

Board of Directors Meeting Minutes
DELTA DIABLO
March 12, 2025

The meeting was called to order by Chair Juan Banales at 4:30 pm, on Wednesday, March 12, 2025. Present were Vice Chair Shanelle Scales-Preston and Director Monica Wilson. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager; Dean Eckerson, Resource Recovery Services Director; Nitish Sharma, Business Services Director; Murat Bozkurt, Engineering Services Director/District Engineer; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Jason Piper, Information Technology Manager (and Management Association bargaining unit representative); Anika Lyons, Finance Manager; Joaquin Gonzalez, Operations Manager; and Jamie Lyn Alfonso, Human Resources and Risk Manager.

PUBLIC COMMENTS – None.

RECOGNITION – None.

CONSENT CALENDAR

Director Wilson moved approval of the Consent Calendar, seconded by Chair Banales and by roll call vote (Ayes: *Banales, Scales-Preston, and Wilson*; Noes: *None*; Absent: *None*; Abstain: *None*), the following Consent Calendar Items were approved: Approve Minutes of Board of Directors Meeting, February 12, 2025; Receive Notes of Board of Directors Finance Committee Meeting, March 5, 2025; Receive District Monthly Check Register for February 2025; Authorize General Manager to Execute Amendment No. 6 to General Services Contract in the Amount of \$6,349, for a New Total Contract Amount Not to Exceed \$157,649, Boucher Law, Recruitment Services; Authorize General Manager to Execute Agreements Delegating Local Law Enforcement Agencies to Act as Agents for Enforcement of California Penal Code Section 602(I) on District Properties; and Authorize General Manager to Approve Purchase Order in an Amount Not to Exceed \$134,733, PumpTech, Inc., Pump Repair Parts.

DELIBERATION ITEMS – None.

PRESENTATIONS AND REPORTS

Receive Report on Major Factors Impacting 5-Year Capital Improvement Program Development and Sewer Service Charge Financial Assumptions

Mr. Bozkurt provided an overview of major cost drivers impacting development of the proposed 5-Year Capital Improvement Program (CIP), which preliminarily totals \$232.2M (+\$45.1M

increase from current \$187.1M 5-Year CIP). He reviewed cost increases associated with the Secondary Process Improvements Phase 1 and Phase 2 Projects, Shore Acres Forcemain Repair Project, Cogeneration System Improvements Project, Antioch Pump Station and Conveyance System Improvements Project, and Manhole, Gravity Interceptor, and Easement Road Improvements Phase 2 Project.

Mr. Sharma reviewed the major impacts to prior financial planning assumptions and key financial planning strategies to mitigate near-term impacts to Sewer Service Charges (SSCs). He presented various CIP funding approaches with a range of debt versus cash funding ratios

and the projected 5-year SSC increase forecast required to generate sufficient revenue. Mr. Sharma reviewed the upcoming Board Meeting schedule for review and consideration of approval of SSCs, CIP, and budget.

Ms. Nichols-Fritzler stated there were no public comments received.

Director Wilson commented on the necessity of the proposed rate increases relative to increasing capital investment needs.

Vice Chair Scales-Preston thanked staff for providing the different funding scenarios and inquired as to whether a program is available for customers who may not have the ability to pay the increased rates. Mr. De Lange noted that US EPA administers the Low Income Household Water Assistance Program (LIHWAP), while noting the District collects revenue on the tax roll. He referenced CASA efforts to develop access to LIHWAP for agencies who collect sewer charges on the tax roll. Mr. De Lange noted that the District continues to effectively manage operating costs with capital investment needs driving the projected SSC increases over the next few years.

Chair Banales complimented staff on doing an excellent job reducing operating costs and keeping costs under control. He further stated that the rate increases are necessary as part of addressing aging infrastructure and meeting regulatory mandates. He expressed support for an SSC increase scenario with lower increases in the early years and larger increases in subsequent years. Chair Banales thanked Mr. Bozkurt and Mr. Sharma for the presentation.

Receive Report on Shore Acres Pump Station Forcemain Failure Analysis

Mr. Thomas provided an overview with background information, highlighted root cause and contributing factor findings, reviewed forcemain inspection and condition assessment information, noted key findings associated with existing corrosion prevention systems, and shared future design considerations for the current Shore Acres Forcemain Repair Project.

Ms. Nichols-Fritzler stated there were no public comments received.

Chair Banales emphasized the need to integrate asset management principles into infrastructure condition assessment and renewal activities, while implementing more proactive measures to inspect the District's forcemains. Mr. Thomas noted that the upcoming design will incorporate improved access to facilitate inspections and condition assessment, while using modern inspection technologies for other District forcemains.

The Board thanked Mr. Thomas for the report.

GENERAL MANAGER COMMENTS

Mr. De Lange stated that he and Director Wilson attended the CASA DC Conference in Washington D.C., noting they met with Congressmen DeSaulnier and Garamendi to discuss funding opportunities and regulatory issues.

BOARD MEMBER COMMENTS

Director Wilson commented she attended the CASA DC Conference in Washington D.C. with Mr. De Lange.

Chair Banales thanked Director Wilson for representing the District.

CORRESPONDENCE – None.

CLOSED SESSION – None.

ADJOURNMENT

Chair Banales adjourned the meeting at 5:25 pm and noted the next Board of Directors Meeting will be held at 4:30 pm on April 9, 2025.



Monica Wilson
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)