three days per week. The facility performance metrics for FY22/23 are reported below and compared to FY21/22 metrics. While overall HHW Program participation decreased, the FY22/23 performance metrics remain among the highest since the permanent facility began operation.

- A total of 16,940 vehicles (8.8% decrease) utilized the facility.
- Approximately 490 tons of waste was delivered in FY22/23 (14.2% decrease) with 71.4% (1.7% increase) of material collected being either reused or recycled.
- Approximately 26.1 tons of waste was collected from small businesses (24.1% increase).
- The reuse room was reopened after being closed during FY20/21 due to the pandemic and participation has yet to rebound to pre-pandemic levels. A total of 4.1 tons of waste was distributed for reuse (2.9% decrease).
- Approximately 143 tons of e-waste was collected (8.5% decrease). E-waste has been accepted at the DHHWCF for 15 years and provides a revenue stream that offsets other HHW program costs. However, disruption in global recycling markets and associated decreases in e-waste value resulted in e-waste program expenses of \$144,000 in FY22/23.

In accordance with the 2002 Household Hazardous Waste Collection Services Contract (amended in 2008 and 2010) between the District and the jurisdictional partners listed above, HHW Program operating costs are split between the jurisdictions based on the actual usage of the facility by residents from their respective jurisdiction. In addition, the 2002 Contract stipulates that HHW Program operating expenses for Antioch, Pittsburg, and Bay Point are capped at \$124,000, \$75,000, and \$27,500 respectively, while the remaining partners pay their full share of the operating costs. The District is responsible for any operating costs in excess of



caps which began regularly occurring for Antioch in 2003, Pittsburg in 2008, and Bay Point in 2021. For FY22/23, the total costs for Antioch, Pittsburg, and Bay Point exceeded the cumulative cap amount by \$457,403.22. HHW Program costs have been increasing beyond the rate of inflation in recent years because the commercial hazardous waste industry has encountered multiple cost pressures associated with decreased hazardous waste processing capacity and increased transportation rates. Staff will present a summary of the FY22/23 DHHWCF performance metrics and various measures that are being explored to mitigate cost pressures for the District and our partners.

Financial Impact

In FY22/23, HHW Program expenses totaled \$1,087,633.81, which exceeded the operating budget (\$1,034,819) by 5.1%. In FY22/23 the program's partners paid \$604,236 of the expenses and the remaining \$483,397.81 was paid by the District. The District's FY23/24 Budget, approved by the Board on June 14, 2023, includes \$1,242,286 for the HHW Program operating budget.

Attachment

DHHWCF FY22/23 Report

Reviewed by:



Brian Thomas
Deputy General Manager/District Engineer

cc: District File No. BRD.01-ACTS



2022/23
Year-End Report



**Delta Household
Hazardous Waste
Collection Facility**

Introduction

The Delta Household Hazardous Waste Collection Facility (DHHWCF) is made possible through a joint effort between Delta Diablo (District), the cities of Antioch, Brentwood, Oakley and Pittsburg, and Contra Costa County. The facility is available to residents of East Contra Costa County free of charge. This report summarizes the activities at the DHHWCF in Fiscal Year 2022/2023 (FY22/23).

HHW Program History

In 1993, Contra Costa County started the Mobile Household Hazardous Waste Collection Program. The program was multi-jurisdictional and sponsored eight one-day collection events per year - four events in West County and four in East County. The East County portion of the program was funded by the Cities of Antioch, Brentwood and Pittsburg, and Contra Costa County. Residents could bring the entire range of household hazardous waste (HHW), including pesticides, oil-based paints, solvents, old gasoline, aerosols and other toxics.



In 1996, Contra Costa County received a HHW Grant from CalRecycle (formerly the California Integrated Waste Management Board [CIWMB]) to set up a permanent recycle-only collection facility. The facility was located at Delta Diablo. The recycle-only facility was a joint effort between the District, the Cities of Antioch, Brentwood and Pittsburg, and Contra Costa County and the operation was funded by the participating jurisdictions. The facility was open to the public every Saturday from 9:00 am to noon and only accepted recyclable HHW (motor oil, filters, antifreeze, latex paint and lead-acid batteries). The recycle-only facility consisted of a small, paved area, 4 modified 8-foot by 20-foot shipping containers, a hazardous waste storage locker and ancillary equipment for safety, supply storage and office space.

Because of the establishment of permanent facilities in Central and West Contra Costa County, the County discontinued the Mobile Program for the 1999/2000 fiscal year. The discontinuation of the mobile program left East County residents without an option to properly dispose of non-recyclable HHW. This gap in service prompted the District, along with the participating jurisdictions, to set up a series of temporary collection events held at the existing recycle-only facility site. The temporary collection events allowed residents to dispose of non-recyclable HHW during one-day events held on a quarterly basis.

The high costs and infrequent service associated with temporary collection events made it clear that a more cost-effective and user-friendly option was needed to serve East Contra Costa County residents. In November 1999, the District and the participating jurisdictions applied for a CIWMB HHW Grant to fund the construction of a full-scale permanent household hazardous waste collection facility. The CIWMB awarded the District \$150,796 of the requested \$300,000 for the regional project.

To meet the need of East County residents, the District established an Interim Permanent HHW collection facility for the 2000/2001 fiscal year. The acquisition of additional shipping containers led the District to file a Permit-By-Rule Notification for the operation of an interim permanent HHW collection facility in September 2000. This allowed the District to collect most forms of acceptable HHW (except compressed gas cylinders, asbestos and railroad ties) from residents on a weekly basis while the full-scale permanent facility was being designed and constructed. The Interim Permanent Facility was open on Saturdays from 9:00 am to 1:00 pm. Construction of the new permanent facility was completed in March 2003 and the grand opening was held on April 4, 2003.

With the sunset of the residential universal waste exemption on February 8, 2006, it became illegal for residents to throw universal waste such as batteries, fluorescent bulbs and e-waste into the

trash. To accommodate this increase in waste volume the District and participating jurisdictions elected to apply for another CIWMB HHW Grant to expand the facility. The District and partners were awarded a \$300,000 grant from the CIWMB on August 15, 2006. The expansion project included additional square footage, construction of a permanent reuse room, and other miscellaneous improvements. The expanded facility opened to the public on September 9, 2009.

HHW Program Funding

The District provides HHW management services as described in the 2002 Household Hazard Waste Collection Services contract with the City of Antioch, the City of Brentwood, the City of Pittsburg, the City of Oakley and the unincorporated areas of East Contra Costa County. Operating costs are split between the jurisdictions based on the actual usage of the DHHWCF by residents from those jurisdictions. The expenditures for Antioch, Pittsburg and Bay Point are capped at \$124,000, \$75,000, and \$27,500 respectively; the District pays for any operating costs over and above the caps.

Capital costs for the design and construction of the DHHWCF (\$947,372.73 after the grant) are based on the number of housing units in each jurisdiction. Capital costs are amortized over a 15-year period with interest at 6% per annum. The facility expansion totaled \$415,168.87 after a \$300,000 grant. The original facility cost was combined with the expansion costs and the total is amortized over a 25-year period with interest at 6% per annum. The District is paying for the jurisdictions within its service area (Antioch, Pittsburg and Bay Point) and the remainder of the partners are paying their share.

Current DHHWCF Operation

The DHHWCF accepts the full range of HHW (excluding radioactive waste and explosives) and expanded its hours to Thursdays, Fridays, and Saturdays from 9:00 am to 4:00 pm. While the facility is only open to the public for seven hours, technicians typically work an eight-hour day to accomplish all set-up and closing functions. The District manages the program by providing oversight of the contractors who operate the facility and conducting all program administration duties including permitting, reporting and contract administration.

Clean Earth currently holds the contract for Household Hazardous Waste Management Services at the DHHWCF. They are responsible for staffing the facility and handling a majority of the transportation and disposal of waste. Their contract currently expires on June 30, 2024.



Special Programs

Electronic Waste

On February 8, 2006, when it became illegal for residents and small businesses to throw electronic waste (e-waste) in the trash. The HHW partners decided to explore the acceptance of e-waste at the DHHWCF as an additional e-waste disposal option for East County residents and small businesses.

Because of the newness of e-waste recycling industry and the number of variables that can affect program costs, the partners initially decided to charge customers for e-waste expenses for which there is no other funding source. This would give the program a chance to understand the e-waste market and collect data that would be valuable in determining future impacts to the HHW budget.

The facility began accepting electronic waste (e-waste) on May 15, 2006. FY06/07 was the first full year of accepting e-waste. The pricing structure outlined in Table 1 was utilized to fund e-waste collection.

Table 1: E-waste Charges

Waste Category	Description	Electronic Waste Recycling and Disposal Charge (EWRDC)
1	CRT monitors & TVs, LCD monitors & TVs, laptop computers, plasma TVs	No Charge
2	Small computer peripherals, portable electronic equipment, telephones, answering machines, cameras	\$1.00 per Item
3	Ink jet printers (including inkjet based all-in-ones), VCRs, DVD players/recorders, stereo equipment (excluding receivers/amplifiers), computer speakers, scanners, UPS devices	\$2.00 per Item
4	CPUs, office fax machines, A/V receivers/amplifiers, desktop printers/copiers/combos & microwave ovens	\$5.00 per Item
5	Large copiers/high-volume printers	\$0.20 per Pound

As can be seen in Table 2 below, collection of e-waste has ranged from being cost negative to cost positive depending on the recycling market. With the recent increase in pricing from Clean Earth effective 1/1/23, the cost of e-waste recycling has significantly increased. The District has recently gone out to bid for separate e-waste management services and it is expected that e-waste expenses will shift to being cost neutral in FY23/24.

Table 2: E-waste Collection and Cost Summary

	Pounds of CEDs Collected	Pounds of UWEDs Collected	Total Pounds of E-waste Collected	Recycling Revenue (Expense)
2006/07	94,123	54,148	148,270	(\$6,123.37)
2007/08	118,212	59,851	178,063	\$8,796.04
2008/09	152,347	113,954	266,301	\$32,474.14
2009/10	171,357	136,107	307,464	\$36,127.44
2010/11	174,773	143,392	318,165	\$36,316.17
2011/12	147,456	114,505	261,961	\$30,169.27
2012/13	138,757	92,793	231,550	\$32,009.97
2013/14	111,643	83,241	194,884	\$26,385.87
2014/15	134,771	92,568	227,339	\$31,082.72
2015/16	180,470	123,600	304,070	\$12,379.49
2016/17	166,761	125,906	292,667	\$8,999.61
2017/18	177,825	138,886	316,711	\$5,758.63
2018/19	166,007	168,243	334,250	(\$625.03)
2019/20	110,265	134,846	245,111	\$0.00
2020/21	159,416	211,111	370,527	\$0.00
2021/22	138,153	200,837	338,990	\$0.00
2022/23	131,984	153,353	285,337	(\$144,042.60)

Sharps

A total of 175 sharps containers were mailed to resident in East County residents during FY22/23, a 52% decrease from the previous fiscal year. The number of sharps containers mailed normally represents “new” customers utilizing the sharps program, although this fiscal year, it also included containers mailed to existing customers in an effort to minimize in-person interactions at the facility. The total pounds of sharps disposed increase by 17.1%. Sharps containers were distributed via mail to each jurisdiction as shown in Table 3.

Table 3: Historical Sharps Container Distribution and Costs

Jurisdiction	13/14 # Mailed	14/15 # Mailed	15/16 # Mailed	16/17 # Mailed	17/18 # Mailed	18/19 # Mailed	19/20 # Mailed	20/21 # Mailed	21/22 # Mailed	22/23 # Mailed
Antioch	42	37	68	46	39	47	155	78	28	11
Bay Point	0	3	8	5	4	2	10	5	5	1
Bethel Island	1	1	1	1	1	1	2	0	2	0
Brentwood	12	14	23	24	8	18	43	33	21	10
Byron	0	0	0	0	0	0	0	0	0	0
Disco. Bay	9	0	0	3	2	6	5	9	3	4
Knightsen	0	0	0	1	0	0	0	1	0	0
Oakley	12	11	15	11	13	9	32	25	11	4
Pittsburg	17	28	23	14	22	26	87	24	12	9
Total	93	94	138	105	89	109	334	175	82	39
Total Lbs. Disposed	10,327	12,354	12,937	10,172	10,333	9,362	7,011	10,896	6,820	7,989

Sharps/Pharmaceutical Take Back

The District has partnered with local retail and non-profit establishments to collect sharps and pharmaceutical waste from residents. These take-back locations offer additional convenience to residents through increased collection locations and operating hours. Current take back partners include:

Sharps:

- Central RX Pharmacy in Brentwood (requested pick-ups)

Pharmaceuticals:

- Brighter Beginnings Family Health Clinic

Table 4 shows key sharps and pharmaceutical metrics from the HHW Program’s retail collection partners. Disposal costs are funded through the HHW program.

Table 4: Sharps Retail Collection Partner Metrics

Location	Sharps (pounds)	Pharmaceuticals (pounds)	Disposal Costs
Central RX Pharmacy-Brentwood	568	0	\$1,104.00
Brighter Beginnings Family Health Clinic	0	0	\$0.00
Total	568		\$1,104.00

Fluorescent Bulbs

Since mercury is a Pollutant of Concern in the San Francisco Bay, in 2003 the Regional Water Quality Control Board (RWQCB) put in a permit requirement for the District to implement an Advanced Mercury Source Reduction Project. Although the requirement specifically addressed fluorescent bulbs, the District sought to promote the proper management and disposal of all mercury-containing products including, but not limited to, mercury thermometers, thermostats,

batteries and other novelty items. The District used the DHHWCF as the collection point for the waste received.

The District initially collected 600 pounds of fluorescent bulbs during FY02/03. The permit requirement was to increase the collection to 3,000 pounds in FY05/06. The District initiated an aggressive multi-media outreach campaign and well exceeded the goal of 3,000 pounds. In the FY05/06 the District collected and recycled 12,503 pounds fluorescent bulbs.

While the permit requirement has been satisfied, the District continues to collect fluorescent bulbs and mercury containing devices at the DHHWCF. In 2006, the District expanded its collection locations by partnering with the Contra Costa Clean Water Program to conduct a pilot program for the take-back of fluorescent bulbs and two local Orchard Supply Hardware (OSH) stores. The pilot program was so successful that the District continued to partner with the OSH's to collect bulbs after the end of the pilot program. In mid-2007, three additional Ace Hardware stores were added to the partnership

Table 5 shows the pounds collected over the life of the program. To date, the program has removed and estimated 13.08 pounds of mercury from the waste stream.

Table 5: Historical Mercury Collection

Fiscal Year	Note	DHHWCF (pounds)	Retail Take-Back (pounds)	Total Bulbs (pounds)	Estimated Pounds of Mercury
2000/01	Historical	295		295	0.01
2001/02	Historical	259		259	0.01
2002/03	Baseline	592		592	0.03
2003/04	Campaign Year 1	1,033		1,033	0.05
2004/05	Campaign Year 2	2,648		2,648	0.12
2005/06	Campaign Year 3	8,789	3,714	12,503	0.55
2006/07	Post Campaign	13,049	4,262	17,311	0.76
2007/08	Post Campaign	15,029	4,640	19,669	0.87
2008/09	Post Campaign	9,759	5,466	15,225	0.67
2009/10	Post Campaign	9,331	2,514	11,845	0.52
2010/11	Post Campaign	15,862	1,952	17,814	0.78
2011/12	Post Campaign	16,293	1,732	18,025	0.79
2012/13	Post Campaign	11,387	2,194	13,581	0.60
2013/14	Post Campaign	14,901	1,810	16,711	0.74
2014/15	Post Campaign	12,311	1,566	13,877	0.61
2015/16	Post Campaign	16,676	2,155	18,831	0.83
2016/17	Post Campaign	14,840	3,712	18,552	0.82
2017/18	Post Campaign	13,481	3,140	16,621	0.73
2018/19	Post Campaign	14,501	2,671	17,172	0.76
2019/20	Post Campaign	12,303	3,043	15,346	0.68
2020/21	Post Campaign	15,700	4,930	20,630	0.91
2021/22	Post Campaign	13,481	655	14,136	0.62
2022/23	Post Campaign	13,805	1,665	15,470	0.68
	Total	232,520	50,156	282,676	13.08

Public Outreach

Table 6 summarizes the public outreach efforts for FY22/23.

Table 6: Public Outreach Expenses

Description	Circulation/ Quantity	Cost
General HHW Ad – Home and Garden Fall 2022 (9/23/22) ½ page ad, one week, all Brentwood Press papers	100,000+ readers/week	\$539.00
Special Event Ad – Brentwood Temp Event (10/7/22) ½ page ad, one week, all Brentwood Press papers	100,000+ readers/week	\$549.00
General HHW Ad – Welcome Magazine (3/15/23) ½ page ad, 2023 Edition		\$1,099.50
General HHW Ad – Home and Garden Spring 2023 (4/7/23) ½ page ad, one week, all Brentwood Press papers	100,000+ readers/week	\$539.00
Special Event Ad – Oakley Temp Event ½ page ad, one week, all Brentwood Press papers	100,000+ readers/week	\$549.00
General HHW Ad – Discovery Bay Temp Event ½ page ad, two weeks, all Brentwood Press papers	100,000+ readers/week	\$1,098.00
4Imprint – HHW Give-away items for community events		\$613.19
Total		\$4,986.69

HHW Website

The public has access to general HHW facility, mercury, sharps, small business, and special event information at <https://www.deltadiablo.org/household-hazardous-waste>. Table 7 displays the number of requests for the main HHW page each month. Pageviews were significantly higher in FY20/21, most likely due to COVID-19 rules and air quality closure notifications that referred customers to our website for the current facility information.

Table 7: Historical Website Utilization

Month	15/16 Pageviews	16/17 Pageviews	17/18 Pageviews	18/19 Pageviews	19/20 Pageviews	20/21 Pageviews	21/22 Pageviews	22/23 Pageviews
Jul	792	1,030	1,161	1,319	1,283	2,261	1,537	1,746
Aug	795	943	1,116	1,271	463	2,381	1,280	1,376
Sep	871	843	949	1,019	559	1,823	1,319	1,300
Oct	910	791	1,013	1,309	762	1,603	1,145	1,475
Nov	749	830	939	928	705	1,392	1,021	1,225
Dec	745	805	826	944	569	1,548	1,256	1,129
Jan	996	869	969	1,157	1,092	1,678	1,908	1,363
Feb	863	674	938	931	901	1,292	1,457	1,193
Mar	927	948	994	1,043	703	1,432	1,691	1,434
Apr	885	1,020	1,065	1,307	710	1,455	1,571	1,589
May	892	1,015	1,099	1,340	1,210	1,547	1,672	1,834
Jun	997	945	1,197	1,259	1,901	1,416	1,570	1,863
Total	10,422	10,713	12,236	13,827	10,858	19,828	17,427	17,527

Participation Summary

Vehicles by Jurisdiction

Figure 1 shows the distribution of vehicles per jurisdiction.

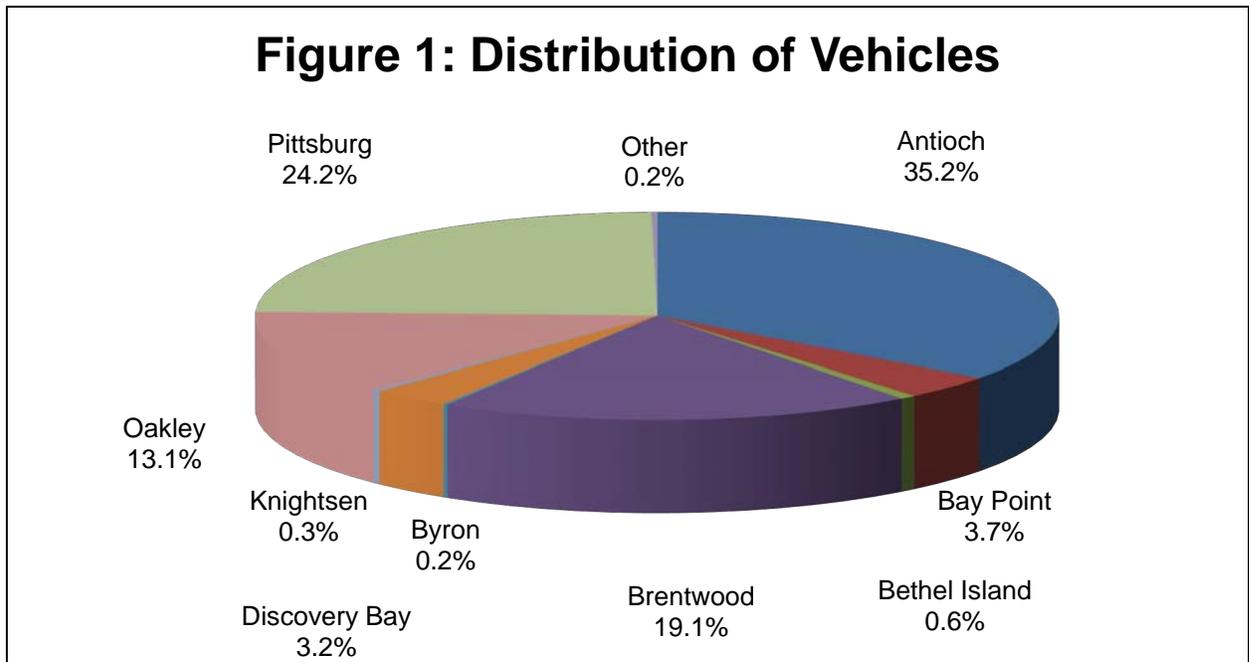
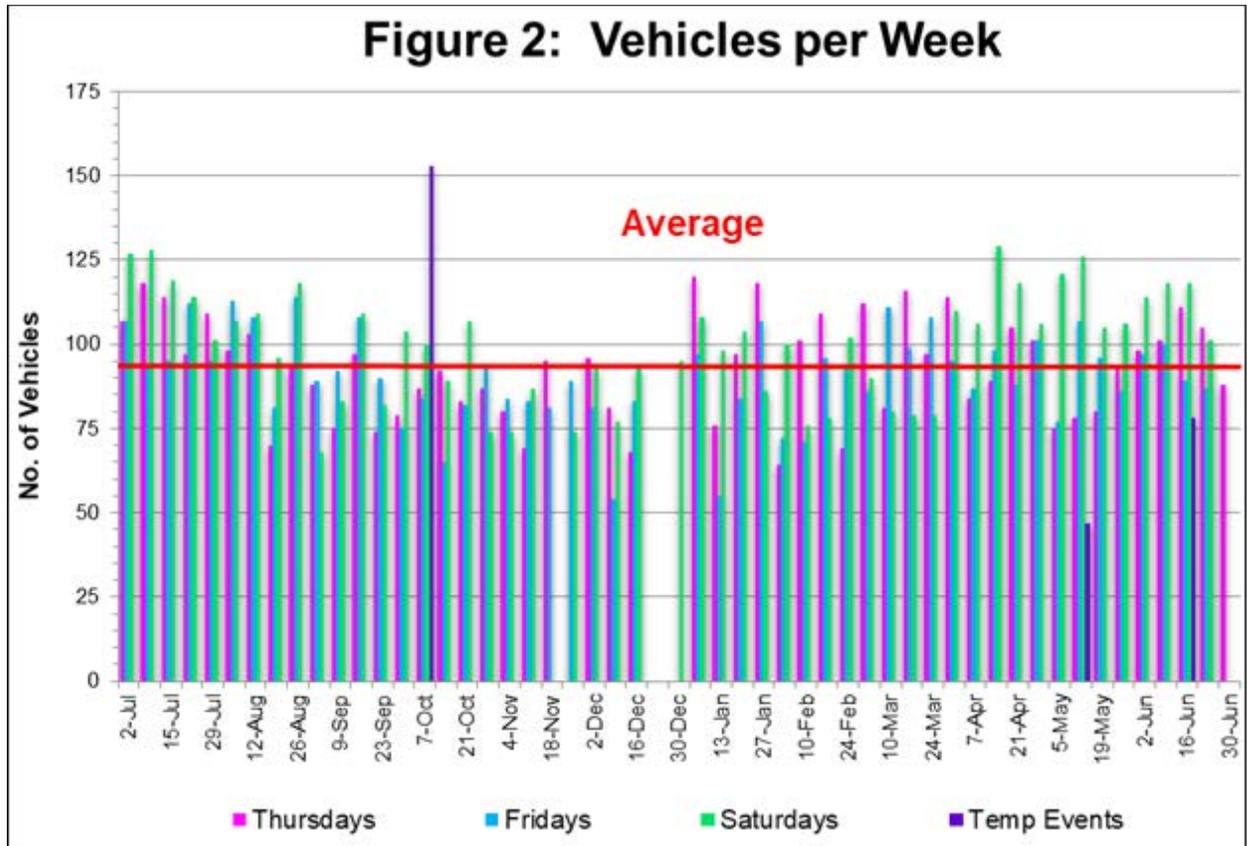


Table 8: HHW Program Participation

Jurisdiction	Q1	Q2	Q3	Q4	YTD	YTD%	HHW Total	E-waste Total	Grand Total
Antioch	1,452	983	1,284	1,373	5,092	35.25%	5,092	2,269	6,027
Brentwood	712	612	639	795	2,758	19.09%	2,758	1,270	3,233
County	275	225	288	380	1,168	8.09%	1,168	456	1,321
Bay Point	160	101	136	143	540	3.74%	540	191	600
Bethel Island	23	17	24	29	93	0.64%	93	38	105
Byron	3	8	7	7	25	0.17%	25	7	27
Discovery Bay	81	91	110	187	466	3.23%	466	197	534
Knightsen	8	8	11	17	44	0.30%	44	23	55
Oakley	530	382	465	521	1,898	13.14%	1,898	846	2,240
Pittsburg	1,000	712	837	947	3,496	24.20%	3,496	1,416	4,082
Other	11	4	16	3	34	0.24%	34	8	37
Total	3,980	2,918	3,529	4,019	14,446	100.00%	14,446	6,265	16,940

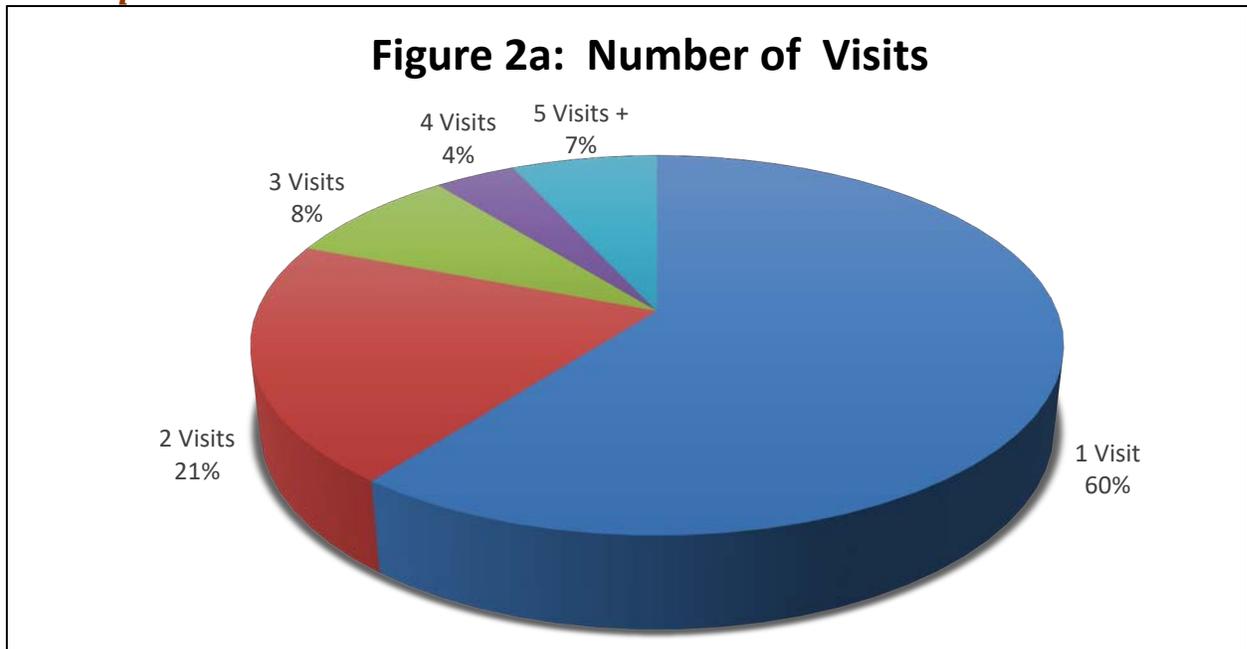
Vehicles by Week

Figure 2 shows the number of vehicles utilizing the facility per week. This count only includes vehicles that brought HHW. Customers who brought e-waste only are not included in Figures 2 or 2a.

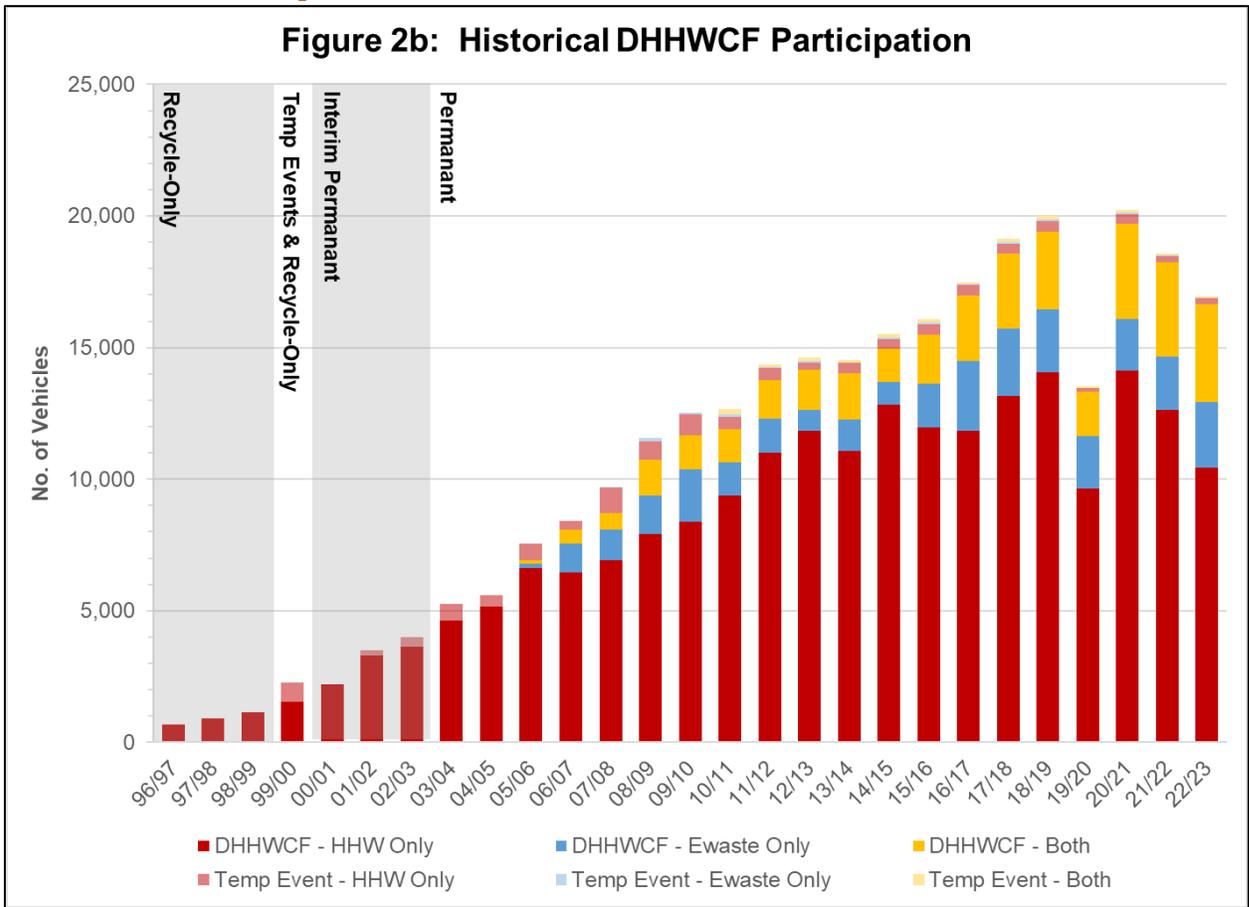


The average number of vehicles per week is 92 for Saturdays, 94 for Fridays, and 97 for Thursdays (HHW vehicles only, no e-waste)

Participation Statistics



Historical Participation



Collection Summary

Waste by Weight

Figure 3 shows the distribution of waste classes collected by weight.

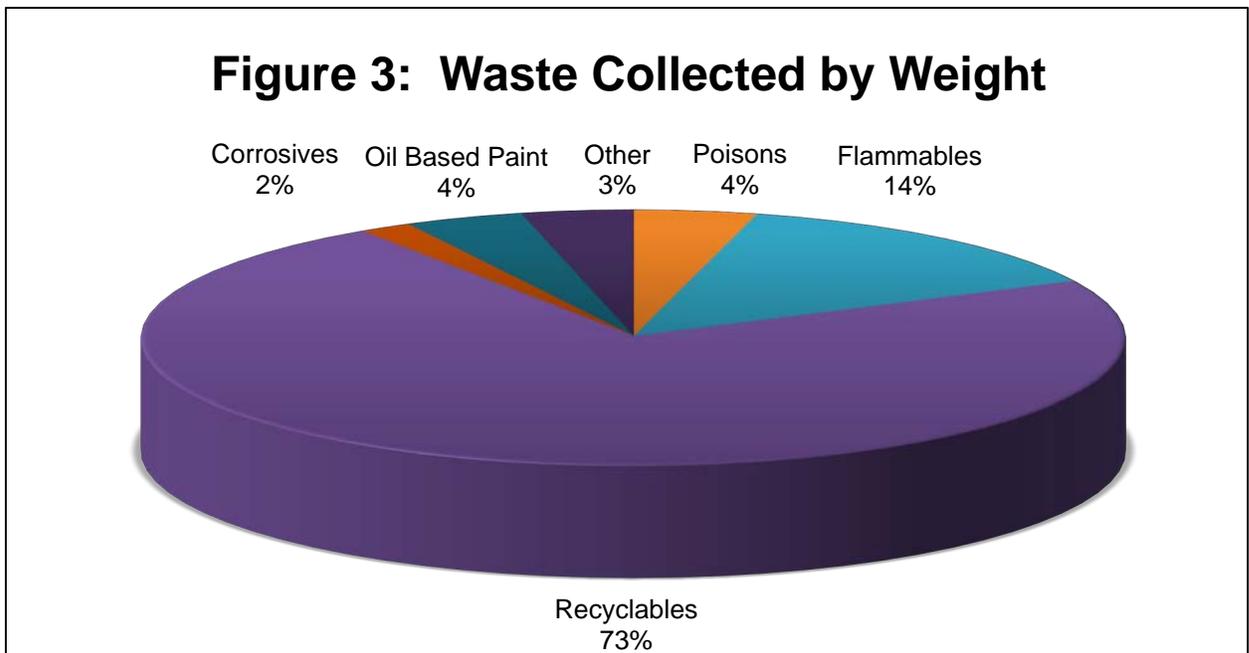


Table 9 summarizes the amount of hazardous waste collected through June 30, 2023, with the associated costs (transportation & disposal costs only, no associated labor or supplies). The pounds collected includes the weight of the container and packing material.

Table 9: HHW Program Waste Collection

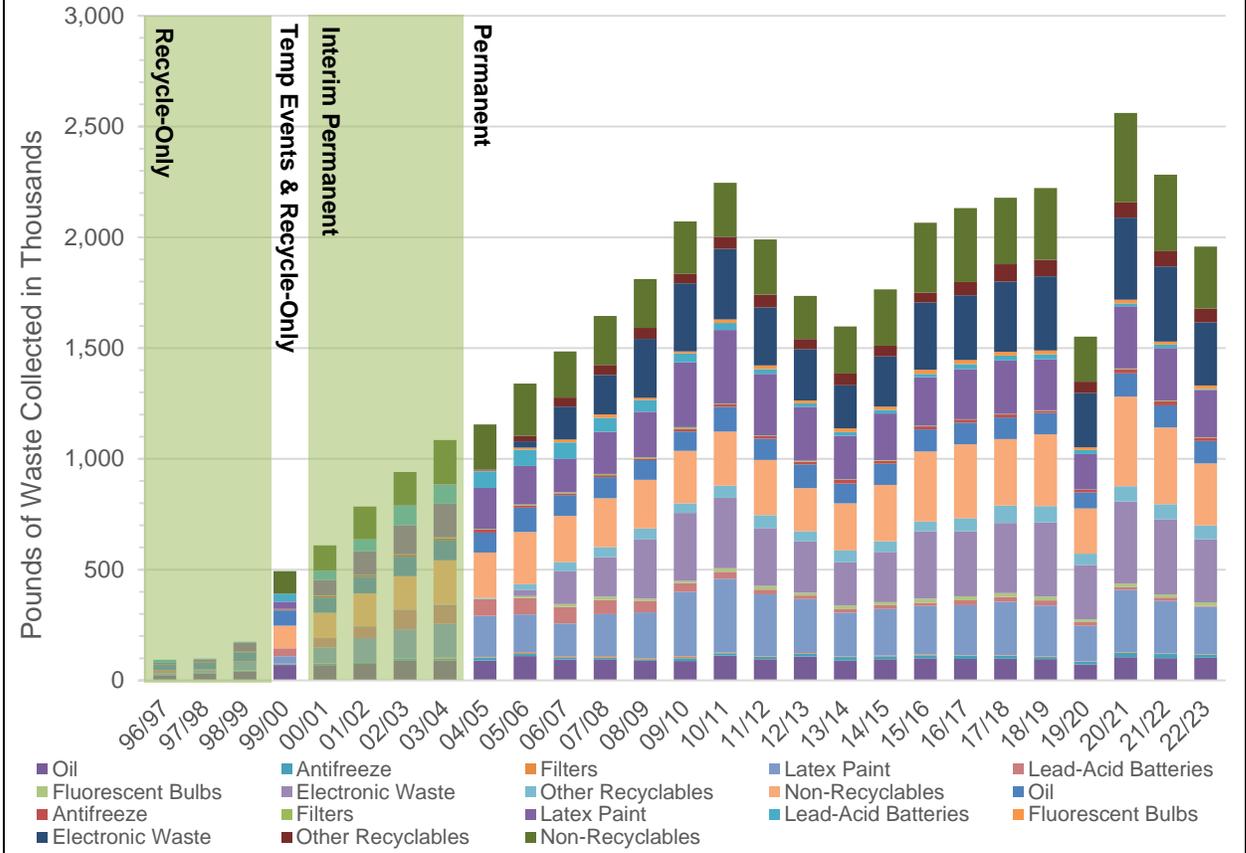
Description	DHHWCF Pounds Collected	Temp Event Pounds Collected	CESQG Pounds Collected	Retail Pounds Collected	Reuse Pounds Distributed	Total Pounds Disposed	Total Pounds Collected	Total Cost
Reclaimables								
Antifreeze	14,153	1,050	425		94	15,203	15,297	\$3,597.05
Auto Type Batteries	2,242	2,250				4,492	4,492	\$1,226.88
Latex Paint	200,642	8,800	11,778		3,711	209,442	213,153	\$0.00
Motor Oil/Oil Products	99,960	1,403	4,334		185	101,363	101,548	\$28,531.35
Used Oil Filters	2,069	46				2,115	2,115	\$943.05
Subtotal	319,065.5	13,549	16,537	0	3,990	332,613	336,604	\$34,298.33
Universal Waste								
Hg Containing Devices	0	0				0	0	\$00
Hg Containing Waste (other)	15	0				15	15	\$2170
Fluorescent Tubes/Bulbs	14,871	599	618	1,665		15,470	15,470	\$47,207.62
Rechargeable Batteries	5,760	558	331			6,318	6,318	\$3,957.31
Other Batteries	26,165	1,987	2,973			28,152	28,152	\$29,232.92
Covered Electronic Devices	131,984	389	10,066			131,984	131,984	\$65,864.50
UWEDs	153,353	2,075	13,292			153,353	153,353	\$78,178.10
Empty Aerosol Containers	0					0	0	\$0.00
Other Universal Waste	0	0				0	0	\$0.00
Subtotal	332,148	5,608	27,280	1,665	0	335,292	335,292	\$224,657.45
Other Waste								
Home-generated Sharps	7,989	0		568		7,989	7,989	\$31,674.35
Pharmaceutical Waste	3,830	0		0		3,830	3,830	\$9,060.00
Compressed Gas Cylinders	12,684	636	158			13,320	13,320	\$23,964.19
Treated Wood	0	0				0	0	\$0.00
Non-UW Aerosols	18,281	565	357		23	18,846	18,869	\$26,352.95
Empty Drums	0	0				0	0	\$0.00
Cooking Oil	27,625	0	648			27,625	27,625	\$0.00
Subtotal	70,409	1,201	1,163	568	23	71,610	71,633	\$91,051.49

Description	DHHWCF Pounds Collected	Temp Event Pounds Collected	CESQG Pounds Collected	Retail Pounds Collected	Reuse Pounds Distributed	Total Pounds Disposed	Total Pounds Collected	Total Cost
Non-Reclaimables								
Flammable Liquid/Solid	107,959	5,057	6,249		1,382	113,016	114,398	\$112,541.50
Bulked Flammable Liquids	20,214	150				20,364	20,364	\$11,446.00
Oil-based Paints	34,585	3,800	96		70	38,385	38,455	\$0.00
Poisons	36,4260	2,437	687		981	38,863	39,844	\$56,396.00
Reactive and Explosive	42	0				42	42	\$427.40
Acids	4,941	774	11		274	5,715	5,989	\$8,870.00
Bases	9,266	619	2		1,020	9,885	10,905	\$15,514.00
Oxidizers	3,020	155	150		439	3,175	3,614	\$8,068.80
PCB-containing Paint	0	0				0	0	\$0.00
Other PCB Waste	2,033	0				2,033	2,033	\$4,488.00
Asbestos	0	0				0	0	\$0.00
Subtotal	218,487	12,992	7,195	0	4,166	231,478	235,644	\$217,751.70
CESQG Revenue								(\$1,867.66)
Electronic Manifest Fees								\$1,975.00
Total	940,108.5	33,350	52,175	2,233	8,179	970,995	979,173	\$567,866.31

The average pounds of waste collected per vehicle was 48 pounds without e-waste and 58 pounds with e-waste (FY-To-Date).

Historical Waste Collection

Figure 3a: Historical Waste Collection at the DHHWCF



Cost Summary

Waste by Cost

Figure 4: Waste Collected by Cost

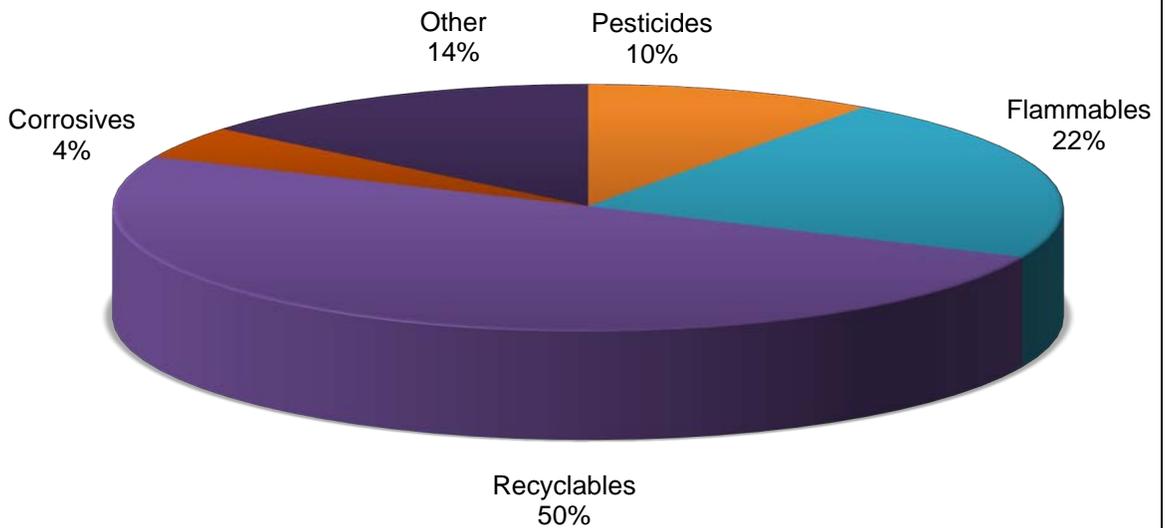


Table 10: HHW Program Budget and Expenses

	Budget	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	YTD	% Rem.
District Salaries & Benefits	\$269,059.00	\$52,637.60	\$61,248.87	\$61,614.40	\$53,118.12	\$228,618.99	15.03%
Transportation & Disposal	\$417,492.00	\$86,028.59	\$80,305.41	\$159,208.18	\$242,324.13	\$567,866.31	-36.02%
Temp Events	\$18,838.00	\$0.00	\$7,720.00	\$0.00	\$11,528.00	\$19,248.00	-2.18%
Contract Labor	\$241,000.00	\$58,108.50	\$46,144.00	\$53,767.00	\$54,208.00	\$210,227.50	12.77%
PR/Outreach	\$10,520.00	\$539.00	\$637.97	\$1,099.50	\$2,799.19	\$5,075.66	51.75%
Utilities	\$43,005.00	\$10,514.51	\$10,818.65	\$11,773.32	\$11,796.42	\$44,902.90	-4.41%
Maintenance & Repairs	\$14,540.00	\$2,385.00	\$2,385.00	\$2,438.07	\$2,485.84	\$9,693.91	33.33%
Materials & Supplies	\$8,455.00	\$0.00	\$0.00	\$484.05	\$212.49	\$696.54	91.76%
Other Costs	\$11,910.00	\$0.00	\$0.00	\$0.00	\$1,304.00	\$1,304.00	89.05%
Total	\$1,034,819.00	\$208,213.20	\$209,259.90	\$290,384.52	\$379,776.19	\$1,087,633.81	-5.10%

Table 11: HHW Program Prior Fiscal Year Comparison

	Budget 22/23	Actual 21/22	Actual 22/23	% Budget Remaining	Explanation
Admin Costs	\$269,059	\$217,310	\$228,619	15.03%	
T&D	\$417,492	\$338,578	\$567,866	(36.02%)	Significant rate increases from Clean Earth effective 1/1/23 (especially for incineration and e-waste)
Temp. Events	\$18,838	\$14,528	\$19,248	(2.18%)	
Contract Labor	\$241,000	\$220,643	\$210,228	12.77%	
PR	\$10,520	\$6,440	\$5,076	51.75%	
Utilities	\$43,005	\$42,037	\$44,903	(4.41%)	Due to a 9% price increase for trash/recyclables at the beginning Q3. Extra service pickups were briefly required due to a surge in residential participation.
Maintenance	\$14,540	\$10,032	\$9,694	33.33%	
Materials & Supplies	\$8,455	\$1,976	\$697	91.76%	
Other	\$11,910	\$12,150	\$1,304	89.05%	FY22/23 HAZMAT Operating Permit fee was mistakenly charged to FY21/22. Correction will be made in the 2022/23 fiscal year.
Total w/E-waste	\$1,034,819	\$863,694	\$1,087,634	(5.10%)	No longer receiving e-waste revenue
Total w/o E-waste	\$1,034,819	\$863,694	\$943,591	8.82%	
With E-waste					
Pounds		979,173	1,280,776	30.80%	
# Cars		16,940	20,236	19.46%	
Cost/Car		\$64.21	\$43.44	(32.34%)	
Lbs/Car		57.8	63.3	9.50%	
Without E-waste					
Pounds		693,836	910,249	31.19%	
# Cars		14,446	18,229	26.19%	
Cost/Car		\$65.32	\$48.22	(26.17%)	
Lbs/Car		48.0	50	3.97%	

Operating costs are split between the cities and the County according to the usage from each area.

Table 12: HHW Program Partner Cost Distribution

Entity	Budget Allocation	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	YTD	% Rem.
Antioch	\$124,000.00	\$75,961.20	\$48,038.80	\$0.00	\$0.00	\$124,000.00	0.00%
Pittsburg	\$75,000.00	\$52,314.87	\$22,685.13	\$0.00	\$0.00	\$75,000.00	0.00%
Brentwood	\$182,749.04	\$37,248.19	\$43,888.64	\$52,580.25	\$62,898.92	\$196,616.00	-7.59%
County	\$114,631.76	\$14,386.59	\$16,135.53	\$23,698.14	\$27,737.74	\$81,958.00	28.50%
District	\$418,295.72	\$575.47	\$51,117.26	\$175,843.51	\$255,861.57	\$483,397.81	-15.56%
Oakley	\$120,142.49	\$27,726.88	\$27,394.54	\$38,262.62	\$33,277.96	\$126,662.00	-5.43%
Total	\$1,034,819.00	\$208,213.20	\$209,259.90	\$290,384.52	\$379,776.19	\$1,087,633.81	-5.10%

The average cost per vehicle comes to \$64 per vehicle. This price includes labor, supplies, other services, and transportation and disposal (with e-waste).

Historical Costs

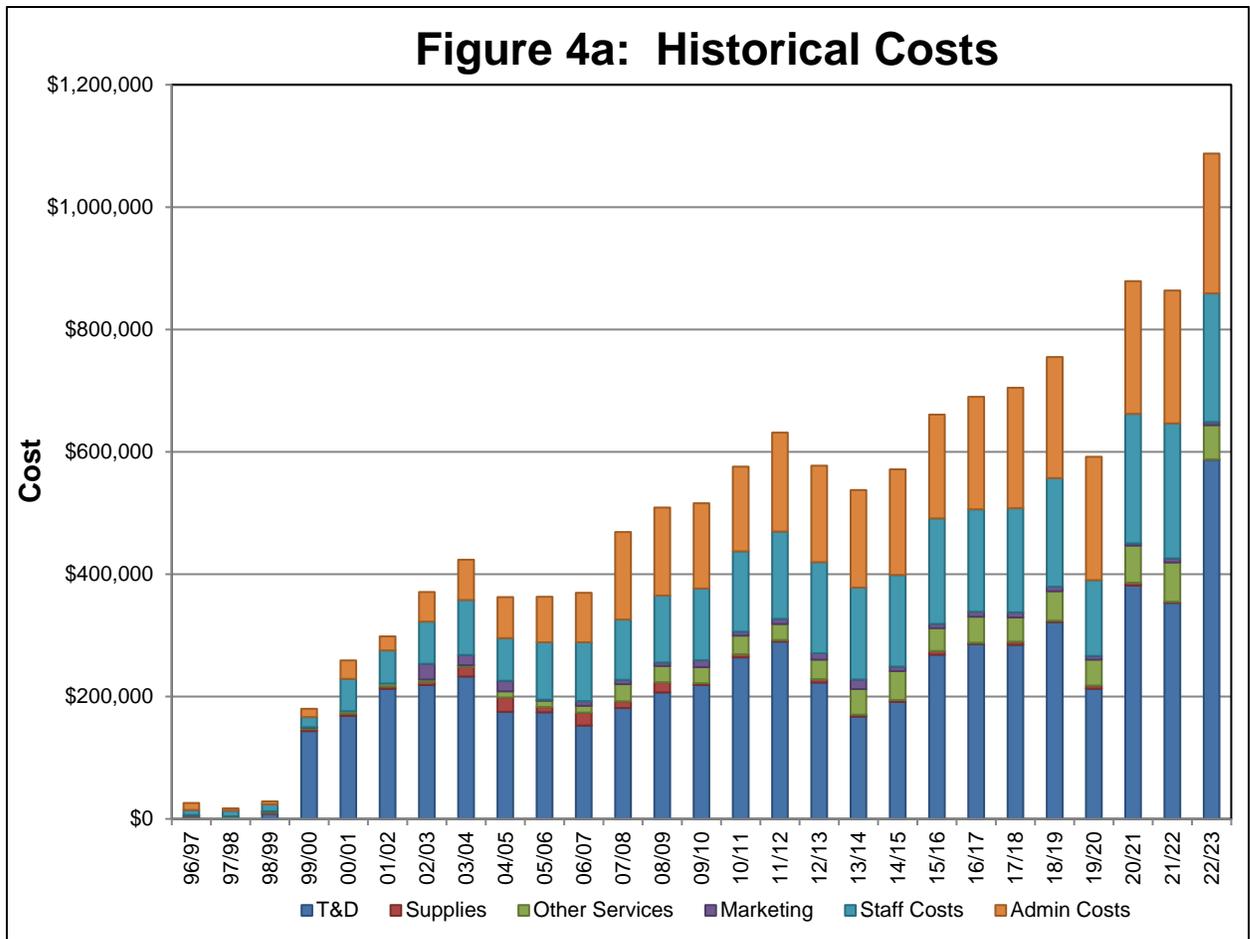
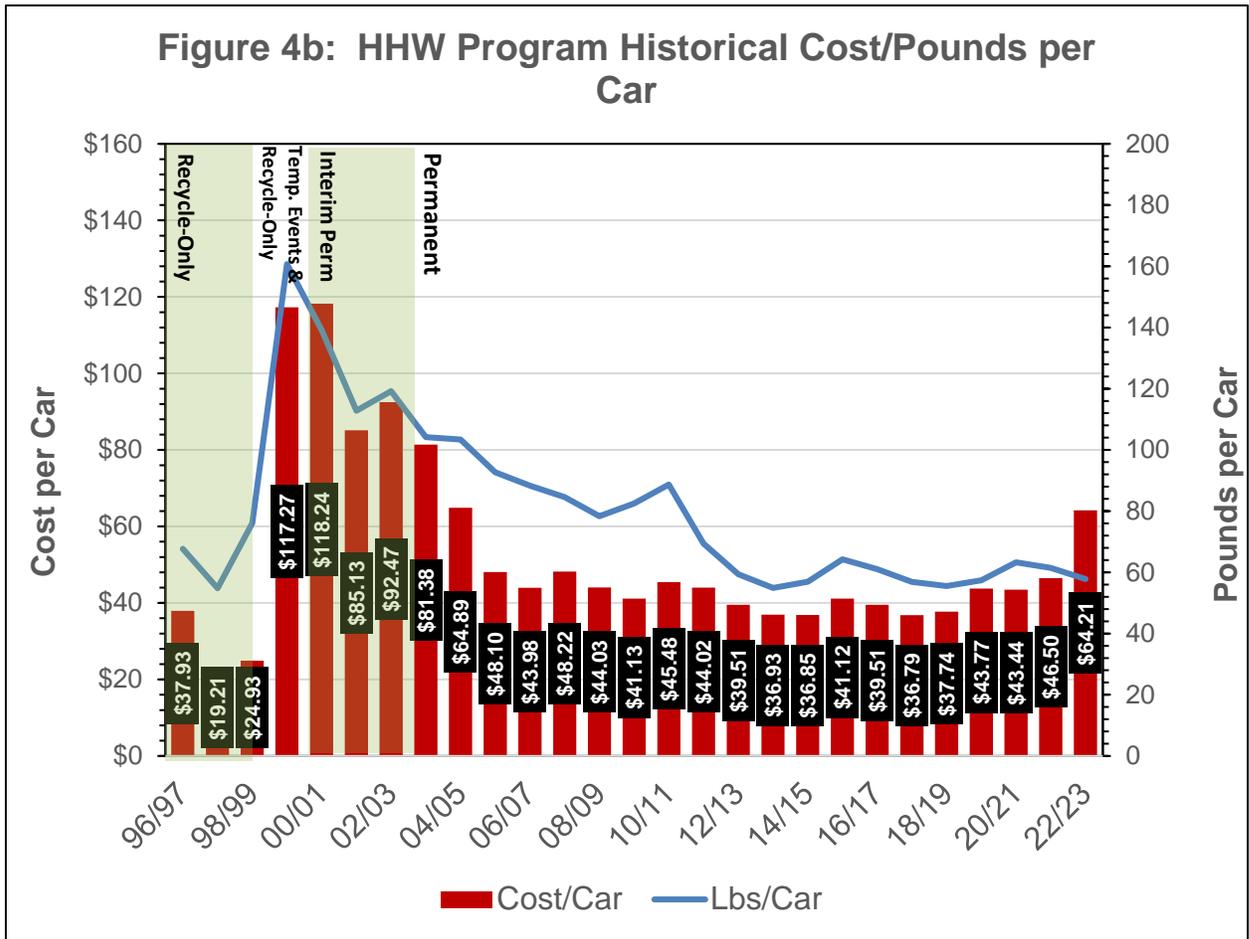


Figure 4b: HHW Program Historical Cost/Pounds per Car



Temporary Collection Events

Table 13 summarizes the temporary collection events for FY22/23:

Table 13: Temporary Collection Event Summary

Event Location EPA ID	Date	# Vehicles (prior year vehicles)	Pounds Collected	Cost
Brentwood – Transfer Station CAH 111 001 407	10/08/22	162 (162)	20,295	\$16,402.73
Oakley – Oakley City Hall Parking Lot CAH 111 001 131	05/13/23	47 (45)	4,755	\$11,308.45
Far East – Discovery Bay Elem. School CAH 111 001 174	06/17/23	78 (132)	8,300	\$12,484.50
Total		287 (339)	33,350	\$40,195.68

https://deltadiablo889.sharepoint.com/sites/Eng/Shared Documents/Household Hazardous Waste/2022_23/2022_23_Year-End Report_rev.docx

October 18, 2023

**RECEIVE MONTHLY LOBBYIST REPORT DATED SEPTEMBER 2023,
KEY ADVOCATES, INC., WESTERN RECYCLED WATER COALITION**

Recommendation

Receive and file report.

Background Information

As a member of the Western Recycled Water Coalition (WRWC), the District receives a monthly summary report related to lobbying activities from Key Advocates, Inc. (KA).

Analysis

Attached is the report for September 2023, which was produced by KA and distributed to WRWC members.

Financial Impact - None.

Attachment

KA Monthly Report, September 2023

Reviewed by:



Brian Thomas
Deputy General Manager/District Engineer

cc: District File No. BRD.01-ACTS



(703) 340-4666

www.keyadvocates.com

September 29, 2023

To: WRWC
From: Sante Esposito
Subject: September Monthly Report

NOTE: ADDITIONAL ACTION REGARDING THE CONTINUING RESOLUTION WILL LIKELY OCCUR OVER THE WEEKEND AND POSSIBLY EVEN INTO NEXT WEEK. UPDATES WILL BE PROVIDED.

Continuing Resolution

The Senate hopes to pass its bipartisan Continuing Resolution (CR) tomorrow (Saturday), though timing remains fluid. Its CR would keep the government funded until November 17 and includes \$6.2B in Ukraine aid and \$6B for natural disasters. The bill could include a possible side deal on border policy. In addition, Senator Rand Paul (R-KY) is threatening to slow down the process over his demand that the \$6.2B aid to Ukraine be dropped.

Regardless, there's no guarantee that the Senate bill will pass in the House as the Speaker's position is that the CR should not include funding for Ukraine and instead should be a standalone bill and, notwithstanding that, a bloc of House Republican conservatives are against the prospect of any short-term funding extension. Today, the Speaker moved a 30-day narrow stopgap CR that includes billions of spending cuts and new border security provisions. It failed with 21 Republicans joining all the Democrats, leaving the plan going forward unclear.

To hopefully win his Members support for the CR, the Speaker this week began moving FY24 appropriations bills (see section following), making the point that there is where the real battle is over FY24 funding and that passage of a CR buys more time for considering individual appropriation bills.

Lastly, House and Senate leaders are still not coordinating on a deal to stave off the imminent funding lapse.

FY24 Appropriations Bills: General Status

In order to understand the current situation with the appropriations bills, you have to go back to the Debt Limit Extension agreement. That agreement, which was endorsed by the leadership of both parties in both Houses (including the Speaker), was to limit FY24 appropriations to FY23 levels. That didn't mean that each program would be limited to its FY23 level – some could

receive more than in FY23, some less – but that overall FY24 non-defense discretionary spending could not exceed overall FY23 non- defense discretionary spending.

Notwithstanding the agreement, a group of 15 or so House Republicans pushed back and convinced the Speaker to change his position and to support, instead, an overall FY24 funding cap at the FY22 level. Accordingly, all House Republican FY24 appropriation bills, including defense, have been drafted at that level. This week there was an attempt to pass four of the bills - defense, state, homeland security and agriculture. Three passed – agriculture did not thanks to included abortion policy and cuts to farm programs. However, even House passage of all the appropriation bills would not help deal with a funding deadline two days away. As of now, of the eight remaining House appropriations bills, six have been approved on a partisan basis by the House Appropriations Committee at the FY22 level, including the Energy and Water and Interior bills, both of interest to the Coalition.

In the Senate, all 12 appropriations bills have been approved at the FY23 level by the Appropriations Committee on a bipartisan basis. None have passed the Senate although there was an attempt to bring three of the bills – Military Construction, Agriculture and Transportation - in the form of a minibus appropriations package to the Floor but it failed to secure enough votes – 67 for consideration - because of Republican opposition. The Senate Republicans want each appropriation bill to be considered individually and not grouped with others.

Clean Water SRF and WIIN Grants: FY24 Appropriations

Regardless of the controversy surrounding the FY24 spending – appropriation bills and the CR – pre-conference negotiations continue at the staff level. We continue to try to influence those.

Clean Water SRF – the House Interior Appropriations bill provides \$1.005B (a general fund base allotment of \$535M plus \$470M for earmarks). The Senate Interior Appropriations bill provides \$1.639B (a general fund base allotment \$1.294B plus \$345M for earmarks). The Bipartisan Infrastructure Law (BIL), which was not changed by either bill, provides an additional \$2.628B for the CWSRF.

For the CWSRF, the President’s FY 24 Budget proposed \$1.639B and rejected earmarks as a takedown from the basic SRF funding. For Title XVI, \$4M, the same as the FY23 Biden Budget.

WIIN Grants – both the House and Senate Energy and Water Appropriations bills provide \$20M. The BIL provides an additional \$500M over five years, to be allocated annually by the USBR, with an estimated balance at the end of FY23 of @ \$200M.

Coalition members were encouraged to contact their House and Senate Members to oppose the low general fund base allotment level for the SRF to accommodate related earmark funding and to help reduce overall FY24 spending to FY22 levels, a goal of the House Republicans, and to support SRF funding at the expected FY24 level. Explanatory memos were provided to Coalition members on this issue along with sample House and Senate Member opposition letters and a Coalition letter was sent to the leadership of both Appropriations Committees.

House Republican 10-Year Balanced Budget

On September 20, House Budget Committee approved, on a party line vote of 20-14, a long-delayed Republican budget that proposes to balance the Federal budget in 10 years through cuts to discretionary spending, restrictions on the social safety net, and assumptions on consistent strong economic growth.

The partisan budget resolution stands no chance of winning support in the Democratic-controlled Senate, but the document makes good on a political promise by the House Republicans to offer a road map to balanced budget by curbing spending growth, etc.

The budget blueprint calls for the following:

- FY24 discretionary spending at the FY22 level of \$1.47T;
- Spending to grow by only 1 percent a year;
- Overall, discretionary spending to come down by \$4.6T over a decade;
- Deficits to be reduced by \$16.3T over a decade;
- A surplus of \$130B at the end of ten years;
- Mandatory spending - including entitlements – to be cut by \$1.9T by imposing work requirements and lowering the Federal share of health care services paid to states;
- A savings of \$800B from changes to basic cash assistance and food stamp programs, including new work requirements for benefits and restrictions on immigrants;
- Medicare savings of \$400B through cost-cutting measures aimed at reimbursements to hospitals and other Medicare providers;
- A savings of \$1T by cutting “improper payments” by government agencies in half;
- Additional savings from unspent money from previous laws such as the 2021 pandemic aid package; and,
- Creation of a bipartisan commission to recommend changes to Social Security and Medicare to ensure their long-term solvency.

Earmarks

The Coalition continues to express concern about the FY24 appropriations process regarding final funding of the SRF and related earmarks. For FY 22 and 23, earmark funding was a takedown from the SRF base allotments and not from a separate earmark funding account. As a result, the base allotments were adversely impacted. The Coalition’s position is that continuance of that approach for FY24 and beyond is a real problem and counter to the goal of the Bipartisan Infrastructure Law which was to increase SRF spending over and above increases in the traditional appropriations process and not in lieu of reductions by that process.

STREAM Act, S. 2162

NOTE: future plans TBD given Senator Feinstein’s passing.

Senator Feinstein continues her effort to secure additional cosponsors – especially Republicans – to demonstrate support for Floor consideration. We are working on this in coordination with

other interested stakeholders. To review, the bill was introduced S.2162 on June 22 by Senator Feinstein with Senators Sinema (I-AZ) and Kelly (D-AZ)) as cosponsors. On July 19, a hearing was held on the bill by the Subcommittee on Water and Power of the Energy and Natural Resources Committee. On May 24, at the request of staff of Senator Feinstein, the Coalition sent a letter of support for the the bill regarding its plan introduction. The bill is basically the same bill the Senator introduced last Congress and includes the following: \$300M over five years for water recycling, \$750M for surface and groundwater storage and conveyance projects, \$150M for desalination projects, \$100M for projects to provide drinking water for disadvantaged communities, and \$250M for environmental restoration projects. The Napolitano office said that they are monitoring action on the Feinstein bill to decide next steps.

2023-2024 WIIN Grant Applications.

On September 7, the USBR announced a \$180M WIIN grant NOFO solicitation for large scale projects with multiple application deadlines – Nov.1, 2023; March 29, 2024; and Sept. 30, 2024. The announcement was emailed to Coalition members. Per the announcement, projects that secure and stretch reliable water supplies for drought-stricken states and communities, provide water quality improvements, reduce impacts on projects owned by federal and state agencies, or provide benefits to disadvantaged, underserved and Tribal communities will be prioritized. West Bay Sanitary is planning on pursuing a non-large scale WIIN grant. Per the USBR, the large scale and non-large scale project processes may be joined in this latest round, with an announcement possibly by the end of this month.

Issues/Bills of Interest

Alternative Water Source Program Funding – authorized at \$125M in the Bipartisan Infrastructure Law but not funded. Included the language the Coalition requested that makes USBR recycled water projects that have not received construction funds eligible to apply for AWSP grants.

Mega Recycled Water Project Funding – continue to pursue funding for mega recycled water projects over and above the \$450M provided in the Bipartisan Infrastructure Law.

Infrastructure Items - if there is an effort to pursue non-controversial infrastructure items, advocate for programs of interest such as those included in the House-passed “Build Back Better” bill:

- \$30B for Safe Drinking Water SRF lead service line replacement projects;
- \$100M for state public water systems;
- \$700M to reduce lead in school drinking water;
- \$100M for large scale water recycling projects;
- \$1.15B for emergency drought relief;
- \$125M for Alternative Water Source Program grants;
- \$2B for sewer overflow and storm water reuse grants;
- \$4B for reduction of carbon in the surface transportation sector;
- \$4B for affordable and safe transportation access; and,

- \$6B for local surface transportation projects.

No funding for the Clean Water SRF is included in the House BBB. It does include new taxes.