

Minutes of the Special Board of Directors Meeting

DELTA DIABLO

July 16, 2020

The meeting was called to order by Chair Banales at 4:34 p.m. on Wednesday, July 16, 2020, via Zoom. Present were Chair Juan Banales, and Directors Federal Glover and Sean Wright. Also present on the call were: Mary Ann Mason, District Counsel; Vince De Lange, General Manager; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Dean Eckerson, Resource Recovery Services Director; Brian Thomas, Engineering Services Director/District Engineer; and Carol Margetich, Business Services Director.

Chair Banales read the following statement: "To slow the spread of COVID-19, in lieu of a public gathering, the Board of Directors meeting will be accessible via teleconference to all members of the public as permitted by the Governor's Executive Order N-29-20, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public hearings. Presentations for Items F/1 and F/2 are available on the District's website at www.deltadiablo.org/board-meetings."

PUBLIC COMMENTS

None.

RECOGNITION

None.

CONSENT CALENDAR

Director Glover moved approval, seconded by Director Wright; and by a roll call vote (Ayes: *Banales, Glover, and Wright*, Noes: *None*; Abstain: *None*), the following consent items were approved according to staff recommendation: Approve Minutes of Special Board of Directors Meeting, June 25, 2020; Receive District Monthly Check Register, May 2020; Accept and Authorize General Manager to File Notice of Completion, Ranger Pipelines, Inc., Bay Point Sewer Repairs – Phase IV, Project No. 18119; Adopt Resolution Approving Amendments to the Delta Diablo Conflict of Interest Code and Direct Staff to Transmit the Code to the Contra Costa County Clerk of the Board of Supervisors; Adopt Resolution Authorizing Submittal of Regional Application to CalRecycle for Local Government Household Hazardous Waste Grant (Thirty-Fifth Cycle) Small Projects Grant; Authorize General Manager to Execute Reverse Osmosis Discharge Facilities Design and Construction Access Agreement Related to City of Antioch Brackish Water Desalination Project; Adopt Resolution Establishing Fiscal Year 2020/2021 Appropriations (Gann) Limit for Expenditures that Can be Funded from Tax Proceeds; and Authorize General Manager or His Designee, to Accept Recycled Water Pipeline Easements from City of Pittsburg, Pump Station Facilities Repair, Project No. 80008.

DELIBERATION ITEMS

Approve Fiscal Year 2020/2021 Budget and Adopt Resolution Approving Fiscal Year 2020/2021 Budget Appropriations

Ms. Margetich provided an overview of the budget development process and key budget drivers.

She highlighted the major District services and cost components comprising the proposed FY20/21 Operating Budget, which totals \$29.3 million. Ms. Margetich referenced the 5-year Capital Improvement Program adopted by the Board in June 2020, which requires \$16.7 million in appropriations for FY20/21. She reviewed major sources and uses of funds for FY20/21 and noted several inter-fund transfers and loans to be completed in FY20/21.

Director Wright moved approval, seconded by Director Glover, and by a roll call vote (Ayes: *Banales, Glover, Wright*, Noes: *None*, Abstain: *None*), the Board adopted a Resolution Approving Fiscal Year 2020/2021 Budget Appropriations.

Adopt Resolution Approving Salary Schedules Incorporating 2020 Annual Cost of Living Adjustment and Adopt Resolution Approving Tier II Applicable Percentage, as Provided for in District Bargaining Unit Memoranda of Understanding, Bargaining Unit Side Letter Agreements and Unrepresented Employees' Employment Agreements

Consistent with all three bargaining units memoranda of understanding (MOUs), Ms. Margetich noted that the cost-of-living adjustment for FY20/21 is 2.0%, which represents an annual labor cost increase of approximately \$250,000. She highlighted that Tier 1 (2.7% at 55) employees (37 total employees) would begin contributing an additional 1% into the CalPERS pension fund in FY20/21. In addition, Ms. Margetich noted that the "Applicable Percentage" as described in MOU side letter agreements would be increase from 1.282% to 1.381%, which represents a nominal increase in annual labor costs of \$2,443.

Director Glover moved approval, seconded by Director Wright, and by a roll call vote (Ayes: *Banales, Glover, Wright*, Noes: *None*, Abstain: *None*), the Board adopted a Resolution Approving Salary Schedules Incorporating 2020 Annual Cost of Living Adjustment and adopted a Resolution approving Tier II Applicable Percentage, as provided for in District Bargaining Unit Memoranda of Understanding, Bargaining Unit Side Letter Agreements and Unrepresented Employees' Employment Agreements.

PRESENTATIONS AND REPORTS

None.

MANAGER'S COMMENTS

None.

DIRECTORS' COMMENTS

None.

CORRESPONDENCE

Receive Monthly Lobbyist Report dated June 2020, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024

The Board received and filed the report.

CLOSED SESSION

Conference with Labor Negotiators (Gov. Code, Section 54957.6)

Agency Negotiators: Federal Glover, Vince De Lange

Employee Organizations: Operations and Maintenance Public Employee Union, Local One; Professional & Technical Public Employees Union, Local One; Management Association

Unrepresented Employees: All unrepresented employees.

At 4:54 p.m., Chair Banales adjourned the meeting to closed session for the item above. The Board of Directors reconvened at 5:35 p.m. and Chair Banales stated there was nothing to report.

ADJOURNMENT

Chair Banales adjourned the meeting at 5:35 p.m. The next regular Board meeting will be on September 9, 2020 at 4:30 p.m.



Sean K. Wright
Board Secretary

(Recording Secretary:
Cecelia Nichols-Fritzler)