

**Minutes of the Regular Board of Directors Meeting
DELTA DIABLO
November 14, 2018**

The meeting was called to order by Chair Glover on Wednesday, November 14, 2018, at 4:40 p.m., in the Board Room, located at 2500 Pittsburg-Antioch Highway, Antioch. Present were Chair Federal Glover and Directors Sean Wright and D. Pete Longmire. Also present were Mary Ann Mason, District Counsel; Vince De Lange, General Manager; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Carol Margetich, Business Services Director; Dean Eckerson, Resource Recovery Services Director; Brian Thomas, Engineering Services Director/District Engineer; Joaquin Gonzalez, Operations Manager/Management Association Representative; Darrell Cain, Laboratory Manager; Jayne Strommer, Government Affairs Manager; Amanda Roa, Environmental Programs Manager; Thanh Vo, Senior Engineer; Kathy Chang, Finance Manager; Steve Rodriguez, Operations Supervisor; Matt Gotshall, Computer Analyst/P&T Bargaining Unit Representative; Irene O'Sullivan, Associate Engineer/P&T Bargaining Unit Representative; Dustin Bloomfield, Maintenance Supervisor; Cindy Kirk, Administrative Assistant III; LeeAnn Knight, Administrative Assistant III; DeAnna Blakeslee, Administrative Assistant III; and Holland White, Supervisor's Aide for Special Projects, Office of Supervisor Federal D. Glover.

PUBLIC COMMENTS

None.

RECOGNITION

Adopt Resolution of Appreciation, Director D. Pete Longmire

Mr. De Lange recognized and thanked Director Longmire for his four years of service on the Board, including his active engagement and leadership in support of the District's key strategic initiatives, direct involvement in federal and state funding advocacy, and role as Chair of the Finance Committee. In addition, Mr. De Lange acknowledged Director Longmire's support of the District's efforts to identify required infrastructure and procedural improvements to ensure safety at District facilities for staff and the public. Mr. De Lange also highlighted Director Longmire's care for staff and how he championed the District's succession planning program. Mr. De Lange closed his remarks and stated he enjoyed working with and sincerely appreciated Director Longmire.

Chair Glover acknowledged Director Longmire and referenced the great working relationship and friendship they share. Chair Glover also acknowledged Director Longmire's commitment and dedication not only to the District, but to the City Council and the other boards and agencies they serve on together. Chair Glover closed his remarks by telling Director Longmire it was a pleasure serving with him and he will certainly be missed at the District.

Director Wright shared how much he appreciated getting to know Director Longmire not just as a politician, but as a person and friend. He closed his remarks stating his great appreciation for working alongside Director Longmire.

Director Longmire thanked Mr. De Lange, Chair Glover, and Director Wright for their comments. He stated that he will miss this aspect of public service, helping people, and all of the great staff at Delta Diablo. He thanked District staff for giving him trust and respect, engaging in conversation with him, and conducting the industry-leading, award-winning work of the District.

CONSENT CALENDAR

Director Longmire moved approval, seconded by Director Wright, and by unanimous voice vote (*Ayes: Longmire, Wright; and Glover; Noes: None; Absent: None*), the following Consent Calendar items were approved according to staff recommendations: Approve Minutes of Regular Board of Directors Meeting, October 10, 2018; Receive District Monthly Check Register, September 2018; Receive First Quarter Fiscal Year 2017/2018 District Investment Report; Adopt Resolution Commending and Congratulating Denise Cappucini Jones, Office Manager/Secretary to the Board, on her Retirement from the District; Authorize Appropriation in the amount of \$230,000 from Capital Asset Replacement Fund and Authorize General Manager to Approve Purchase of Cogeneration Engine Overhaul Parts and Contract for Related Services, Peterson Power Systems, Inc.; Authorize General Manager to Execute Amendment No. 1 to Consulting Services Contract in an Amount Not-To-Exceed \$31,900, Fraxia Engineering, Inc., Engineering Services, Bay Point Sewer Repairs - Phase IV, Project No. 18119.

DELIBERATION

None.

PRESENTATIONS AND REPORTS

Receive Update on Energy Management Program

Mr. Eckerson highlighted the District's Sustainability Policy, the FY18/19 Strategic Business Plan Initiative, and staff's focus on formalizing the program. He reviewed the District's overall energy demand and cost, energy use by process area, and key sources of energy. Mr. Eckerson highlighted that the District is currently meeting 53% of plant power demand via biogas production and on-site electricity production via the cogeneration facility. He informed the Board that the remaining cogeneration engine experienced an unexpected mechanical failure and that staff is working to expedite repair to avoid loss of electricity cost savings of \$800 to \$1,000 per day. Mr. Eckerson also reported the District is increasing energy production by receiving two fats, oils, and grease (FOG) deliveries per day, five days per week and shared that the East County Bioenergy Project would triple biogas production and meet 280% of plant power demand. He provided an update on the District's efforts to reduce energy use and reviewed several formal energy programs under consideration by the District, including the Better Plants Initiative, ISO 50001, and Superior Energy Performance. Mr. Eckerson summarized upcoming program activities, including continuing to formalize the program, identifying and implementing feasible energy production and reduction measures, developing key performance indicators, continuing progress toward formal program participation, and providing future Board updates.

The Board did not have any comments or questions. Chair Glover thanked Mr. Eckerson for the update. The Board received and filed the report.

MANAGER'S COMMENTS

None.

DIRECTORS' COMMENTS

Director Longmire acknowledged newly-elected Councilmember Holland White and commented that he will be a value to the City of Pittsburg. Director Longmire also stated it was nice to see Cecelia Nichols-Fritzler as the new Office Manager/Secretary to the Board.

Director Wright acknowledged the recent elections results in the City of Antioch. He reported Measure W passed and will provide approximately \$7 million in sales tax revenue, which will help the City hire police officers. Director Wright commented this is a big win for community.

Chair Glover thanked Director Longmire for his dedication and commitment to the City of Pittsburg and other regional agencies. He also acknowledged Holland White on his recent election to the City of Pittsburg City Council.

CORRESPONDENCE

Receive Monthly Report dated October 2018, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024

The Board received and filed the report.

CLOSED SESSION

Mary Ann Mason announced the adjournment to Closed Session with two items to be discussed: (1) Real Property negotiation and (2) a discrimination complaint. Closed session commenced at 5:10 pm and the meeting reconvened at 5:35 pm. Chair Glover reported out of closed session stating there is nothing to report.

ADJOURNMENT

Chair Glover adjourned the meeting at 5:35 pm. The next regular meeting of the Board of Directors will be on Wednesday, December 12, 2018, at 4:30 pm.



Sean Wright, Vice Chair

(Recording Secretary:

Cecelia Nichols-Fritzler)