

AGENDA

ANNUAL BOARD OF DIRECTORS MEETING **DELTA DIABLO INTEGRATED FINANCING CORPORATION**

2500 Pittsburg-Antioch Highway
Antioch, California

WEDNESDAY, JANUARY 9, 2019
4:30 P.M.

The Delta Diablo Board of Directors Regular Meeting will begin immediately following the Integrated Financing Corporation Meeting

Persons who wish to address the board during Public Comment or with respect to an item on the Agenda will be limited to three (3) minutes. The Board Chair may reduce the amount of time allotted per speaker at the beginning of each Item or Public Comment period depending on the number of speakers and the business of the day. Your patience is appreciated. A break may be called, or an item may be taken out of order, at the discretion of the Board Chair.

A. **ROLL CALL**

B. **PLEDGE OF ALLEGIANCE**

C. **PUBLIC COMMENTS**

D. **REORGANIZATION OF THE BOARD FOR 2019**

Elect Officers of the Integrated Financing Corporation Board for 2019 (Vince De Lange)

E. **CONSENT CALENDAR**

None

F. **DELIBERATION ITEMS:** *The Board will consider and take action on the following:*

Approve Minutes of Special Integrated Financing Corporation Meeting, February 14, 2018 (Directors Glover and Wright) (Cecelia Nichols-Fritzler)

G. **PRESENTATIONS AND REPORTS:** *The Board may consider and take action on the following:*

- 1) **Receive** Report on Grants and Loans (Jayne Strommer)
- 2) **Receive** Report on Outstanding and Planned Debt (Carol Margetich)

H. **ADJOURNMENT**

The next Regular meeting will be Wednesday, January 8, 2020.

The District will provide reasonable accommodations for persons with disabilities who plan to participate in Board (or committee) meetings by contacting the Secretary to the Board 24-hours prior to the scheduled meeting at (925) 756-1927. Disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 2500 Pittsburg-Antioch Highway, Antioch, CA 94509 during normal working business hours.

AGENDA

REGULAR BOARD OF DIRECTORS MEETING

DELTA DIABLO

(a California Special District)

2500 Pittsburg-Antioch Highway | Antioch, CA 94509

WEDNESDAY, JANUARY 9, 2019

4:30 P.M.

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A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

Recited at the preceding Integrated Financing Corporation Meeting

C. PUBLIC COMMENTS

D. BOARD REORGANIZATION

Approve Reorganization of the Board for 2019 and Appoint Board Committee Members, Alternates, and Representatives (Vince De Lange)

E. RECOGNITION

Introduction of Jason Yun, Environmental Compliance Specialist II (Darrell Cain)

F. CONSENT CALENDAR

- 1) **Approve** Minutes of Regular Board of Directors Meeting, December 12, 2018 (Cecelia Nichols-Fritzler)
- 2) **Receive** Notes from Finance Committee Meeting, December 20, 2018 (Cecelia Nichols-Fritzler)
- 3) **Receive** District Monthly Check Register, November 2018 (Eka Ekanem)
- 4) **Authorize** General Manager to Execute Amendment No. 1 to Consulting Services Contract in an Amount Not to Exceed \$50,600, Lee & Ro, Inc., Engineering Services, Treatment Plant Electrical Switchgear Replacement Project No. 17120 (Irene O'Sullivan)
- 5) **Approve** Actions Related to Pump Station Facilities Repairs, Project No. 80008 (Thanh Vo):
 - a) **Award** Project Construction Contract Documents and **Authorize** General Manager to Execute Construction Services Contract in an Amount Not to Exceed \$9,872,000, W.M. Lyles Co., and **Authorize** General Manager or His Designee to **Approve** Contract

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Change Orders in an Amount Not to Exceed 5% of Contract Amount, Pump Station Facilities Repair Project No. 80008 (Sean Williams)

- b) **Authorize** General Manager to Execute Amendment No. 2 to Consulting Services Contract in an Amount Not to Exceed \$353,220, Schaaf & Wheeler, Engineering Services; and **Authorize** the General Manager to Execute a Consulting Services Agreement in an Amount Not to Exceed \$832,000, Inferrera Construction Management Group, Inc., Construction Management Services, Pump Station Facilities Repair Project 80008 (Sean Williams)
 - c) **Approve** and **Authorize** Execution of Purchase and Sale Agreement with City of Antioch (City) to Purchase Approximately 1.987 Acres of Property, a Portion of Assessor's Parcel No. 065-050-037, Opposite of 724 Fulton Shipyard Road, in Exchange for Paying the City an Amount Not to Exceed \$291,721 and Granting the City Maintenance and Pipeline Easements in the Property; and take Related Actions Under the California Environmental Quality Act (Thanh Vo)
 - d) **Adopt** Resolution Amending Section 2 of Reimbursement Resolution 7/2017 to Provide the Reasonably Expected Maximum Principal Amount of Project Funds is \$13,500,000 for the Pump Station Facilities Repair Project No. 80008 (Jayne Strommer)
- 6) **Authorize** General Manager to Execute Amendment No. 2 to Consulting Services Contract in an Amount Not to Exceed \$6,595, Regional Government Services, District Job Classification and Job Description Project, RFP #51103117 (Cheryl Rhodes Alexander)

G. DELIBERATION ITEMS: *The Board will consider and take action on the following:*

H. PRESENTATIONS AND REPORTS: *The Board may consider and take action on the following:*

Receive Audited Comprehensive Annual Financial Report (CAFR) and Memorandum on Internal Control for Fiscal Year Ended June 30, 2018 (Maze & Associates)

I. MANAGER'S COMMENTS

J. DIRECTORS' COMMENTS

K. CORRESPONDENCE

Receive Monthly Lobbyist Report dated December 2018, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024 (Jayne Strommer)

L. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Significant exposure to litigation pursuant to Gov. Code § 54956.9 (d) (2)): One potential case

M. ADJOURNMENT

The next regular monthly meeting will be **Wednesday, February 13, 2019, at 4:30 p.m.**

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