

**Special Meeting of the Board of Directors Minutes**  
**DELTA DIABLO**  
**August 14, 2024**

The meeting was called to order by Chair Monica Wilson at 4:30 pm, on Wednesday, August 14, 2024. Present was Vice Chair Federal Glover. Director Juan Banales was absent. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager; Dean Eckerson; Resource Recovery Services Director; Nitish Sharma, Business Services Director; Murat Bozkurt, Engineering Services Director/District Engineer; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Anika Lyons, Finance Manager; Joaquin Gonzalez, Operations Manager; Amanda Roa, Environmental Programs Manager; Jason Piper, Information Technology Manager (and Management Association bargaining unit representative); Jamie Lyn Alfonso, Human Resources and Risk Manager; Thanh Vo, Senior Engineer; and Claire O'Brien, Brown and Caldwell.

PUBLIC COMMENTS – None.

RECOGNITION – None.

CONSENT CALENDAR

Vice Chair Glover moved approval of the Consent Calendar, seconded by Chair Wilson and by roll call vote (Ayes: *Glover and Wilson*, Noes: *None*, Absent: *Banales*, Abstain: *None*), the following Consent Calendar Items were approved: Approve Minutes of Special Board of Directors Meeting, July 17, 2024; Receive District Monthly Check Register for July 2024; Receive Fourth Quarter FY23/24 District Investment Report; Authorize General Manager to Execute Memorandum of Understanding with Baywork, a Nonprofit Corporation, with Mutual Indemnification Language, for a Joint Stackable Internship Partnership during Period from July 1, 2024, through June 30, 2027; Authorize General Manager to Issue Purchase Orders in an Annual Amount Not to Exceed \$70,000 Consistent with Executed Product Supply Agreement and Rider for a Five-Year Term Ending June 30, 2026, Linde Gas & Equipment Inc., Supply and Delivery of Liquid Oxygen; Authorize General Manager to Execute Consulting Services Contract in an Amount Not to Exceed \$980,444, Harris & Associates, Engineering Services, Manhole, Gravity Interceptor, and Easement Road Improvements Phase 2, Project No. 24113; Authorize General Manager to Execute License Agreement, CivilGrid, Inc., Utility Data Sharing; and Authorize General Manager to Execute General Services Contract in an Amount Not to Exceed \$133,600, Smelly Mel's Plumbing, Inc., and Authorize General Manager to Approve Contract Change Orders in an Amount Not to Exceed 10% of Contract Amount, IT Office Remodel and Site Security Improvements, Project No. 21113.

DELIBERATION ITEMS

Approve Project Design; Award and Authorize General Manager to Execute Construction Services Contract in an Amount Not to Exceed \$14,540,000, Shimmick Construction Company, Inc.; Authorize General Manager to Approve Contract Change Orders in an Amount Not to Exceed 10% of Contract Amount; Authorize General Manager to Execute Consulting Services Contract in an Amount Not to Exceed \$788,181, Brown and Caldwell, Engineering Services; and Take Related Actions, Cogeneration System Improvements, Project No. 22114

Mr. Bozkurt provided a project overview, highlighted the District's pursuit of \$6.5 million in tax credits under the federal Inflation Reduction Act, confirmed the economic viability of the project, reviewed the construction bid process results and associated need for engineering services during construction, and summarized the recommended actions.

Ms. Nichols-Fritzler noted there were no public comments received. The Board thanked Mr. Bozkurt for the presentation. Vice Chair Glover moved approval, seconded by Chair Wilson and by roll call vote (Ayes: *Glover and Wilson*, Noes: *None*, Absent: *Banales*, Abstain: *None*), the Board approved the recommended actions.

#### PRESENTATIONS AND REPORTS

##### Receive Update on FY23/24 Strategic Initiatives to Support District Strategic Plan Implementation and District FY23/24 Annual Performance Report

Mr. Thomas provided an overview of the District's strategic planning activities, highlighted good progress on the eleven FY23/24 Strategic Initiatives, reviewed key focus areas and associated outcomes in the FY23/24 Annual Performance Report, and noted next steps.

Ms. Nichols-Fritzler noted there were no public comments on this Item. The Board thanked Mr. Thomas for the presentation. Director Glover noted the District's significant advancements in recent years and noted the quality of the staff report. Chair Wilson commented that she appreciated the District's focus on workforce development, while acknowledging staff for their contributions.

#### GENERAL MANAGER COMMENTS

Mr. De Lange commented that he recently attended the CASA Annual Conference, where he chaired a well-attended General Manager Roundtable Meeting with representatives from across the state, which provided a significant opportunity for information sharing and engagement with peer agencies.

#### BOARD MEMBER COMMENTS

Chair Wilson commented that she recently attended the CASA Annual Conference and attended several educational tracts related to wastewater legislation, as well as a first of its kind session, tailored to women in the wastewater industry.

CORRESPONDENCE – None.

CLOSED SESSION – None.

ADJOURNMENT

Chair Wilson adjourned the meeting at 5:03 pm and noted the next Board of Directors Meeting will be held at 4:30 pm on September 18, 2024.

  
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Juan Banales  
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)

cc: District File No. BRD.01-MINS