

Minutes of the Regular Board of Directors Meeting
DELTA DIABLO
December 12, 2018

The meeting was called to order by Chair Glover on Wednesday, December 12, 2018, at 4:30 p.m., in the Board Room, located at 2500 Pittsburg-Antioch Highway, Antioch. Present were Chair Federal Glover and Directors Sean Wright and Juan Banales. Also present were Mary Ann Mason, District Counsel; Vince De Lange, General Manager; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Carol Margetich, Business Services Director; Dean Eckerson, Resource Recovery Services Director; Brian Thomas, Engineering Services Director/District Engineer; Joaquin Gonzalez, Operations Manager/Management Association Representative; Darrell Cain, Laboratory Manager; Robert Brothers, Environmental Compliance Specialist II; Jayne Strommer, Government Affairs Manager; Amanda Roa, Environmental Programs Manager; Thanh Vo, Senior Engineer; Steve Rodriguez, Operations Supervisor; Matt Gotshall, Computer Analyst/P&T Bargaining Unit Representative; Irene O'Sullivan, Associate Engineer/P&T Bargaining Unit Representative; Cheryl Rhodes Alexander, Human Resources & Risk Manager; Mary Harvey, Safety Manager; Regina Cartwright-Morales, Administrative Assistant III; Nick Steiner, Recycled Water Program Coordinator/P&T Bargaining Unit Representative; and Holland White, City of Pittsburg Councilmember and Supervisor's Aide for Special Projects, Office of Supervisor Federal D. Glover.

PUBLIC COMMENTS

None.

RECOGNITION

Adopt Resolution Commending and Congratulating Robert Brothers, Environmental Compliance Specialist II, on his Retirement from the District

Mr. Cain recognized and thanked Mr. Brothers for his 20 years of service to the District, acknowledging his active involvement with development of the FOG (fats, oils, and grease) program, his passion for teaching local students about pollution prevention, his strong advocacy for learning, and his commitment and genuine desire to help people help themselves. Mr. Cain closed his remarks and congratulated Mr. Brothers on his retirement and a job well done.

Chair Glover acknowledged Mr. Brothers and congratulated him on his 20 years of service with the District. Chair Glover thanked Mr. Brothers for his great work in educating students, expressed his appreciation for his service, and shared how well he represented the Delta Diablo family during his career.

Mr. Brothers addressed the Board and shared how his background in the U.S. Air Force led him to public service at Delta Diablo. He stated how fortunate he was to learn about the wastewater field and the opportunity to work at Delta Diablo. Mr. Brothers highlighted his involvement in working with local elementary school students and how he would continue mentoring local youths during his retirement years. He closed his remarks by acknowledging the great staff and thanking the District.

Director Wright moved approval to adopt the Resolution commending and congratulating Robert Brothers, Environmental Compliance Specialist II, on his Retirement from the District, seconded by Director Banales, and by unanimous voice vote (*Ayes: Banales, Wright; and Glover; Noes: None; Absent: None*).

CONSENT CALENDAR

Director Banales moved approval and abstained from Item E-1, seconded by Director Wright, and by unanimous voice vote (*Ayes: Banales, Wright; and Glover; Noes: None; Absent: None*), the following Consent Calendar items were approved according to staff recommendations: Approve Minutes of Regular Board of Directors Meeting, November 14, 2018; Approve 2019 Delta Diablo Board Meeting Schedule; Receive District Monthly Check Register, November 2018; Adopt Resolution Commending and Congratulating Richard (Rich) Tamborski, Maintenance Mechanic II, on his Retirement from the District; Adopt Resolution Commending and Congratulating Andrzej (Andre) Dembny, Maintenance Mechanic II, on his Retirement from the District; Adopt Resolution Commending and Congratulating Paulette Rios, Buyer, on her Retirement from the District; and Receive; Approve Report on Fiscal Year 2017/2018 Capital Project Funds to be Carried Over to Fiscal Year 2018/2019, Budget Adjustments for Reduced Budget Amounts on Carryover Projects and Projects Closed in Fiscal Year 2017/2018; Accept and Authorize General Manager to File Notice of Completion, Clyde G. Steagall, Inc., Recycled Water Facility Emergency Backup Generator, Project No. 15126; Acting in the Capacity as Lead Agency of the Western Recycled Water Coalition, Authorize General Manager to Execute Amendment No. 4 to Consulting Services Contract in the Amount of \$90,000, for a New Total Contract Amount Not to Exceed \$422,000, Key Advocates, Inc., 2019 Legislative Advocacy Services, Western Recycled Water Coalition, Project No. 90024; Accept as Complete, Alan Pre-Fab Building Corporation, and Presidio Systems Incorporated, Analyzer Room Installation, Project No. 10187; Authorize Issuance of a Purchase Order in An Amount Not to Exceed \$275,000, Kruger, Inc., Recycled Water Facility Replacement Mixer Gearboxes and Associated Component Parts; Authorize General Manager to Execute Amendment No. 2 to Consulting Services Contract in an Amount Not to Exceed \$375,188, Carollo Engineers, Inc., Engineering Services, Headworks Improvements, Project No. 17117.

DELIBERATION

None.

PRESENTATIONS AND REPORTS

RECEIVE REPORT ON CAPITAL IMPROVEMENT PROGRAM AND STATUS OF CONSTRUCTION PROJECTS

Mr. Vo highlighted the District's Capital Improvement Program (CIP) and provided a status update on construction projects. He provided an overview of the five-year CIP and the District's focus on addressing aging infrastructure, meeting future regulatory requirements, expanding recycled water services, and identifying opportunities for improved energy management. Mr. Vo informed the Board that Phase 1 (Wastewater Conveyance System) of the Facility Condition Assessment Project has been completed and noted that the overall system is in good condition with only 1,000-1,300 feet of sewer and 10-20 manholes in need of priority repair. He stated the analysis of the force mains will resume in spring 2019. Mr. Vo stated Phase 2 (Wastewater Treatment Plant) will be implemented next summer as part of the Resource Recovery Master

Plan. He also reported that the construction award for the Pump Station Facility Improvement project would be considered in January 2019. Mr. Vo provided an update on the Wastewater Collection System and noted the Bay Point Rehabilitation Phase IV Project will address infrastructure needs to ensure ongoing operational reliability. He highlighted staff's efforts to save approximately \$8 million by shifting from a replacement to rehabilitation approach for the Headworks Facility Improvements Project. Mr. Vo compared budgeted capital expenditures for FY18/19 of \$21.8M to the updated FY18/19 projected expenditures of \$12-\$14M. Mr. Vo attributed the shortfall to the delay in completing the Pump Station Facility Improvements Project design, the updated East County Bioenergy project schedule, and lower than expected spending on programmatic efforts. He summarized upcoming program activities, including initiating the development of FY19/20-FY23/24 CIP budget, submitting new project requests, developing scopes and budgets for selected new projects, prioritizing existing and new projects, developing a funding plan and assessing rate impacts.

Chair Glover thanked Mr. Vo and commented that it was very informational.

Director Banales thanked Mr. Vo. Mr. Banales inquired as to which technologies were used for the infrastructure facility condition assessment work, how the data gathered from the inspection is incorporated into the CIP development process, and whether the current facility condition assessment effort is a one-time assessment or part of a sustained, long-term program. Mr. Vo responded that the District largely used closed-circuit television (CCTV) inspection for the condition assessment work (i.e., visual observations) and continues to look for opportunities to use more innovative technologies (e.g., "Smart Ball"). He also stated the current Phase 1 data has been incorporated into the CIP process and that the District will continue to perform regular infrastructure condition assessments in the future as part of the Asset Management Program currently in development.

Director Wright thanked Mr. Vo for the presentation and commented that he is excited to see the focus on the District's infrastructure.

The Board received and filed the report.

MANAGER'S COMMENTS

Mr. De Lange provided a follow-up to his communication last week to the Board regarding the regulatory compliance issue that occurred on December 3, 2018. He informed the Board that the District is awaiting a response from the Regional Water Board regarding how this event will be interpreted and anticipates that staff will follow-up next Monday for an update.

Mr. De Lange welcomed Mayor Banales to the Board.

DIRECTORS' COMMENTS

Director Wright acknowledged the District and its outstanding regulatory compliance record. He stated his pride in the work performed by staff and added that he knows staff works diligently and the recent issue is likely a result of issues outside of their control. Director Wright closed his remarks wishing everyone a Merry Christmas.

Chair Glover welcomed Director Banales to the Board, noting his engineering background, and expressed his confidence that his questions will help guide the District forward. Chair Glover stated he is looking forward to working with him.

Director Banales stated he is excited to serve on the Board and is looking forward to learning more about the District and being a contributor.

CORRESPONDENCE

Receive Monthly Report dated November 2018, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024

The Board received and filed the report.

CLOSED SESSION

ADJOURNMENT

Before adjourning the meeting, Chair Glover wished staff a Merry Christmas. Chair Glover closed his remarks and said he is looking forward to 2019 and for remarkable things to continue at the District.

Chair Glover adjourned the meeting at 5:05 pm. The next regular meeting of the Board of Directors will be on Wednesday, January 9, 2019, at 4:30 pm.



Sean Wright, Vice Chair

(Recording Secretary:

Cecelia Nichols-Fritzler)