

Special Meeting of the Board of Directors Minutes
DELTA DIABLO
October 18, 2023

The meeting was called to order by Chair Juan Banales at 4:32 pm, on Wednesday, October 18, 2023. Present were Vice Chair Federal Glover and Director Monica Wilson. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager/District Engineer; Dean Eckerson, Resource Recovery Services Director; Nitish Sharma, Business Services Director; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Joaquin Gonzalez, Operations Manager (and Management Association bargaining unit representative); Anika Lyons, Finance Manager; Jason Piper, Information Technology Manager; Amanda Roa, Environmental Programs Manager (and Management Association bargaining unit representative); Gabriel Duong, Laboratory Manager; Dustin Bloomfield, Maintenance Manager; Trevor Simpson, Maintenance Supervisor; Nick Steiner, Recycled Water Program Coordinator (and Professional & Technical bargaining unit representative); Mark Guadagni, Associate Engineer; Anthony Dejesus, Collection System Worker III; Jeff Alexander, Electrical/Instrumentation Technician III; Juan Arevalo, Senior Operator; Judy Phan, Purchasing Supervisor; Eka Ekanem, Senior Accountant; and Alex Nepomuceno, Accounting Technician.

PUBLIC COMMENTS - None.

RECOGNITION

Introduction of Gabriel Duong, Laboratory Manager, to the District

Mr. Eckerson introduced Mr. Duong, who joined the District on October 16, 2023. Mr. Eckerson noted that Mr. Duong has 12 years of professional laboratory experience with increasing responsibility, earned CWEA Laboratory Analyst Grade IV certification, and possesses a B.S. Degree in Chemistry from UCLA and an M.S. Degree in Public Administration from CSU, Northridge. Mr. Duong shared his enthusiasm for applying his background and experience at the District and thanked the Board for the opportunity. The Board welcomed Mr. Duong to the District.

Congratulate Anthony Dejesus on His Promotion to Collection System Worker III

Mr. Eckerson recognized Mr. Dejesus for his promotion at the District, highlighting that he was hired on March 28, 2022 as a Collection System Worker II following nine years at Union Sanitary District and possesses multiple job-related certifications and extensive knowledge of wastewater collection and conveyance systems. Mr. Dejesus thanked the Board, which congratulated Mr. Dejesus on his promotion.

Recognize District Staff for Outstanding Response to Wastewater Treatment Plant Power Supply Disruptions

Mr. Eckerson highlighted the outstanding staff response actions following multiple failures of a temporary 1.5-megawatt generator in early September. He noted that the collective effort, teamwork, and collaboration among staff was exemplary and demonstrated staff dedication and commitment to ensuring District customers receive a high level of service at all times. The Board expressed its appreciation for these 15

team members, including those in attendance—Mr. Alexander, Mr. Arevalo, Mr. Simpson, and Mr. Steiner—and thanked them for their hard work and responsiveness.

Receive Presentation of Certificate of Achievement for Excellence in Financial Reporting for FY21/22, and Recognize and Commend Finance Division for Receiving Award of Financial Reporting Achievement for FY21/22 from Government Finance Officers Association (Nitish Sharma)

Mr. Sharma presented two GFOA awards—a “Certificate of Achievement for Excellence in Financial Reporting” for the District and an “Award of Financial Reporting Achievement for the Finance Division. He noted that these awards reflect the District’s effort to meet the highest form of recognition for excellence in state and local government financial reporting. The Board thanked Mr. Sharma and congratulated the Finance Division and the District on these achievements.

CONSENT CALENDAR

Vice Chair Glover moved approval of the Consent Calendar, seconded by Director Wilson and by roll call vote (Ayes: *Banales, Glover, and Wilson*; Noes: *None*; Absent: *None*; Abstain: *None*), the following Consent Calendar items were approved: Approve Minutes of the Board of Directors Meeting, September 13, 2023; Receive District Monthly Check Register for August 2023; Adopt Resolution to Approve Information Technology Acceptable Use Policy (District Policy No. 2400) and Associated Employee-Owned Device Agreement; Authorize General Manager to Execute Consulting Services Contract in an Amount Not to Exceed \$150,000, KPMG, LLP, Tax Advisory Services, Cogeneration System Improvements, Project No. 22114; and Adopt Resolution Fixing the Employer Contribution Under the Public Employees’ Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants.

DELIBERATION ITEMS - None

PRESENTATIONS AND REPORTS

Receive Delta Household Hazardous Waste Collection Facility FY22/23 Report

Ms. Roa provided an overview of the HHW Program history, facility operation, and partnerships. She reviewed HHW material collected by weight for various categories in FY22/23, historical participation by jurisdiction, historical waste collection by material type, current facility utilization, cost pressures, and cost control measures. Ms. Roa highlighted that staff will be engaging with participating local agencies to address future capital investment needs at the HHW facility and significant increases in facility operating costs, which the District is funding without proportionate cost sharing by participating agencies. In closing, she noted current efforts to secure specific grant funding, tracking of HHW-related legislation, and support for extended producer responsibility and product stewardship efforts at the state and national level.

The Board thanked Ms. Roa for the presentation. Director Wilson expressed support for advancing community education and outreach regarding the District’s HHW Program.

GENERAL MANAGER COMMENTS

Mr. De Lange commented on the District's efforts to connect with the local community via participation in Vice Chair Glover's Youth Summit at Los Medanos College and the City of Antioch's Big Truck Event at the Lone Tree Community Center. In addition, he shared that staff would be participating in the upcoming Future Build Career Fair in Pittsburg.

BOARD MEMBER COMMENTS

Vice Chair Glover thanked the District for its participation at the Youth Summit.

CORRESPONDENCE

Receive Monthly Lobbyist Report Dated September 2023 Key Advocates, Inc., Western Recycled Water Coalition

The Board received and filed the report.

CLOSED SESSION

Chair Banales convened to Closed Session at 5:05 pm.

ADJOURNMENT

Chair Banales reconvened to Regular Session at 5:23 pm. Ms. Hooley announced there was nothing to report out of Closed Session. Chair Banales adjourned the meeting at 5:23 pm and noted the next regular Board of Directors Meeting is scheduled for 4:30 pm on November 8, 2023.



Morica Wilson
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)

cc: District File No. BRD.01-MINS