

Minutes of the Board of Directors Meeting

DELTA DIABLO

September 8, 2021

The meeting was called to order by Chair Glover at 4:30 p.m., on Wednesday, September 8, 2021, via Zoom. Present were Vice Chair Monica Wilson and Director Juan Banales. Also present were: Mary Ann Mason, District Counsel; Vince De Lange, General Manager; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Brian Thomas, Acting Business Services Director; Dean Eckerson, Resource Recovery Services Director; and Thanh Vo, Acting Engineering Services Director.

Chair Glover read the following statement: "To slow the spread of COVID-19, in lieu of a public gathering, the Board of Directors meeting will be accessible via teleconference to all members of the public as permitted by the Governor's Executive Order 08-21, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public hearings."

Ms. Nichols-Fritzler read a statement regarding the process for receiving public comments and the availability of presentations on the District's website.

PUBLIC COMMENTS

None.

RECOGNITION

Receive Presentation of Utility of the Future Today Award and Silver Peak Performance Award from National Association of Clean Water Agencies

Mr. Eckerson presented the NACWA Utility of the Future Today (UOTFT) Award and the Silver Peak Performance Award. The UOTFT award recognizes the District for its outstanding leadership and commitment to innovation and resource recovery. This is the fifth time the District has received this prestigious award. In addition, Mr. Eckerson presented the NACWA Silver Peak Performance Award, which recognizes water resource recovery facilities for outstanding permit compliance for the 2020 calendar year. The Board congratulated staff on these outstanding achievements.

CONSENT CALENDAR

Prior to approval of the Consent Calendar, Vice Chair Glover requested to pull Item E/7 (Authorize General Manager to Transfer Monies to Bridgehead Pipeline Replacement Project from Emergency Retention Basin Improvements Project within Wastewater Capital Asset Replacement Fund in the Amount of \$300,000, for a Total Project Budget of \$3,800,000; Authorize General Manager to Execute Consulting Services Contract in an Amount Not to Exceed \$280,421, Construction Management Services, Psomas; and Authorize General Manager to Execute License Agreement with BNSF Railway Company, Pay License Fee of \$14,744, and License Use of Property for 25 Years Commencing on September 8, 2021, Bridgehead Pipeline Replacement, Project No. 21123).

Vice Chair Wilson moved approval of the Consent Calendar, seconded by Director Banales, and by a roll call vote (Ayes: *Banales, Glover, and Wilson*, Noes: *None*; Absent: *None*, Abstain: *None*), the following Consent items were approved: Approve Minutes of the Special Board of Directors Meeting, August 18, 2021; Receive District Monthly Check Register for July 2021; Receive Fourth Quarter Fiscal Year 2020/2021 District Investment Report; Accept and Authorize General Manager to File Notice of Completion, Pacific Infrastructure Corporation, Sodium Bisulfite Tank Replacement, Project No.17139; Reject All Bids Received on July 30, 2021, Order any Bid Bonds Posted by Bidders to be Exonerated; and Direct General Manager to Return to Bidders Any Checks or Cash Submitted for Bid Security, Onsite Fueling Station Replacement, Project No. 19112; Adopt Resolution Updating the District's Records Retention Schedule; and Authorize General Manager to Establish a New Fiscal Year 2021/2022 Project in the Wastewater Capital Asset Replacement Fund and to Transfer Monies to this Project from Arcy Lane Junction Structure Rehabilitation Project within Wastewater Capital Asset Replacement Fund in the Amount of \$300,000, for a Total Project Budget of \$300,000; and Authorize General Manager to Execute General Services Contract in a Total Amount Not to Exceed \$220,805, Pacific Coast Trane Service, POC Chiller Improvements, Project No. 22128.

After receiving clarification to questions regarding Item E/7, Vice Chair Wilson moved approval of Item E/7, seconded by Director Banales, and by a roll call vote: (Ayes: *Banales, Glover, and Wilson*, Noes: *None*; Absent: *None*, Abstain: *None*;) the item was approved.

DELIBERATION

None.

PRESENTATION AND REPORTS

Receive Update on Fiscal Year 2021/2022 Strategic Initiatives to Support Strategic Plan Implementation

Mr. Eckerson presented an update on the FY21/22 Strategic Initiatives to support implementation of the District's Strategic Plan. He provided an overview of the ten strategic initiatives that support the Infrastructure Investment, Environmental Stewardship, Fiscal Responsibility, Organizational Change, Workforce Development, and Customer Services and Engagement goal areas. Mr. Eckerson noted that following completion of FY21/22, staff will provide a report on the District's progress in completing these initiatives, as well as achieving the Key Success Indicators included in the Strategic Plan.

MANAGER'S COMMENTS

Mr. De Lange provided a brief overview regarding two recent NPDES permit violations involving effluent mercury and copper concentration exceedances at the District's Wastewater Treatment Plant. In response to questions from Chair Glover, Mr. De Lange provided clarification regarding use of the District's on-site laboratory and test equipment, as well as outside contract laboratory resources.

DIRECTORS' COMMENTS

None.

CORRESPONDENCE

Receive Monthly Lobbyist Report dated August 2021, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024

The Board received and filed the report.

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (GOV. CODE, SECTION 54957.6)

Agency Negotiators: Vince De Lange, Michael Jarvis

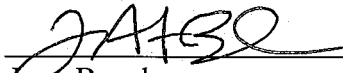
Employee Organizations: Operations and Maintenance Unit, Public Employees Union, Local One; Professional & Technical Unit, Public Employees Union, Local One; Management Association

Unrepresented Employees: All unrepresented employees

Before adjourning to Closed Session, the Secretary to the Board asked if there were any public comments on the Closed Session item. No comments were made. At 5:05 p.m., Chair Glover convened the Board of Directors meeting to Closed Session. Following Closed Session, Chair Glover reconvened the Board of Directors meeting in open session at 5:55 p.m. and stated there was nothing to report from Closed Session.

ADJOURNMENT

Chair Glover adjourned the meeting at 5:56 p.m. and noted the next meeting will be held on October 13, 2021, at 4:30 p.m.


Juan Banales
Board Secretary

(Recording Secretary:
Cecelia Nichols-Fritzler)